



FARNHAM TOWN COUNCIL

Agenda Council

Time and date

Thursday 14th December, 2023 at 6.00 pm. **Please note new start time of 6pm.**

Place

Council Chamber - Farnham Town Hall.

To ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** on **Thursday 14th December, 2023, at 6pm** in the Council Chamber - Farnham Town Hall. The Agenda for the meeting is attached.

Yours sincerely

Iain Lynch
Town Clerk

Members' Apologies

Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to customer.services@farnham.gov.uk by 5pm on the day before the meeting.

Recording of Council Meetings

This meeting is digitally recorded and retained until the minutes are signed.

Questions by the Public

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

Members of the Public are welcome and have a right to attend this Meeting. Please note that there is a maximum capacity of 30 in the public gallery.



FARNHAM TOWN COUNCIL

Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

Please use the form below to state in which Agenda Items you have an interest.

If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)

As required by the Localism Act 2011, I hereby declare, that I have a disclosable pecuniary or personal interest in the following matter(s).

FULL COUNCIL: 14 December 2023

Name of Councillor

Agenda Item No	Nature of interest (please tick/state as appropriate)		Type of interest (disclosable pecuniary or Other) and reason
	I am a Waverley Borough Councillor/Surrey County Councillor*	Other	

* Delete as appropriate



FARNHAM TOWN COUNCIL

Agenda Council

Time and date

Thursday 14th December, 2023 at 6.00 pm

Place

Council Chamber - Farnham Town Hall, South Street, Farnham

Prayers

Prior to the meeting prayers will be said in the Council Chamber by Revd Jane Walker - Vicar of the Benefice of Frensham. Councillors and members of the public are welcome to attend.

1 Apologies

To receive apologies for absence.

2 Disclosures of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any disclosable pecuniary or other interests, or of any gifts and hospitality, in line with the Town Council's Code of Conduct.

NOTES:

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cllrs David Beaman, George Murray, Tony Fairclough, George Hesse, Andrew Laughton, Mark Merryweather, Kika Mirylees, John Ward, and Graham White.*
- (iii) *The following councillor has made a general non-pecuniary interest declaration in relation to being a councillor of Surrey County Council: Cllr Michaela Martin;*
- (iv) *Members are requested to make any declarations of interest, on the form attached, to be returned to customer.services@farnham.gov.uk by 5pm on the day before the meeting.*

Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained.

3 Minutes

(Pages 5 - 14)

To sign as a correct record the minutes of the Farnham Town Council meeting held on 26th October 2023 at Appendix A.

4 Questions and Statements by the Public

In accordance with Standing Order 10.1, the Town Mayor will invite members of the public present to ask questions or make statements.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

5 Town Mayor's Announcements

To receive the Town Mayor's announcements.

6 Questions by Members

To consider any questions from councillors in accordance with Standing Order 9.

Part I - Items for Decisions

7 Working Group Notes (Pages 15 - 28)

1 To receive the notes and any recommendations of the following Working Groups:

i) Environment held on 22nd November 2023

ii) Strategy and Resources held on 5th December 2023

Appendix B

Appendix C

2 To receive any relevant update from the Community Working Group

8 Budget 2024-25 (Pages 29 - 62)

To agree the draft budget for 2024-25 at Appendix D.

9 Planning and Licensing Applications (Pages 63 - 92)

To receive the minutes of the Planning & Licensing Consultative Group meetings held on 30th October, 13th November, 27th November, and 11th December at **Appendices E, F, G, H.**

Part 2 - Items to Note

10 Actions taken under the Scheme of Delegation

To receive details of any actions taken under the scheme of delegation not already reported.

11 Reports from Other Councils

To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council.

12 Reports from Outside Bodies

To receive from Members any verbal reports on Outside Bodies where they represent Farnham Town Council.

13 Date of Next Meeting

To agree the date of the next meeting as 25th January 2024 at 6pm.

14 Exclusion of the Press and Public

TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3 of the agenda (if required) in view of any confidential items under discussion. These will usually relate to exempt staffing matters or contractual matters which may be commercially sensitive.

Item 3 - Confidential Items

15 Any confidential matters (if required) arising from discussions of the Working Group notes.

Council Membership:

Alan Earwaker (Mayor), David Beaman, Mat Brown, Sally Dickson, Tony Fairclough, George Hesse, Chris Jackman, Andrew Laughton, Michaela Martin, Brodie Mauluka, Mark Merryweather, Kika Mirylees, George Murray, John Ward, Graham White and Tim Woodhouse



FARNHAM TOWN COUNCIL

A

Minutes Council

Time and date

7.00 pm on Thursday 26th October, 2023

Place

Council Chamber - Farnham Town Hall

Councillors

Councillor Alan Earwaker (Mayor)
Councillor David Beaman
Councillor Mat Brown
Councillor Sally Dickson
Councillor Tony Fairclough
Councillor George Hesse
Councillor Chris Jackman
Councillor Andrew Laughton
Councillor Michaela Martin
Councillor Brodie Mauluka
Councillor Kika Mirylees
Councillor George Murray
Councillor John Ward
Councillor Graham White
Councillor Tim Woodhouse

Apologies for absence

Mark Merryweather

Officers Present:

Iain Lynch (Town Clerk)
Iain McCready (Business and Facilities Manager)

There were 3 members of the public present and 1 member of the press in attendance (via zoom).

Prior to the meeting, prayers were led by Revd Sandy Clarke, Vicar of the Bourne.

C65/23 Apologies

Apologies were received from Cllr Merryweather.

C66/23 Disclosures of Interest

Cllr Fairclough declared a pecuniary interest as Waverley Portfolio for Brightwells in relation to agenda item 7 iii.

C67/23 Minutes

The Minutes of the meeting held on 14th September were agreed.

C68/23 Questions and Statements by the Public

Mr Andrew Walker, of the Farnham Croquet Club made a presentation on the concept of a community sports hub on Gostrey Meadow on the land around where the bowling green used to be.

In response, the Mayor said the suggestions would be included in the thinking about Gostrey Meadow by the Assets Task Group and discussed by Council in due course once the response to the pre-planning consultation advice had been received from Waverley. He also advised that part of the area identified had been rewilded with a dead hedge and wildflower planting, to make a positive and beneficial impact for pollinators and biodiversity.

C69/23 Town Mayor's Announcements

The Mayor reported that Craft month was progressing well with over 100 events taking place, forty of which were free to attend. He hoped to attend as many as possible.

The Mayor advised that the Venison Dinner was taking place on 10th November in the Bush Hotel with tickets still available.

The Mayor said that plans for the Remembrance procession and services on 12th November were well underway and encourage people to attend.

The Mayor was delighted to announce the success of Farnham in South and South East in Bloom awards in 2023 with five best in Category and 9 golds. He was also pleased to thank all the community winners at the local awards ceremony held at the Squires Garden Centre in Badshot Lea.

C70/23 Questions by Members

Cllr Dickson asked the following Question in accordance with Standing Order 9.

“I would like to welcome the start of the new academic year and welcome the return of UCA students who add joy, colour and vitality to our community.

In the light of this, please could you give an update on the plans and timeline for the new Farnham Neighbourhood Plan. In particular, could you give an update on conversations with UCA and plans for much needed expansion of student accommodation.”

The Mayor replied that a meeting had been arranged with local community groups for November 23rd when the approach to the Neighbourhood Plan Update/Review and next steps would be considered.

He also reported that a meeting between some of the senior management team of UCA and the Lead Members of FTC Working Groups and the Town Clerk was taking place in mid

November. He further advised, noting that the UCA would be a key stakeholder in the review of the Neighbourhood Plan, that FTC would expect to engage with UCA specifically on student accommodation needs as part of that review.

C71/23 **Environment Working Group**

Cllr Brown introduced the Notes of the Environment Working Group at Appendix B to the agenda. The Working group had received a presentation from Dr John Lewis on Plastic Free Farnham and work done by officers to date in reducing plastic use was noted.

There had also been an excellent presentation by Carolyn McKenzie, the Director of Environment at Surrey County Council who had mentioned how well Farnham had been doing in addressing climate issues. The Working Group had reviewed two 'mind maps' which set out activities undertaken so far and where further progress could be made.

On a proposal to Council **it was RESOLVED *nem con* that**

- 1) A Town Climate Action plan be prepared**
- 2) A Task Group for Climate Change be appointed.**

It was agreed that Cllrs Brown, Hesse, White and Woodhouse form the core members and noted that external participants would be included as required.

Cllr White reported that he had had a meeting with Jen Smallwood of Carbon Zero Guildford about the idea of a climate change network and other matters. These would be discussed at the Task Group.

ii) Cllr Brown advised the Working Group had received a report on parks and open spaces and had made a recommendation to Council that two tree stumps and a log be carved with suitable environmental images. The Business and Facilities Manager advised Council that the cost for removing the trees and stumps would cost in the region of £5,000 and, after discussion, **it was RESOLVED (with one abstention) that tree carvings in West Street Cemetery and Gostrey Meadow be undertaken at a cost of no more than £8,000, with the costs split between the Gostrey Meadow and Cemeteries budgets.**

iii) Cllr Brown reported that he had attended the South and South East in Bloom Awards ceremony which had been excellent. Farnham had been up against a lot of competition but performed brilliantly with awards for biodiversity climate change and sustainability as well as the nine golds and five best in category awards. Council noted the revamped Community Group and ideas for 2024 which were emerging. Council also noted the work programme for the cemeteries and that the annual invoices for allotments were being sent.

iv) In terms of Street furniture, Cllr Brown advised of the scheme for vinyl wrapping to prolong the life of the bus stops. Cllr Dickson reported that the litter bins in Alma Lane were not closed in and were emptied by foxes. It was agreed to raise this with Waverley Borough Council. Council noted the problem with litter bins in general and that there were many occasions when the barrow man was not to be found in town. After discussion on the importance of this service which Farnham Town Council had previously indicated an interest in taking on it was proposed by Cllr Woodhouse, Seconded by Cllr Dickson and **RESOLVED unanimously that Farnham Town Council bids to take on the barrow-man service under contract from Waverley.**

v) Council noted the proposed new nominations for the Notable Names of Farnham wall and on the recommendation of the Working Group **it was RESOLVED unanimously that the following names be added: Author Edgar Austin Mittelholzer; UN land**

mine champion and former Mayor of Farnham Brigadier Paddy Blagden CBE; founders of the Rural Life Living Museum Madge and Henry Jackson MBE; and distinguished illustrator (including Lord of the Rings and Narnia), Pauline Baynes.

vi) Cllr White noted that over recent years, Farnham Town Council had introduced sustainable processes in many of its activities from management of its green spaces, planting perennial flowers and pollinating plants, grant aiding the electric Hopper Bus Service and an introductory financial support scheme for sustainable community and environmental initiatives. there was much more to do and he said now was the time to promote Farnham Town Council's sustainability credentials and publish an Action Plan for the future and Help constituents understand the urgent need for a sustainable Farnham.

Cllr White advised that he had been invited by the Chair (Cllr Steve Williams of Godalming) to join the WBC Climate Change Working Group which involves many of the parties referred to in the recent Environment Working Group. **It was RESOLVED that Cllr White be the FTC nominated representative to the Waverley Climate Change Working Group with Cllr Hesse as reserve.**

a Community Working Group

Cllr Mirylees introduced the Notes of the Community Working Group held on 11th October, attached at Appendix C.

1 Events

- i) Council noted that the Music in the Meadow format would continue in 2024 and a greater variety of stalls was being sought for the West Street markets. Cllr Mirylees advised the Gin and Fizz Festival in Badshot Lea had worked well on a limited level and the Food Festival had been very successful. It was suggested that a review of the flow of people in the market could be considered to ease congestion. Council also noted that stallholders were encouraged to use compostable plates, cups, glasses and utensils.
- ii) Council noted the Craft Month was progressing well and a residency for Irish glassmaker Fiona Byrne was being finalised, with support from the South Street Trust.
- iii) Cllr Mirylees advised two keynote names had been secured for the 2024 Literary Festival subject to other commitments, and the programme was shaping up well.
- iv) Council noted that the BID team was positive about the outcome of the vote of businesses which would be announced on 1st November. Cllr Murray advised there were a number of new hospitality businesses in town which could potentially become involved as new sponsors of the events programme.
- v) Council noted there was no support for Snow Windows from Waverley this year but there would be free parking for one day in December. It was agreed that FTC would provide a link for businesses that would like to continue with the snow windows.

2 Younger People Task Group

- i) Cllr Jackman advised the next Younger People Task Group would be in mid November, and gave an update on things that had been happening. A meeting had taken place with Norma Corkish about future direction of support for young

people through the Task Group. It was noted there was no single database of activities across the town that are taking place in schools, youth centres and uniformed groups. The next Task Group would look at whether an umbrella organisation could keep this information in one place.

- ii) One of the main issues for all groups is one of funding. The Hale Community Centre had a couple of years of lottery funding left. Cllr Jackman advised options for a new community lottery are being explored and options would be discussed further at the next Task Group.
 - iii) Cllr Jackman updated Council on the mentoring programme at Heath End School led by the Revd Alan Crawley. It had positively helped 22 young people in last year and consideration was needed on continuing the initiative when Alan and Lesley Crawley retired in March.
 - iv) Cllr Jackman had attended the Sandy Hill Partnership meeting with representatives from a range of statutory and community organisations. Their focus was on getting Sandy Hill and the wider community better connected.
 - v) Ward members were asked to contact young people groups operating within their wards to get an understanding of what was taking place and their needs.
 - vi) Cllr White thanked Cllr Jackman for his report and advised council of the NALC briefing event on 'Empowering young voices in your community' which several councillors had attended and commended the recording to Council.
- 3 In response to concerns raised by Cllr Mirylees, Cllr Martin advised that the Police & Crime Commissioner and Borough Commander would be holding a Community Policing event in the Farnham Maltings on December 4th from 6.30 to 8.30 and encouraged everyone to attend.
- 4 Cllr Mirylees advised that the Community Grant scheme was open for applications, and Cllr Martin advised that each county councillor had a community grants pot of £50,000 to be spent over two years and she would welcome applications for younger people's projects. Cllr Dickson reported that the Farnham Youth choir was fundraising to support its participation as the UK choir in the World Choir games in New Zealand.

b Strategy & Resources Working Group

Cllr White introduced the Notes of the Strategy & Resources Working Group held on 17th October at Appendix D to the agenda. It had been a long meeting but this reflected the amount of business being considered.

- I Finances
 - i) Council noted the six-month finance reports had been considered in detail and in the Notes were answers to a series of questions particularly around income. Council noted some areas such as sponsorship and ticket sales were below expectation, others such as interest and dividends were significantly above budget as a result of rising interest rates. Overall expenditure was running at 46% whilst income (once the second tranche of the precept was included was at 95%.
 - ii) Council received the External Auditors unqualified audit and audit letter, at

Annex I to Appendix D, following the completion of the 2022-23 accounts and the Annual Governance and Accountability Return review by PKF Littlejohn LLP.

It was RESOLVED unanimously to welcome the Unqualified Audit for the 2022-23 Accounts.

- iii) The Working Group had considered a request for an additional grant for Space2grow towards its parenting classes. Exceptionally it was agreed to recommend that this grant be approved and that Space2grow be added to the list of organisations supported with a Service Level Agreement
It was RESOLVED unanimously that
- a) **a grant of £2,000 be made to the Talking teens parenting classes with the funding to be met from the Younger People’s budget; and**
 - b) **Space2grow be added to the organisations in receipt of a Service Level Agreement grant for the work carried out by them.**
- iv) Council noted the position with the Christmas Lights and that a tender for the 2014 scheme would take place in 2023. The scheme had lasted well but failing elements were renewed annually. Any additional investment for replacements this year would be separately identified for retention and could be used in other parts of the town. Council noted the outturn in 2022-23 was nearer to £80,000 and discussions were taking place to minimise any extra costs in 2023.
- v) Council considered the issue of two Lombardy poplars which had had detailed resistograph tests and were shown to be over mature and failing. In order to minimise risk it was **RESOLVED unanimously that the remaining lombardy poplar in Gostrey Meadow and the lombardy poplar in Haren Gardens be removed and replacement trees be planted nearby.**
- vi) Cllr White advised that the approved contractor (Jacksons) had visited Wrecclesham Community Centre prior to installing the new fence and advised that the end of the fence was tied into a retaining wall and required additional work which, with material increases, would increase the costs to over £7,000.
It was RESOLVED unanimously that the revised quotation by Jackson’s fencing be approved.
- 2 Farnham Infrastructure Programme
- i) Cllr Beaman provided an update on the Farnham Infrastructure Programme. He reported that it was now a very difficult stage with the Infrastructure Programme and he was preparing a briefing note ahead of the Strategy Day. There was now detailed design work being prepared for the Town Centre. A diagram had just been circulated on a confidential basis that would be considered by the Infrastructure Planning Group (IPG) as part of wider consultation on the detailed design. The Town Clerk advised that Cllr Beaman, he and Jenny de Quervain had met with the Programme officer to go through papers, already discussed with the County Councillors, ahead of the IPG meeting which would then feed into the December Council meeting. There were some elements that may require an earlier response, and it was suggested that, pending a report to Council, the joint leaders and Town Clerk

be delegated to respond to the latest proposals once it had been considered by the Infrastructure Planning Group, to avoid missing the opportunity to comment in-between Council meetings.

Council debated the merits of a response under the Scheme of Delegation versus calling an extraordinary council meeting. Cllr Beaman clarified that the intention was that all councillors would be invited to the IPG and would have the chance to comment on the detailed design proposals put forward by Surrey CC and there would also be a public consultation. Cllr Jackman felt that the debate at the previous council about street furniture in Castle Street showed there was clearly considerable interest in the detail. The Town Clerk advised that there were elements that could not be changed (ie those that were signed off at the September Farnham Infrastructure Board meeting) but there would be elements of detail where views were being sought. Cllr Martin advised that the options had been discussed previously by FTC and a preference made.

Cllr White suggested councillors review drawings and list their comments and questions ahead of an IPG meeting which could be collated by Cllr Beaman. Cllr Murray asked for the drawings to be circulated ahead of the IPG meeting, and the Town Clerk confirmed this would happen. Cllr Dickson raised concern over the bus stop outside the Queen's Head and Cllr Beaman advised there would be a meeting with the Stagecoach Commercial Director the following week and their views would be shared.

Cllr Jackman asked if there could be a briefing by Surrey County Councillors on what was proposed. Cllr Martin said that the County Councillors would be willing to do this. The Town Clerk suggested that the Surrey Lead Officer, Elaine Martin could be invited to explain the proposals and enable the town councillors to come to their own collective view on what was best for the town.

Cllr Woodhouse felt the Infrastructure Planning Group was the biggest thing to happen over the next few years and there needed to be collective visibility.

On a proposal by Cllr Beaman, it was **RESOLVED, with Cllr Dickson against and Cllr Martin abstaining, that a response on the detailed design should be sent by the Town Clerk in conjunction with the Mayor and co-leaders after a meeting of the Infrastructure Planning Group to which all councillors were invited.** The Town Clerk confirmed the Scheme of Delegation would not be used if time allowed for the draft response to be considered by Council first.

- 3 Infrastructure Planning Group
- i) Council noted the timescale and Scope for the Local Plan which had been set out in a report to the Waverley Executive and circulated to all councillors. A meeting had taken place between FTC and Waverley officers which amplified some of the programme. A Call for Sites was scheduled from November to January, and ideally this would be done in collaboration with the Town Council so the methodology and results could be incorporated in the Review of the Neighbourhood Plan. Cllr White advised an initial meeting with community groups was set for 23rd November.

Cllr White also advised of the Waverley briefing for town and parish councils

on the Local Plan Review on 1st November.

- ii) Cllr Dickson asked that a regular slot be found, ideally in the evening, to discuss the Farnham Infrastructure Programme and Neighbourhood Plan. In response, Cllr White said this was a matter for the Strategy Workshop in terms of times of timekeeping, meeting times and volumes of meetings given the enthusiasm of councillors and to make things change and get the best results.
- iii) Council noted that the Conservation Areas Advisory Group had met and reviewed its terms of reference.
- iv) Cllr White advised that a comprehensive and robust response to the Farnborough Airspace Consultation drafted by Cllr Beaman had been submitted by the Town Clerk.

4 Brightwells Bridge

Having declared a pecuniary interest as a portfolio holder for Brightwells at Waverley Borough Council, Cllr Fairclough left the Chamber and did not take part in this item.

Cllr Beaman introduced the item suggesting that it may be helpful to clarify whether the Council's policy agreed by the last administration that FTC wished to see a 4m wide bridge as a pedestrian and cycle route was still the case.

Cllr Murray asked if cyclists were not allowed in Brightwells why did it need a 4m wide bridge. Cllr Hesse advised there was a cycle route to the East of the development. The Town Clerk added that there was a proposal to widen the Riverside path to accommodate cycles to Kimbers Lane and also along Borelli Walk and a cycle crossing was required and the modern standard for a shared surface was for 4m. Whilst the approved planning application was for a 2.5 bridge it was to be subject to a detailed application. Unfortunately, Crest had come very late with their detailed design, despite many Farnham representations at Brightwells Board meetings over several years for an early design. Surrey Highways had submitted an objection to the 2.5 bridge. Crest did not wish to submit a new application as it was outside the 'red line' of the development site and delay further the scheme. The concept of the new application going in parallel would help resolve the perception that the Environment Agency would object one way or the other, and overcome the impasse. Surrey officers said they would welcome it as they are concerned over the liability that would apply if there was an accident between cyclists and others with a bridge that was not to standard.

Cllr White said this was what was the best result for Farnham. One of the things that had been ignored was the bridge by 40Degreez that had been condemned by Surrey County Council and only remained open because of the representations by Farnham Town Council. There could be a situation where a 2.5m bridge would go in and at some point Waverley would have to submit a new bridge across to Dogflud Way. He suggested funds should be put together to build a 4m bridge and link the pathways.

Cllr Ward asked for clarification of the purpose of the recommendation and

whether FTC would build the bridge if permission was granted and whether the landowner had been approached; whether SCC had been approached; and what in parallel with Crest meant. In response, the Town Clerk confirmed that it was not the intention for FTC to build it; both WBC and SCC had been approached (and were currently evaluating the detailed costs of a 4m bridge); and the application would be in parallel with the conditions discharge application resubmitted by Crest after it had been refused. The reason for the recommendation from Strategy & Resources seeking permission to submit a planning application was to break the impasse that had appeared and deliver a bridge to the current standard.

Cllr Dickson felt that Waverley should be required to renew the bridge by 40Degreez and the two items should not be brought together.

Cllr Hesse commended the recommendation as a really good innovative proposal from Farnham Town Council to find a way forward with an alternative bridge scheme for others to pick up. The opportunity to make this happen was now or Farnham would be stuck with an inadequate bridge.

Cllr Ward said that Crest had a planning permission and therefore would be unlikely put any extra money into the bridge so someone else would be required to fund it Surrey, Waverley or FTC. It was unlikely the planning application would make Crest change their mind. If Surrey are doing the detailed costings and if it is a Surrey highways health and safety issue because of new standards then they should submit the application.

On a vote, the recommendation that FTC submits a planning application for a 4m bridge subject to the agreement of, and documentation provided by, Crest Nicholson to resolve the latest requirement and standards for a shared pedestrian and cycling bridge was LOST by 8 votes to 3 with 3 abstentions.

C72/23 Planning and Licensing Applications

Cllr Laughton introduced the notes of the Planning & Licensing Consultative Group at Appendices E, F and G to the agenda. He said there had been a number of requests for solar pv panels which was a good sign. There was a speculative application for seven dwellings in Frensham Vale. There had also been a high number of tree applications which were welcome.

Cllr Laughton advised that the Inspector's decision for 56 homes at Monkton Lane was awaited.

C73/23 Actions taken under the Scheme of Delegation

The Town Clerk advised there were no actions under the scheme of delegation to raise that had not already been reported.

C74/23 Reports from Other Councils

I Cllr Beaman reported, endorsed by other councillors, that the Surrey Connects on-demand bus service run by Hoppa was excellent and deserved much more publicity. He advised that the service ran 7am to 7pm weekdays and cost £2 but free for concessions.

- 2 Cllr Mirylees said that the Willmer House work was commencing and a digital investigation would take place in November.

C75/23 Reports from Outside Bodies

- 1 Cllr White reported that he had attended the 40 Degreez AGM with Cllr Mirylees. He advised that Waverley were considering repurposing the building and that 40 Degreez were looking to get a fundraiser on board and were seeking new volunteers. Cllr White said he felt this was something FTC should review to see how it could assist.
- 2 Cllr Hesse reported that the Farnborough Airspace Consultation was underway and that the Farnborough Noise Group had held a public meeting. At the meeting a number of statistics had been shared outlining that 40% of the flights were empty and that 95% of the destinations were served by commercial airlines. The proposal was to increase flights from 50,000 to 75, 000 but there were currently 33,000 flights but a doubling of weekend flights from 8,900 to 18,900 was proposed along with an increase in hours of operation to 8pm. It was noted that there were only seven flights in the last hour so an increase should not be required. Council noted that the proposed flightpath was narrower creating a bigger problem of noise and emissions for those under it.
- 3 Cllr Murray reported on the Plastic Free Farnham Group which was keen to promote the demise of single use plastics. He advised Council of the work being done in Frome and the success of the Green and Healthy Frome partnership that had won £1.7m funding from the National lottery to spend on climate change and wellbeing.
- 4 Cllr Jackman advised that he and Cllr Woodhouse had met with the Farnham Biodiversity Partnership who were keen to be part of the Neighbourhood Plan Review.

C76/23 Date of Next Meeting

The date of the next meeting was agreed as Thursday 14th December at 7pm.

The Mayor closed the meeting at 9.54 pm

Chairman

Date



Time and date

4.30 pm on Wednesday 22nd November, 2023

Place

Council Chamber - Farnham Town Hall

Environment Working Group Members Present:

Councillor Mat Brown
Councillor George Hesse
Councillor Chris Jackman
Councillor Mark Merryweather
Councillor Tim Woodhouse

Officers: Iain Lynch, Iain McCready, Stacey Wills,

1. Apologies for absence

Councillors Hesse, Merryweather and Woodhouse attended via Zoom.

2. Declarations of interest

There were no disclosures of Interest.

3. Notes of previous meeting

The notes of the last Environment Working Group meeting held on the Wednesday 27th September 2023 were agreed.

4. Plastic Free Farnham, Climate Change and Biodiversity

Members noted the minutes from the Plastic Free Farnham meeting that Cllr Murray attended. Officers also updated the members that the Climate Action Task Group had been created and that the first official meeting of this would be held on Wednesday 20 December at 4.30pm with Cllrs Hesse, White, Woodhouse and Brown.

Following on from the meeting with Ben McCallan from Surrey County Council on Friday 17 November, officers will be working towards putting together Farnham Town Climate Action Plan alongside SCC's officers in the new year.

Libby Ralph from the Farnham Biodiversity Action Group updated members on some of the key developments from projects that the group were involved in. Crest Nicholson had agreed to insert swift brick boxes into the Brightwells Yard development. Residents were also reporting sightings of hedgehogs in Farnham and surrounding areas (near Bishop's Meadow, South Farnham, Rowledge and Wrecclesham) which is helping to identify release sites where the Hart Wildlife Rescue can release hedgehogs once they are recovered.

Farnham Biodiversity Action Group are also working with the Wey Landscape Partnership who continued to promote work to support beaver and water voles habitats and also to eradicate minks. Work had also started on a Strategy for the North Wey with support from the South East Rivers Trust and possible funding through the Landscape Recovery Bid.

Work had started on the creation of a wildlife area in Gostrey Meadow (near the old Bowls Pavilion site). During the Big Help Out to celebrate the King's Coronation a large group of volunteers created a Dead hedge. A dead hedge is made from upright stakes of wood and filled with horizontal prunings, it adds structure to a green space. Contrary to its name, it would soon be teeming with life, providing habitats for many species of wildlife and it uses up prunings and clippings which would otherwise have to be disposed of. It is especially a haven for small mammals and birds giving them somewhere to shelter that is protected from predators and from the wind and rain. Dead hedges create a linear eco-pile which can be added to over time. Other elements that have been added include a bug and bee hotels, built by a Scouts group and made with old wooden pallets and other materials to encourage solitary bees and other bugs. Another group also helped create a hibernaculum. This provides a home for frogs, toads and reptiles during the winter months. It consists of a hole dug in the ground, filled with sticks and stones to leave many gaps for refuge, then covered with soil and vegetation to provide a more constant temperature. Other projects planned for this area include planting of a native hedge, maintaining the wildflower area, building raised flower beds to provide pollinator-friendly planting opportunities and creation signage with QR codes so that visitors can see how they might implement some of these measures at home. Libby Ralph stated that this wildlife area is important in the Town Centre as it offers small animal and insect refuge, helps to provide a green corridors between Bishop's Meadow and is also an important educational area especially for children and young people.

Other groups and projects that Farnham Biodiversity Group are in regular consultation with are Tice's Meadow, Runfold Quarry and Blackwater Valley.

Cllr Woodhouse requested the possibility of funding Water Ranger kits for volunteers to test the water quality. The Farnham Biodiversity Group and the Rivers Group had been testing the water quality and conducting surveys for a number of years. Cllr Woodhouse mentioned that both Haslemere and Godalming Town Councils had recently funded some kits. Town Clerk noted that organisations could apply for Community Grants and the application deadline was 4th December. Officers to invite representatives from Water Rangers and River Wey Trust to the next Environment Working Group meeting on 6th February 2024.

Following on from the meeting with Ben McCallan, Cllr Woodhouse discussed the idea of having a similar set up to Zero Guildford which is a hub where environmental community groups can meet, put on events for the community and support each other. Town Clerk noted that a similar hub was discussed in 2014/2015 using a vacant space in the old Woolmead building but this was not pursued by the local group. Ben McCallan would be looking into various building opportunities through SCC and WBC. Members discussed whether FTC would want to take a purely supportive role or a more active lead on the set up of such a hub. There were of course risks and liabilities that would need to be looked at and options of either setting up a social enterprise or a charity explored. Members agreed that at this stage a creation of a Climate Action Plan would be the next step.

5. Risk assessments

Members reviewed the risk assessments and officers highlighted main risks within the scope of the Working Group. There were no changes proposed.

6. Parks and Open Spaces

Cllr Jackman noted how nice Gostrey Meadow looked for Remembrance. Members noted that the large Laurel hedge in Gostrey Meadow has been reduced due to anti-social behaviour and for better management. Four replacement trees were due to be planted at Riverside and quotes for pathway improvement at Battings Garden and Gostrey Meadow were being requested.

Members received an update regarding lighting issues at Riverside and UCA which SCC are looking into.

Members were updated to the likely need for planning permission for the new 'Another Brick in the Wall' sculpture.

Recommendation

Farnham Town Council to submit a planning application in conjunction with Keppel Nowson to renew the current position of installing sculptures within the park.

7. Farnham in Bloom

Officers updated members that the next meeting of the Farnham in Bloom Community Group was at the end of November where a chair of the group would be appointed. Members noted that the Bloomin' Kids workshop in Badshot Lea were very successful and that Hale Community Centre had also expressed an interest in having the workshops there in the future. Entries to the South and South East in Bloom awards would be made in the new year and would include entries for Town Centre, West Street, Badshot Lea and Hale Cemeteries and Gostrey Meadow.

Events for 2024 were being planned by officers with liaison with the Community Group.

8. Allotments

Members noted the current position over the 8 allotment sites, including waiting lists and empty plots. The increase of the cost of a plot by £5 was discussed by members. This increase would help with the upkeep of the allotments as the service has to fund itself and not use public money to do so.

The issue of ownership of the access to the Six Bells Allotment was discussed by members. In addition, the new fence equipment has been delivered and the site prepared for its installation in the new year. Leases alongside Contact Data Consent Forms had been sent to all plot holders.

Recommendation

- 1. To apply to register the land to Six Bells Allotment for better management of the site.**
- 2. To increase the cost of a single plot by £5:00 to £67.50 from October 2024.**

9. Street Furniture

Members noted that designs for updated bus stop vinyls were being drafted and that there were no outstanding graffiti issues. Cllr Dickson highlighted various bus stops in Upper Hale that were

in need of improvement and she was directed to both WBC and SCC who could look into their responsibilities.

10. Cemeteries and Burial Matters

Members received a verbal update on recent cemetery matters and then discussed the recent application for a bear-shaped headstone to be erected in West Street Cemetery. Members decided that Officers should speak to the family to see if the design could be changed to keep the memorial in keeping with others in the Cemetery.

11. Finance

Members noted that there were no significant changes to the budgets. Officers updated members that there would be a separate meeting on budgets.

12. Date of next meeting

The date of the next scheduled meeting is the 6th February at 4:30pm.

The meeting ended at 6.54 pm

Notes written by Iain McCready



FARNHAM TOWN COUNCIL



Notes Strategy & Resources

Time and date

9.30 am on Tuesday 5th December, 2023

Place

Council Chamber - Farnham Town Hall

Strategy & Resources Members Present:

Councillor David Beaman
Councillor Alan Earwaker (ex-Officio)
Councillor Tony Fairclough
Councillor George Hesse
Councillor Andrew Laughton
Councillor Graham White (Lead Member)

In attendance: Councillor George Murray, Cllr Sally Dickson (via Zoom).

Officers:

Iain Lynch, Iain McCready (part), Jenny de Quervain (part)

1. Apologies

2. Declarations of interest

Cllr Fairclough declared an interest for any relevant matters as a Waverley Borough Council Executive member.

3. Minutes

The minutes of the meeting held on 17th October were agreed as a correct record.

In response to a query regarding Community Infrastructure Levy (CIL) contribution for the Farnham Infrastructure Programme, the Town Clerk advised that as no application had been received, there had been no specific consideration of a sum towards the project but when the matter had previously been discussed, an indicative sum in the region of £50k had been mentioned.

4. Farnham Town Council Strategy Workshop

The Working Group considered the report of the facilitator, David Carden, on the Strategy Workshop held on November 4th, attached at Annex I to its agenda. Members felt the session had worked well and welcomed the comprehensive report circulated to all councillors.

The Working Group noted there had been meetings of the Younger People's Task Group and the Environment Working Group which had added, to the thinking on the Younger People and Climate issues arising at the Workshop.

In the provisional budget, £90,000 had been earmarked for additional support for Younger People activities in the coming financial year, but how it would be used would be subject to further discussion. This would include whether the resources should be used to underpin and strengthen existing community groups providing services for young people or whether Farnham Town Council should create a new role to co-ordinate other organisations services or provide direct delivery of youth work. The Working Group noted this was set out further in the notes of the Younger People's Task Group. It was agreed that the costs and risks of direct delivery would need to be carefully considered with a preference to strengthen existing organisation such as Hale Community Centre, 40 Degreez and the Wrecclesham Community Centre where there could be to make an early impact.

The Working Group noted matters progressed since the Workshop, on climate issues, a planned review of the website, and a meeting with residents' groups and others on the Neighbourhood Plan update. The Working Group heard of discussions with Waverley Borough Council on the town centre cleansing arrangements (considered to be difficult to extract from the wider contract) and the potential of future assets transfers. Priority for these in the short term could be:

1. Borelli Walk (after Brightwells is completed but excluding responsibility for the bridges),
2. The Brightwells green space (although this may be sought by the County Council)
3. Morley Road Recreation Ground (given its links to the allotments).

It was confirmed that none of the existing activities of the Town Council should be stopped and **agreed to recommend that the 'big subjects' in section 5 of the Facilitator's report would continue to be important in the short to medium term:** In addition to Youth provision and climate and sustainability priorities, these included the Farnham Infrastructure Programme; the Farnham Neighbourhood Plan update, the impact of Brightwells; relationships with Principal authorities given the financial pressures faced by them. In discussion, creating synergy with the emerging Business Improvement District; and consolidating and strengthening Farnham's position as a World Craft Town as a key part of the local economy would be key areas of focus. It was noted an all-councillor meeting about Gostrey Meadow was scheduled for January 2024.

The Working Group agreed that a Business Plan with clear objectives, outcomes and resourcing over a five year period would be the follow-on stage of the Strategy Workshop and it was agreed to continue with the assistance of a facilitator.

One of the items discussed at the Strategy Workshop was around time and length of meetings. The amended times for meetings that had been adjusted since the Workshop were agreed for **Recommendation to Council:**

- **Environment Working Group at 4.30pm**
- **The Community Working Group at 10am**
- **Strategy & Resources at 2pm on Tuesday afternoons.**

- **Planning & Licensing at 9.30am on a Monday**
- **Council to start at 6pm.**
- **Task Groups to meet at times that fit with the membership with a preference for late afternoons.**

In terms of the Council's vision, the **Working Group agreed to recommend to Council that the existing vision be endorsed:**

“Farnham Town Council strives to be the influential and effective voice for Farnham bringing together the views of all organisations working for the good of the town and enhancing the well-being of all the community.

Farnham Town Council aims to be an efficient and effective organisation providing high-quality, sustainable services and facilities for the residents and businesses of Farnham whilst addressing the climate challenge, with a strong and respected voice representing Farnham's best interests”.

5. Finance Report

The Working Group received the summary of the income and expenditure accounts and the position of Reserves at 30th November prior to discussing in detail the draft budget report at Appendix D and the draft budget for 2024-25 and the explanatory notes that were appended.

The Town Clerk set out the pressures facing the Council and that careful consideration had been given to absorbing inflationary impacts where possible despite the fact that a number of elements were essentially best estimates at this stage. A more detailed report would be attached to the Full Council agenda.

The Working Group emphasised the priority emerging from the Strategy Workshop to make a step change support for younger people and the allocation of £5 per Band D property (£90,000) to make a real difference. It was noted that there would be discussions with organisations receiving funding support from the Council, and that the details of how this support would be implemented would be discussed further in early 2024. The Town Clerk advised that once the draft budget were approved by Council, ways of meeting the shortfall would form part of the precept report at the January meeting. This could include use of reserves, increased income targets or an increase in the precept. The Working Group noted that the FTC precept was well below the national average for town and parish councils despite the amount of activity carried out by Farnham.

The Working Group agreed to recommend to Council a budget of £1,806,950 for 2024-25.

6. Contracts & Assets update

The Business and Facilities Manager provided an update on contracts and assets matters attached at Appendix E to the Working Group agenda.

The report covered:

Gostrey Meadow playground works; council vehicles and steps to find a replacement Goupil vehicle; a number of matters relating to IT equipment, including the purchase of a second Owl camera and an Owl bar to improve the experience for remote meeting attendees; and the retendering of the IT Support contract in 2024; the Gostrey Meadow project meeting scheduled for 11th January 2024 with representatives of the Ridgeway School; the Wrecclesham gateways project; and matters around the potential acquisition of land.

It was noted that depending on which sites were targeted, there were different cost implications both in terms of staff and machinery and the Working Group was advised of discussions that had taken place with Waverley identifying that the optimum time for a transfer was when the grounds contract ended in Autumn 2024.

Cllr Fairclough advised that Waverley Borough Council was currently simplifying the community asset transfer process and prioritising initial projects across the Borough which would be in the first tranche.

Discussion also took place on the potential acquisition of buildings currently owned by WBC and Surrey (such as Montrose House and the Library) to see whether or not these could be used as a community hub to deliver Council priorities. The Working Group also noted that the South Street Club appeared to have gone into liquidation and the future of the building was uncertain. The Working Group was advised that the Government's Community Ownership Fund allowed for investment in buildings owned by town and parish councils (and could be used to refurbish publicly owned assets (eg public conveniences) or purchase assets that may be lost for the community.

It was agreed to recommend to Council that: Officers investigate whether:

- 1) The Community Ownership Fund was suitable for Farnham projects;**
- 2) There were transfer of ownership opportunities from Waverley or Surrey, whether land or buildings;**
- 3) There were beneficial options, in discussion with the liquidators, for retaining the South Street Club as a community asset.**

Cllr Brown arrived at this point.

7. Farnham Infrastructure Programme

The Working Group reviewed the provisional Town Council comments, prepared by Cllr Beaman, on the design of the town centre improvement scheme.

The draft had been informed by councillor comments and discussion at the Infrastructure Planning group meeting held on 21st November to which all councillors had been invited. **An amended version including comments raised at the meeting is attached at Annex I and subject to some collective responses on questions raised by Cllr Beaman, recommended, for endorsement by Council.**

Cllr Fairclough said that comments needed to be realistic recognising there is a fixed sum of money agreed for the works and that expected delays in the programme would see greater pressure on the money available.

Cllr Hesse suggested there were savings that could be put forward that would allow for some flexibility, such as removing the cycle route in High Park Road as being unnecessary with Scholars Way available, and the swapping of some footway widening in the top half of Caste Street for additional residents' parking spaces, and the downgrading of some traffic light controlled junctions to Belisha Beacon crossings.

Concern was expressed about the lengthy period of road works that were anticipated with East Street works connected with the Brightwells scheme, utility works in South Street, works at Water Lane.

Cllr Laughton and the Mayor left at this point.

Comments for further consideration were whether:

- the space North of Long garden Walk could be used for additional parking rather than wider footways
- the mini-roundabout at Bear Lane and High Park Road could be removed
- Use of granite setts for the taxi rank instead of ironstones, and for setts to line the edge of the ironstones elsewhere
- There can be a crossing across Longbridge between Gostrey Meadow and the Maltings, funded by the savings, noting this was always considered part of the scheme before.
- Seating and bike racks placed between the street trees especially in the Borough and Downing Street to minimise addition clutter. Possibly include bike repair stations in key locations.

There was still concern over the suitability of the right hand turn at the bottom of Castle Street, but the amendment to the bus layby was welcomed.

There was still need for mitigation in North and South Farnham to deal with the impact of the changes.

8. Reports of Task Groups

- 1) The Working Group received the Notes of the Infrastructure Planning group which included details of the presentations by Elaine Martin (SCC) on the design for the Town Centre Improvement Scheme, and by Andrew Longley on 'Preparing the new Local Plan' presentation which was considered by representatives of community groups on 23rd November when the next steps for the update of the Neighbourhood Plan was considered.

It was intended that there could be a joint call for sites and that information was to be shared by Waverley prior to the call for sites being activated in December.

It was suggested that Farnham Town Council could start with looking at issues and priorities across Farnham as part of evidence gathering. This would include where infrastructure (such as sports pitches could be improved to support new development and land uses. It was noted that the community was keen to get the update/review underway.

- 2) The Working Group received the notes of the Younger People Task Group held on 15th November with the wider partners who had shared progress reports on their work and discussed ideas for the future. The Working Group received an update on discussions that had taken place subsequent to the Task Group over a potential community lottery and on ideas for taking forward the priority on supporting younger people activities through the proposed allocation in the 2024-25 budget.

The Working Group heard that Cllr Jackman had advised that there was some more follow-up work to be done which would be forthcoming in the New Year once preparatory works have been completed. These included a) discussions with another lottery provider as an alternate and b) working on potential recommendations for ways forward to support organisations (following on from grant discussions with 40 Degreeez and Hale Community Centre etc).

9. Consultations

The Working Group welcomed the Traffic Camera Enforcement

- 1) The Working Group welcomed the Traffic Camera Enforcement consultation (concluding on 15th December) to help with the management of HGVs. **The recommendation of the Working group was that Council should respond highlighting that the proposed penalty was too low and should be the maximum allowed under the legislation.**
- 2) The Working Group considered the Waverley Borough Council proposal for a Solar Panel in the Upper Hart Car Park. It was noted the detail of the location of the battery and electrical infrastructure was not shown in the illustrative drawings but the concept of the scheme was welcomed. It was understood the generation could potentially be used by a local business or academic institution.
- 3) The Working Group considered the Surrey CC consultation on Amendments to Waiting and Parking Restrictions in Waverley. It was recommended that ward councillors look at the detail of the proposals in their own wards and respond directly to the consultation as ward members prior to the 4th January.

The Working Group recommended that the FTC response included the need for the ringfencing and reinvestment of income back into Farnham improvements as was the original agreement for the introduction of on-street charging in the town.

10. Town Clerk update

- 1) The Town Clerk advised that the Pay Agreement for 2023/24 had been agreed between The National Joint Council for Local Government Services including employer and union representatives and was being implemented in the December payroll in accordance with the scheme of delegation. The settlement of £1,925 per annum (broadly representing £1 per hour) up to scale point 43 and 3.88% otherwise was effective 1st April.
- 2) The Town Clerk provided a staffing update.
- 3) The Town Clerk advised that he, the Mayor and Cllr Beaman had attended a presentation by Boom Credit Union to consider ways of supporting the most vulnerable avoid doorstep lenders. A report would follow.

11. Date of next meeting

The date of the next meeting was agreed as Tuesday 16th January 2025 at 2pm.

The meeting ended at 5.46 pm

Notes written by Iain Lynch

Annex I

FTC COMMENTS ON PROPOSED IMPLEMENTATION OF FIP MEASURES IN FARNHAM TOWN CENTRE

SCC are inviting comments on the proposed Traffic Regulation Order for implementation of the proposed FIP proposals for Farnham Town Centre (still to be formally published). These proposals will be discussed at the FIP Board meeting that is being held on Friday 15th December. There are a number of matters on which FTC needs to agree its collective view on the proposed Traffic Regulation Order at the meeting of Full Council that is being held on Thursday 14th December. FTC's proposed amendments, if adopted, would result in some savings in construction costs.

MITIGATION MEASURES IN NORTH AND SOUTH FARNHAM

Implementation of the proposed FIP measures will result in some traffic being displaced onto other roads in North and South Farnham. It is FTC's view that implementation of the FIP measures in Farnham Town Centre, which should be implemented on a phased basis, should only be after mitigation measures to mitigate the impact of displaced traffic in North and South Farnham are identified and implemented.

TRAFFIC REGULATION ORDER

SCC are proposing one Traffic Regulation Order covering all the changes associated with implementation of FIP proposals in Farnham Town Centre. The proposed TRO has still to be published although SCC's proposals for Farnham Town Centre are known and are shown on the attached plan. Also attached is an alternative plan suggested by Cllr Hesse in which some amendments are suggested for consideration.

There are a number of matters on which a collective FTC view is now required including some design issues which are not part of the Traffic Regulation Order. These matters are as follows : -

HIGH PARK ROAD

SCC propose a designated cycleway along High Park Road. Whilst FTC is fully supportive of measures to encourage greater use of active travel this particular cycleway seems unnecessary since it effectively duplicates an existing cycleway through Farnham Park. There is, however, a question over whether cycling is legally allowed in Farnham Park it is prohibited under a 1965 byelaw. In a response to a public question from Libby Ralph (Chair of Trustees of Farnham Park) to the meeting of the WBC Executive Committee held on 4th July 2023 the following answer was given: -

"It is the Council's position that as we have allowed cyclists to ride in the Park on a permissive basis over the years and even reinforced that by creating shared paths then, a "lawful right or privilege" has been created for the public to use these paths for cycling. Therefore, it would be inappropriate to bring any action for breach of this byelaw".

In response Libby Ralph has asked a number of further questions to which, as yet, no reply has been received. The question on which a collective FTC view is required is as follows: -

Does FTC support the provision of a cycleway along High Park Road given that a parallel facility is provided along the southern boundary of Farnham Park?

Even if a cycleway was not provided along High Park Road there would still be accessibility problems for those residents living on the north side of High Park Road given that Park Row is proposed to be restricted for access only and bicycles and if Bear Lane remains one way. FTC would, therefore, like

consideration to be given to providing a turning facility (such as a mini roundabout) for vehicles at its junction of High Park Road with Park Row and Bear Lane.

PARK ROW

FTC has consistently supported restricting Park Row for access by local residents only and for use by bicycles provided that this restriction would not apply on those occasions when Castle Street is closed for use for events organised by Farnham Town Council.

BEAR LANE / WOOLMEAD ROAD

It is questioned whether there is any real need to widen the pavement on the west side of Woolmead Road from the Royal Deer Junction to its junction with Bear Lane. Widening the pavement at this location would restrict the ability to eventually introduce two-way traffic along Woolmead Road which would allow East Street to be fully pedestrianised.

CASTLE STREET

SCC propose widening the pavements and road width narrowed – an FTC collective view is, however, required on the following matters: -

- **Does FTC collectively support the suggestion made by Cllr Hesse that widening the pavement outside Castleton Dentists is not required and should be retained to provide parking spaces for residents to partially offset the loss of parking spaces elsewhere on Castle Street?** It has also been suggested that the bus stop on the west side of Castle Street at this location could be removed without replacement due to its low use by passengers but Stagecoach has asked for it to be retained. It is not, however, proposed to provide a bus shelter as shown on the SCC plan.
- **Does FTC collectively support the suggestion by Cllr Hesse that the delivery bay proposed to be located adjacent to the two disabled parking spaces (which would not be moved from their present location) should be moved slightly to the North to avoid any conflict with deliveries taking place outside hospitality venues?** Moving the delivery bay could, however, result in the loss of some car parking bays.
- **A collective FTC view is required on the extent and restoration of the ironstone on the east side of Castle Street. Should the taxi rank be moved to its proposed new location – if yes the ironstone would need to be strengthened by bonding with resin.**

On the east side of Castle Street it is not envisaged that any problems will be experienced with the bus stop being in line of traffic since it is only served by one bus per hour for passengers to alight. No bus shelter is, therefore, necessary.

FTC still has the following concerns over the SCC proposals for Castle Street : -

- SCC's proposals for widened pavements will be kerbed since according to SCC the level of traffic using Castle Street will be higher than would allow flush pavements for safety reasons. This will affect the ability of FTC to organise events such as the Food Festival and Christmas Market that currently use Castle Street which is closed on these occasions. These events provide revenue that exceeds costs which assists FTC in the cost of providing services across the year. There is no obvious suitable alternative to locate these events although in the longer term there is a possibility of using either East Street or Brightwells
- FTC still has concerns over the ability and suitability of a proposed right turn for vehicles from Castle Street into The Borough on which two way traffic is proposed between Castle and Downing Streets. FTC would propose that this element of the FIP proposals should be implemented last in any phasing of FIP implementation

THE BOROUGH

SCC propose to move the bus stop currently located outside The Queens Head slightly to the west to a position nearer to Poundland. The original intention was to have the bus stop in line of traffic which was supported by Stagecoach. With the introduction of two way working along The Borough between Castle and Downing Streets this would inevitably cause traffic congestion – the Queens Head bus stop is well used served by all routes operating through Farnham and there are frequently up to 2 buses at this stop at any one time with a significant number of passengers boarding and alighting. A site meeting was arranged with the Stagecoach Commercial Director and Aldershot Depot Manager following which Stagecoach changed their view and advised SCC that either a full or half bus layby was required. It is understood (although still to be formally confirmed) that the Traffic Regulation Order will be amended accordingly.

It is also understood that the delivery bay located on the opposite south (Boots) side of The Borough opposite the relocated bus stop which could only have been used by vehicles turning right out of Castle Street will also now be on the north (Poundland) side to help create a bus layby that can also be used by delivery vehicles although probably at restricted times.

Attention has already been made to FTC's continued concern over the suitability of the proposed right hand turn from Castle Street into The Borough which is FTC's suggestion should be introduced during the last phase of FIP implementation. FTC also has continuing concerns that the narrowing of The Borough between Castle Street and Royal Deer Junction. A similar scheme has been tried before as a COVID measure but had to be withdrawn due to the traffic congestion and consequential air quality problems created further down The Borough into Downing and West Streets. This was, however when The Borough remained one way along its entire length. FTC would, suggest that the proposed narrowing of The Borough should also only be introduced during the last phase of FIP implementation.

DOWNING STREET / WEST STREET / UNION ROAD / VICTORIA ROAD / SOUTH STREET

FTC has no further comments to make regarding SCC's FIP proposals for these roads. If, however, there are any surplus funds available from not implementing the High Park Road cycleway or building out pavements at certain locations on Woolmead Road and Castle Street then FTC would like consideration to be given to providing a pedestrian crossing at Longbridge. FTC appreciates that this has been considered before and rejected on safety grounds due to the blind corner at Bridge Square. With the introduction (and enforcement) of a 20 mph speed limit the safety concerns should have reduced to allow further consideration to be given to providing a pedestrian crossing at this location.

FTC does, however, appreciate that since all the FIP measures are covered in one Traffic Regulation Order any further significant changes would require the entire Traffic Regulation Order having to be readvertised with another period of public consultation which is likely to further delay the actual implementation of the FIP measures. It is FTC's view that these proposed changes when implemented are "right" for residents and ensure the continued economic prosperity of Farnham.

POSITIONING OF PUBLIC SEATING AND BICYCLE STANDS

SCC requested FTC to consider the location of public seating and bicycle stands in Farnham Town Centre Area and a walkabout was held on Wednesday 29th November. Wherever possible it is suggested that public seating should be provided away from outside seating being provided by hospitality venues and to avoid creating pavement clutter should preferable be placed in between proposed trees particularly in The Borough and Downing Street.

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FARNHAM TOWN COUNCIL



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Report Strategy & Resources

Date: 5th December 2023

Budget for 2024-25

Introduction

1. The draft budget recommended by Strategy & Resources for consideration by Council for 2024-25 is attached at Annex 1 (Summary by Working Group) and at Annex 2 (by account code), with notes explaining key points or changes in the draft budget attached at Annex 3. Budget setting is not a science as there are a number of variables which can be adjusted depending on the approach of Council. The income levels can be adjusted depending on whether Council wishes to draw down reserves, increase more challenging sponsorship targets or take a more optimistic approach to ticket sales for events. The aim is to create a budget that delivers the aspirations of Council and the needs of the community but without increasing the precept level to a point that would leave a surplus at the end of the year. This report sets out a series of options and variables for the Working Group to consider and an indication of the impact this would have on the precept. The precept level is not considered until the January meeting so that options for meeting the budget (and any shortfall) agreed by Council can be revisited.
2. In 2023, Farnham has a provisional Band D tax base of 18,231.9. up from 17,973.5. Based on an assumed collection rate of 98.5%. After exemptions in each area have been deducted, this percentage is multiplied against the Band D calculation in order to calculate the Band D number for each part of the Borough. This means the precept income (with no change) would be £1,334,818 up from £1,315,900 (an increase of £18,918).
3. The provisional budget has been drawn up based on a review of expenditure in 2023/24 and on the 2022/23 outturn but in a context of continuing economic pressures and high inflation. It also takes into account evolving priorities of the new administration elected in May 2023 and the report on the Strategy Workshop held on November 4th which was subject to a separate report at the December Strategy & Resources Working Group, and circulated to all councillors. The most significant change has been an addition of £90,000 to extend service provision for younger people together with provision for an additional member of the Outside Services team to deal with the additional requirements being discussed. There is a wider role evaluation to be undertaken (agreed in the 2022/23 financial year but not yet formally commissioned) and it is expected this will result in some additional expenditure as some roles are thought to have fallen behind the sector equivalents.
4. Inflation over the past 12 months was at a 40 year high of 11% at the beginning of the year and falling to 6.7% (CPI, September 2023) or 8.9% (RPI) with the Bank of England expecting inflation to be at 4.5% at the end of 2023 and not reach its target inflation rate until the first half of 2025.

5. In drawing up the FTC budget and mindful of the impact on residents, this is a cautious budget and with inflation provision kept low. A cautious approach for potential sponsorship and income from activities has also been taken based on experience in 2023-24 but with an increase of some elements. These will remain a challenge in the current economic climate. Investment income with rising bank rates has been increased with the expectation that they will continue at a higher level but drop towards the end of 2024. A positive assumption of a 5% return has been made. The budget assumes fees and charges broadly based on 2023-24 levels, given the continuing uncertainty in the economic climate but with provision for increases in some areas. It is hoped there will be some matched contributions from the emerging Business Improvement District for matters such as the promotion of the town and replacement infrastructure such as the Christmas Lights and CCTV to promote community safety. As there have been no discussions yet, no assumptions have been made about the impact of this. A full list of fees and charges will be presented to the January meeting after discussion at Strategy & Resources.
6. The overall salary costs are based on the assumption that the full staffing establishment is employed but with a vacancy factor and grade 'lag' built in. The 2023 cost of living employers' offer (a flat rate of £1,925 or 3.88% - pro rata for part time employees - was announced in November and will be implemented in the December payroll. The budget level includes provision of a similar cost of living increase for 2024/25 of an estimated 4% (similar to the 2023/24) but discussions between the Unions and the National Employers have not yet started. The cost implication of this in a full year would be in the order of £30,000. The salary allocations include provision for the replacement of the full time Communities and Administration Manager with a part-time Democratic Services Officer and part-time project officer/fundraiser. This latter role will become more important with the need to attract external funding from a range of sources for projects being implemented by FTC. The cost of any Youth provision/support is included within the £90,000 allocation mentioned above and would be partly reallocated to salaries if this post were to be directly employed. If Members also wished to employ a part time Climate officer role to add to the community engagement on climate matters an additional provision in the region of £25,000 to £30,000 would need to be added to the budget for the cost of employment.
7. Members have previously discussed the potential impact of pressures on the budgets of principal authorities and the increasing likelihood that there may be a need to further top up or take on services such as street cleansing and litter collection to meet the aspirations of the local community and there is concern about the need to extend services for young people and well-being in particular and also address the impacts of climate change and raise awareness amongst the wider Farnham Community.
8. The Environmental/Community Initiatives fund been put maintained at £40,000 to allow for further investment in these two areas. Provision for continuing the Craft Co-ordinator throughout the year to support the impact of World Craft Town on the economy and Tourism, and continuing the co-ordinator role for the successful Literary Festival are again included. The sum for additional staffing and events is being maintained at the same level but the rate for events will be adjusted to reflect the unsocial hours of the activities being undertaken and reflect potential different arrangements for the summer programme in particular.
9. The Government has not yet indicated any intention to put a restriction on the level of increase in a precept (or band D council tax rise) for town and parish councils (the capping principle). This will not be known until the Local Government Finance Settlement is announced. Farnham Town Council's approach in 2023/24 was again below the average sector increase for an eleventh consecutive year as it used reserves and savings targets to minimise the impact of residents.
10. When the Council considers its precept strategy it will need to bear in mind that a 1% increase in precept would bring £13,348 of additional income for Farnham Town Council at a cost of approximately 73p per band D dwelling per annum.

11. In this Council meeting, Farnham Town Council will set its budget and in January 2024 will then agree the level of precept to deliver its services. The level of precept, which is divided by all the Band D properties to find the Band D level of council tax may be supported by the use of reserves or any changes in the income targets set by Council. Given the challenges around income uncertainty and the pressures on families facing hardship, Council will wish to use every means available to minimise the impact of rising cost of services and other pressures.
12. The provisional budget proposed by the Working Group to consider has provisional expenditure of £1,806,950 with draft discretionary income of £359,750 (with improved bank interest and more challenging sponsorship and events income targets) and (assuming no precept increase) a total income of £1,694,568. This represents a shortfall of income at this stage of £112,382. A shortfall of this amount could potentially result in a £6.12 increase (if the amount were purely met from precept income) in the level of Band D per annum which would still be below the sector average for 2023/24.
13. There are a number of options within the budget for Council to adjust spending (up or down) or income targets. The budget notes (at Annex 3) provide some useful explanation on how the elements of the budget are put together. There are some earmarked reserves which have been taken into account to minimise the budget allocations for some areas which expected to be bigger spending items in the year ahead such as the replacement Christmas lights, the Neighbourhood Plan Review.

Recommendation

The Working Group propose that Council set a budget for 2024/25 at £1,806,950.

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		<u>2022-23</u>		<u>2023-24</u>			<u>2024-25</u>			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>Strategy & Resources</u>										
100	Professional Services & Admin									
	Total Income	0	0	19,000	0	0	0	0	0	0
	Overhead Expenditure	120,350	131,838	125,850	115,186	0	28,623	133,000	0	0
	Movement to/(from) Gen Reserve	<u>(120,350)</u>	<u>(131,838)</u>	<u>(106,850)</u>	<u>(115,186)</u>	<u>0</u>		<u>(133,000)</u>		
110	Governance & Democratic									
	Total Income	0	0	0	21	0	0	0	0	0
	Overhead Expenditure	163,200	118,482	145,750	73,354	0	0	148,500	0	0
	Movement to/(from) Gen Reserve	<u>(163,200)</u>	<u>(118,482)</u>	<u>(145,750)</u>	<u>(73,334)</u>	<u>0</u>		<u>(148,500)</u>		
120	Office & Customer Services									
	Total Income	0	4,017	0	184	0	0	0	0	0
	Overhead Expenditure	90,950	143,921	125,900	69,655	0	3,427	128,900	0	0
	Movement to/(from) Gen Reserve	<u>(90,950)</u>	<u>(139,903)</u>	<u>(125,900)</u>	<u>(69,472)</u>	<u>0</u>		<u>(128,900)</u>		
130	Grants									
	Overhead Expenditure	72,000	91,567	74,500	48,830	0	17,500	81,500	0	0
6000	plus Transfer from EMR	0	20,000	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(72,000)</u>	<u>(71,567)</u>	<u>(74,500)</u>	<u>(48,830)</u>	<u>0</u>		<u>(81,500)</u>		
140	Planning									
	Overhead Expenditure	37,700	31,616	37,100	21,183	0	250	38,350	0	0
	Movement to/(from) Gen Reserve	<u>(37,700)</u>	<u>(31,616)</u>	<u>(37,100)</u>	<u>(21,183)</u>	<u>0</u>		<u>(38,350)</u>		
141	Elections									

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Annual Budget - By Committee (Actual YTD Month 9)

Note: Provisional Budget 2024/25 at December 2023

	<u>2022-23</u>		<u>2023-24</u>				<u>2024-25</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward	
6000	Overhead Expenditure	5,000	0	5,000	0	0	40,000	10,000	0	0
	plus Transfer from EMR	0	-5,000	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(5,000)</u>	<u>(5,000)</u>	<u>(5,000)</u>	<u>0</u>	<u>0</u>		<u>(10,000)</u>		
142	Neighbourhood Plan									
	Total Income	0	0	0	0	0	0	5,000	0	0
	Overhead Expenditure	14,000	10,915	14,000	2,749	0	0	14,500	0	0
	Movement to/(from) Gen Reserve	<u>(14,000)</u>	<u>(10,915)</u>	<u>(14,000)</u>	<u>(2,749)</u>	<u>0</u>		<u>(9,500)</u>		
150	Other Operating Income/Costs									
	Total Income	1,243,600	1,272,599	1,344,900	1,378,063	0	0	1,409,818	0	0
	Overhead Expenditure	0	175	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>1,243,600</u>	<u>1,272,424</u>	<u>1,344,900</u>	<u>1,378,063</u>	<u>0</u>		<u>1,409,818</u>		
155	Covid-19									
	Total Income	0	3,765	0	0	0	0	0	0	0
	Overhead Expenditure	1,000	5,776	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(1,000)</u>	<u>(2,011)</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>		
160	Wrecclesham Community Centre									
	Total Income	6,250	6,250	8,000	4,688	0	0	10,000	0	0
	Overhead Expenditure	5,700	3,077	6,500	2,555	0	4,699	6,500	0	0
	Movement to/(from) Gen Reserve	<u>550</u>	<u>3,173</u>	<u>1,500</u>	<u>2,133</u>	<u>0</u>		<u>3,500</u>		
170	Community Development									
	Overhead Expenditure	27,500	32,640	32,250	28,679	0	0	32,250	0	0

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Annual Budget - By Committee (Actual YTD Month 9)

Note: Provisional Budget 2024/25 at December 2023

		<u>2022-23</u>		<u>2023-24</u>			<u>2024-25</u>			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Movement to/(from) Gen Reserve	<u>(27,500)</u>	<u>(32,640)</u>	<u>(32,250)</u>	<u>(28,679)</u>	<u>0</u>		<u>(32,250)</u>		
171	Community Safety & Well-being									
	Overhead Expenditure	18,800	19,278	22,000	13,824	0	1,900	22,000	0	0
	Movement to/(from) Gen Reserve	<u>(18,800)</u>	<u>(19,278)</u>	<u>(22,000)</u>	<u>(13,824)</u>	<u>0</u>		<u>(22,000)</u>		
175	Localism - New Initiatives/Pro									
	Overhead Expenditure	55,000	13,317	45,000	2,503	0	0	45,000	0	0
6000	plus Transfer from EMR	0	-8,500	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(55,000)</u>	<u>(21,817)</u>	<u>(45,000)</u>	<u>(2,503)</u>	<u>0</u>		<u>(45,000)</u>		
176	Younger People projects									
	Total Income	0	290	0	75	0	0	0	0	0
	Overhead Expenditure	10,000	5,784	16,000	12,700	0	0	106,000	0	0
	Movement to/(from) Gen Reserve	<u>(10,000)</u>	<u>(5,494)</u>	<u>(16,000)</u>	<u>(12,625)</u>	<u>0</u>		<u>(106,000)</u>		
180	Farnham Infrastructure									
	Overhead Expenditure	12,000	19,986	20,500	13,207	0	0	21,500	0	0
	Movement to/(from) Gen Reserve	<u>(12,000)</u>	<u>(19,986)</u>	<u>(20,500)</u>	<u>(13,207)</u>	<u>0</u>		<u>(21,500)</u>		
199	Rechargeable Costs									
	Total Income	0	0	0	28	0	0	0	0	0
	Overhead Expenditure	0	0	0	6,538	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>	<u>0</u>	<u>(6,510)</u>	<u>0</u>		<u>0</u>		
920	Central Carpark Toilets Project									
	Overhead Expenditure	0	35,987	0	781	0	0	0	0	0

Annual Budget - By Committee (Actual YTD Month 9)

Note: Provisional Budget 2024/25 at December 2023

		<u>2022-23</u>		<u>2023-24</u>			<u>2024-25</u>			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(35,987)</u>	<u>0</u>	<u>(781)</u>	<u>0</u>		<u>0</u>		
922	UCA Riverside Sculpture Proi									
	Overhead Expenditure	0	20,125	0	0	0	0	0	0	0
6000	plus Transfer from EMR	0	20,125	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>		
930	Farnham Support Fund (covid+)									
	Total Income	0	49,252	0	4,250	0	0	0	0	0
	Overhead Expenditure	0	59,974	0	8,713	0	0	0	0	0
	930 Net Income over Expenditure	0	-10,722	0	-4,463	0	0	0	0	0
6000	plus Transfer from EMR	0	27,000	0	4,483	0	0	0	0	0
6001	less Transfers to EMR	0	16,278	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>	<u>0</u>	<u>20</u>	<u>0</u>		<u>0</u>		
932	Ukrainian Support Fund									
	Total Income	0	1,000	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>0</u>	<u>1,000</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>		
935	Business Improvement District									
	Total Income	0	19,731	0	0	0	0	0	0	0
	Overhead Expenditure	0	19,894	12,000	10,115	0	0	2,000	0	0
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(163)</u>	<u>(12,000)</u>	<u>(10,115)</u>	<u>0</u>		<u>(2,000)</u>		
950	S106 and CIL									
	Total Income	0	218,812	0	97,516	0	0	0	0	0

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Annual Budget - By Committee (Actual YTD Month 9)

Note: Provisional Budget 2024/25 at December 2023

		<u>2022-23</u>		<u>2023-24</u>			<u>2024-25</u>			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Overhead Expenditure	10,000	0	10,000	284	0	0	10,000	0	0
	950 Net Income over Expenditure	-10,000	218,812	-10,000	97,232	0	0	-10,000	0	0
6001	less Transfers to EMR	0	218,812	0	97,516	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(10,000)</u>	<u>0</u>	<u>(10,000)</u>	<u>(284)</u>	<u>0</u>		<u>(10,000)</u>		
	Strategy & Resources - Income	1,249,850	1,575,716	1,371,900	1,484,824	0	0	1,424,818	0	0
	Expenditure	643,200	764,351	692,350	430,856	0	96,399	800,000	0	0
	Net Income over Expenditure	<u>606,650</u>	<u>811,365</u>	<u>679,550</u>	<u>1,053,968</u>	<u>0</u>	<u>-96,399</u>	<u>624,818</u>	<u>0</u>	<u>0</u>
	plus Transfer from EMR	0	53,625	0	4,483	0	0	0	0	0
	less Transfers to EMR	0	235,089	0	97,516	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>606,650</u>	<u>629,900</u>	<u>679,550</u>	<u>960,935</u>	<u>0</u>		<u>624,818</u>		
	<u>Environment</u>									
200	Grounds Services									
	Overhead Expenditure	119,700	106,552	144,100	71,097	0	2,397	150,850	0	0
	Movement to/(from) Gen Reserve	<u>(119,700)</u>	<u>(106,552)</u>	<u>(144,100)</u>	<u>(71,097)</u>	<u>0</u>		<u>(150,850)</u>		
201	Highways									
	Overhead Expenditure	14,000	5,792	8,000	3,443	0	0	5,000	0	0
	Movement to/(from) Gen Reserve	<u>(14,000)</u>	<u>(5,792)</u>	<u>(8,000)</u>	<u>(3,443)</u>	<u>0</u>		<u>(5,000)</u>		
202	War Memorial									
	Overhead Expenditure	5,000	1,606	5,000	0	0	0	5,000	0	0
	Movement to/(from) Gen Reserve	<u>(5,000)</u>	<u>(1,606)</u>	<u>(5,000)</u>	<u>0</u>	<u>0</u>		<u>(5,000)</u>		

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Annual Budget - By Committee (Actual YTD Month 9)

Note: Provisional Budget 2024/25 at December 2023

	<u>2022-23</u>		<u>2023-24</u>				<u>2024-25</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
210 Farnham In Bloom									
Total Income	24,500	81,501	25,000	14,245	0	0	26,000	0	0
Overhead Expenditure	127,550	181,637	158,800	96,167	0	16,437	160,950	0	0
210 Net Income over Expenditure	-103,050	-100,137	-133,800	-81,922	0	-16,437	-134,950	0	0
6001 less Transfers to EMR	0	55,233	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(103,050)</u>	<u>(155,370)</u>	<u>(133,800)</u>	<u>(81,922)</u>	<u>0</u>		<u>(134,950)</u>		
220 Other Open Spaces									
Total Income	0	75	0	40	0	0	0	0	0
Overhead Expenditure	28,000	27,147	27,500	12,755	0	0	57,500	0	0
Movement to/(from) Gen Reserve	<u>(28,000)</u>	<u>(27,072)</u>	<u>(27,500)</u>	<u>(12,715)</u>	<u>0</u>		<u>(57,500)</u>		
225 Gostrev Meadow									
Total Income	5,000	6,538	5,000	5,763	0	0	5,000	0	0
Overhead Expenditure	20,000	25,285	30,000	24,002	0	850	32,000	0	0
Movement to/(from) Gen Reserve	<u>(15,000)</u>	<u>(18,747)</u>	<u>(25,000)</u>	<u>(18,240)</u>	<u>0</u>		<u>(27,000)</u>		
240 Allotments									
Total Income	18,700	19,700	18,100	23,207	0	0	17,250	0	0
Overhead Expenditure	19,350	17,801	18,450	15,776	0	0	20,950	0	0
Movement to/(from) Gen Reserve	<u>(650)</u>	<u>1,898</u>	<u>(350)</u>	<u>7,431</u>	<u>0</u>		<u>(3,700)</u>		
250 Public Conveniences									
Overhead Expenditure	75,700	68,243	88,500	39,383	0	16,533	90,500	0	0

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Annual Budget - By Committee (Actual YTD Month 9)

Note: Provisional Budget 2024/25 at December 2023

		<u>2022-23</u>		<u>2023-24</u>			<u>2024-25</u>			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Movement to/(from) Gen Reserve	<u>(75,700)</u>	<u>(68,243)</u>	<u>(88,500)</u>	<u>(39,383)</u>	<u>0</u>		<u>(90,500)</u>		
260	Town Centre & Rural Dev									
	Total Income	5,000	4,705	7,000	1,685	0	0	5,000	0	0
	Overhead Expenditure	17,500	20,743	19,000	2,545	0	0	18,000	0	0
	Movement to/(from) Gen Reserve	<u>(12,500)</u>	<u>(16,038)</u>	<u>(12,000)</u>	<u>(860)</u>	<u>0</u>		<u>(13,000)</u>		
400	Cemeteries									
	Total Income	84,000	119,722	102,000	83,664	0	0	105,000	0	0
	Overhead Expenditure	133,600	123,627	144,900	64,613	0	2,896	147,950	0	0
	Movement to/(from) Gen Reserve	<u>(49,600)</u>	<u>(3,905)</u>	<u>(42,900)</u>	<u>19,052</u>	<u>0</u>		<u>(42,950)</u>		
903	Hale Chapels									
	Overhead Expenditure	0	180,933	0	16,394	0	0	0	0	0
6000	plus Transfer from EMR	0	143,225	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(37,708)</u>	<u>0</u>	<u>(16,394)</u>	<u>0</u>		<u>0</u>		
904	Victoria Garden									
	Overhead Expenditure	0	275	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(275)</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>		
	Environment - Income	137,200	232,240	157,100	128,604	0	0	158,250	0	0
	Expenditure	560,400	759,641	644,250	346,175	0	39,112	688,700	0	0
	Net Income over Expenditure	<u>-423,200</u>	<u>-527,401</u>	<u>-487,150</u>	<u>-217,570</u>	<u>0</u>	<u>-39,112</u>	<u>-530,450</u>	<u>0</u>	<u>0</u>
	plus Transfer from EMR	0	143,225	0	0	0	0	0	0	0

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Annual Budget - By Committee (Actual YTD Month 9)

Note: Provisional Budget 2024/25 at December 2023

	<u>2022-23</u>		<u>2023-24</u>				<u>2024-25</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
less Transfers to EMR	0	55,233	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(423,200)</u>	<u>(439,409)</u>	<u>(487,150)</u>	<u>(217,570)</u>	<u>0</u>		<u>(530,450)</u>		

Annual Budget - By Committee (Actual YTD Month 9)

Note: Provisional Budget 2024/25 at December 2023

		<u>2022-23</u>		<u>2023-24</u>			<u>2024-25</u>			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>Community</u>										
300	Tourism									
	Total Income	5,000	5,822	5,000	0	0	0	7,000	0	0
	Overhead Expenditure	37,250	37,854	40,750	18,159	0	0	45,250	0	0
	Movement to/(from) Gen Reserve	<u>(32,250)</u>	<u>(32,032)</u>	<u>(35,750)</u>	<u>(18,159)</u>	<u>0</u>		<u>(38,250)</u>		
302	West Street Market									
	Total Income	2,500	2,658	2,500	2,829	0	0	3,000	0	0
	Overhead Expenditure	0	250	500	0	0	0	500	0	0
	Movement to/(from) Gen Reserve	<u>2,500</u>	<u>2,408</u>	<u>2,000</u>	<u>2,829</u>	<u>0</u>		<u>2,500</u>		
309	Jubilee/Coronation									
	Total Income	0	0	0	1,960	0	0	0	0	0
	Overhead Expenditure	0	664	8,000	10,932	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(664)</u>	<u>(8,000)</u>	<u>(8,973)</u>	<u>0</u>		<u>0</u>		
310	Events									
	Total Income	0	0	0	200	0	0	0	0	0
	Overhead Expenditure	40,850	35,524	49,200	21,145	0	0	48,750	0	0
	Movement to/(from) Gen Reserve	<u>(40,850)</u>	<u>(35,524)</u>	<u>(49,200)</u>	<u>(20,945)</u>	<u>0</u>		<u>(48,750)</u>		
311	Carnival Weekend (prev PITP)									
	Total Income	1,500	3,609	2,500	4,457	0	0	4,500	0	0
	Overhead Expenditure	7,650	9,536	10,800	10,374	0	0	12,550	0	0
	Movement to/(from) Gen Reserve	<u>(6,150)</u>	<u>(5,927)</u>	<u>(8,300)</u>	<u>(5,917)</u>	<u>0</u>		<u>(8,050)</u>		

Continued on next page

Annual Budget - By Committee (Actual YTD Month 9)

Note: Provisional Budget 2024/25 at December 2023

	<u>2022-23</u>		<u>2023-24</u>				<u>2024-25</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
312 Food Festival									
Total Income	17,000	21,033	19,500	22,130	0	0	21,500	0	0
Overhead Expenditure	25,100	17,629	24,100	16,200	0	0	21,700	0	0
Movement to/(from) Gen Reserve	<u>(8,100)</u>	<u>3,404</u>	<u>(4,600)</u>	<u>5,931</u>	<u>0</u>		<u>(200)</u>		
313 Music in the Meadow / Vineyard									
Total Income	3,000	3,000	3,000	2,800	0	0	3,000	0	0
Overhead Expenditure	10,500	10,951	11,600	5,200	0	0	11,450	0	0
Movement to/(from) Gen Reserve	<u>(7,500)</u>	<u>(7,951)</u>	<u>(8,600)</u>	<u>(2,400)</u>	<u>0</u>		<u>(8,450)</u>		
314 Christmas Switch-on									
Total Income	4,000	4,152	5,500	4,677	0	0	7,500	0	0
Overhead Expenditure	13,300	9,998	12,600	11,147	0	0	15,250	0	0
Movement to/(from) Gen Reserve	<u>(9,300)</u>	<u>(5,846)</u>	<u>(7,100)</u>	<u>(6,470)</u>	<u>0</u>		<u>(7,750)</u>		
315 Heritage Open Days									
Overhead Expenditure	1,500	1,498	1,500	2,132	0	0	2,000	0	0
Movement to/(from) Gen Reserve	<u>(1,500)</u>	<u>(1,498)</u>	<u>(1,500)</u>	<u>(2,132)</u>	<u>0</u>		<u>(2,000)</u>		
316 Christmas Market									
Total Income	19,000	24,338	20,500	23,492	0	0	22,000	0	0
Overhead Expenditure	16,350	21,940	15,500	2,675	0	0	18,550	0	0
Movement to/(from) Gen Reserve	<u>2,650</u>	<u>2,399</u>	<u>5,000</u>	<u>20,818</u>	<u>0</u>		<u>3,450</u>		
317 Spring & Sustainability Festival									
Total Income	1,750	1,885	1,750	894	0	0	1,000	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 9)

Note: Provisional Budget 2024/25 at December 2023

	<u>2022-23</u>		<u>2023-24</u>				<u>2024-25</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure	3,850	3,862	4,300	1,499	0	0	3,150	0	0
Movement to/(from) Gen Reserve	<u>(2,100)</u>	<u>(1,977)</u>	<u>(2,550)</u>	<u>(606)</u>	<u>0</u>		<u>(2,150)</u>		
318 Gin & Fizz Festival									
Total Income	14,000	0	12,000	6,851	0	0	10,500	0	0
Overhead Expenditure	14,150	3,350	14,000	8,082	0	0	11,000	0	0
Movement to/(from) Gen Reserve	<u>(150)</u>	<u>(3,350)</u>	<u>(2,000)</u>	<u>(1,231)</u>	<u>0</u>		<u>(500)</u>		
319 Walking Festival									
Total Income	500	1,600	1,000	0	0	0	1,000	0	0
Overhead Expenditure	3,000	2,821	2,800	1,605	0	0	2,800	0	0
Movement to/(from) Gen Reserve	<u>(2,500)</u>	<u>(1,221)</u>	<u>(1,800)</u>	<u>(1,605)</u>	<u>0</u>		<u>(1,800)</u>		
320 Farmers' Market									
Total Income	14,000	18,631	16,000	13,567	0	0	16,000	0	0
Overhead Expenditure	17,700	17,352	17,050	10,884	0	0	17,550	0	0
Movement to/(from) Gen Reserve	<u>(3,700)</u>	<u>1,279</u>	<u>(1,050)</u>	<u>2,683</u>	<u>0</u>		<u>(1,550)</u>		
321 Literarv Festival									
Total Income	5,000	6,354	5,000	250	0	0	8,500	0	0
Overhead Expenditure	17,000	17,651	17,200	3,393	0	0	19,100	0	0
Movement to/(from) Gen Reserve	<u>(12,000)</u>	<u>(11,297)</u>	<u>(12,200)</u>	<u>(3,143)</u>	<u>0</u>		<u>(10,600)</u>		
Communitv/Youth events									
Overhead Expenditure	0	303	500	0	0	0	0	0	0

Annual Budget - By Committee (Actual YTD Month 9)

Note: Provisional Budget 2024/25 at December 2023

	<u>2022-23</u>		<u>2023-24</u>				<u>2024-25</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>0</u>	<u>(303)</u>	<u>(500)</u>	<u>0</u>	<u>0</u>		<u>0</u>		
330 Christmas Lights									
Total Income	500	0	500	0	0	0	0	0	0
Overhead Expenditure	50,500	79,749	50,500	34,391	0	18,324	55,500	0	0
330 Net Income over Expenditure	-50,000	-79,749	-50,000	-34,391	0	-18,324	-55,500	0	0
6000 plus Transfer from EMR	0	-5,000	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(50,000)</u>	<u>(84,748)</u>	<u>(50,000)</u>	<u>(34,391)</u>	<u>0</u>		<u>(55,500)</u>		
350 Craft Town/Craft Cities									
Total Income	0	7,158	0	595	0	0	6,000	0	0
Overhead Expenditure	12,500	15,254	25,750	12,529	0	0	32,650	0	0
Movement to/(from) Gen Reserve	<u>(12,500)</u>	<u>(8,095)</u>	<u>(25,750)</u>	<u>(11,934)</u>	<u>0</u>		<u>(26,650)</u>		
355 Business Support									
Total Income	0	6,500	0	2,000	0	0	0	0	0
Overhead Expenditure	0	6,508	500	2,238	0	0	500	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>(8)</u>	<u>(500)</u>	<u>(238)</u>	<u>0</u>		<u>(500)</u>		
Community - Income	87,750	106,741	94,750	86,701	0	0	111,500	0	0
Expenditure	271,200	292,692	307,150	172,583	0	18,324	318,250	0	0
Net Income over Expenditure	<u>-183,450</u>	<u>-185,951</u>	<u>-212,400</u>	<u>-85,882</u>	<u>0</u>	<u>-18,324</u>	<u>-206,750</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	(5,000)	0	0	0	0	0	0	0

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Annual Budget - By Committee (Actual YTD Month 9)

Note: Provisional Budget 2024/25 at December 2023

	<u>2022-23</u>		<u>2023-24</u>				<u>2024-25</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>(183,450)</u>	<u>(190,951)</u>	<u>(212,400)</u>	<u>(85,882)</u>	<u>0</u>		<u>(206,750)</u>		
Total Budget Income	1,474,800	1,914,697	1,623,750	1,700,129	0	0	1,694,568	0	0
Expenditure	1,474,800	1,816,684	1,643,750	949,614	0	153,835	1,806,950	0	0
Net Income over Expenditure	<u>0</u>	<u>98,013</u>	<u>-20,000</u>	<u>750,516</u>	<u>0</u>	<u>-153,835</u>	<u>-112,382</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	191,850	0	4,483	0	0	0	0	0
less Transfers to EMR	0	290,322	0	97,516	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>(459)</u>	<u>(20,000)</u>	<u>657,483</u>	<u>0</u>		<u>(112,382)</u>		

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Annual Budget - By Combined Account Code (Actual YTD Month 9)

Annex 2 to Appendix D

Note: Provisional Budget 2024/25 at December 2023

		<u>2022-23</u>		<u>2023-24</u>				<u>2024-25</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>Budget Income</u>										
1000	Hall & Room Lettings Income	6,250	9,067	8,000	4,871	0	0	10,000	0	0
1030	Commercial Lettings Income	9,000	9,000	9,000	9,000	0	0	9,000	0	0
1040	Open Spaces income	0	75	0	40	0	0	0	0	0
1065	Community Infrastructure Levy	0	218,812	0	97,516	0	0	0	0	0
1080	Allotment Rents Income	17,000	16,832	17,500	22,887	0	0	16,250	0	0
1081	Allotment admin fee	500	2,025	600	350	0	0	500	0	0
1082	Terminated Allotment Plots	0	-75	0	-30	0	0	0	0	0
1100	Interment Fees Income	30,000	37,085	34,000	29,860	0	0	35,000	0	0
1120	Grave Purchases Income	40,000	68,225	54,000	38,658	0	0	55,000	0	0
1130	Memorials Income	5,000	5,310	5,000	6,070	0	0	6,000	0	0
1160	Cemeteries Other Income	0	102	0	76	0	0	0	0	0
1200	Grants Income	0	69,647	19,000	0	0	0	10,000	0	0
1201	Sponsorship Income (+VAT)	32,250	29,451	36,250	19,290	0	0	36,750	0	0
1202	Income - Contributions	7,000	16,387	9,000	9,548	0	0	9,250	0	0
1203	Donations - Income	0	16,736	0	8,250	0	0	1,000	0	0
1204	Bookings/Hire	60,000	70,993	63,500	69,383	0	0	69,500	0	0
1205	Ticket sales	13,000	4,342	11,000	3,988	0	0	12,500	0	0
1209	Seeds income	1,200	918	0	0	0	0	500	0	0
1245	Advertising income	5,000	7,230	5,000	595	0	0	8,500	0	0
1300	Banners Income	5,000	4,705	7,000	1,685	0	0	5,000	0	0
1900	Precept	1,231,570	1,231,570	1,315,900	1,315,900	0	0	1,334,818	0	0
1995	Local Parish Council Tax Grant	3,030	3,030	0	0	0	0	0	0	0
1997	Interest Received	1,000	28,364	20,000	56,599	0	0	65,000	0	0

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Annual Budget - By Combined Account Code (Actual YTD Month 9)

Note: Provisional Budget 2024/25 at December 2023

		<u>2022-23</u>		<u>2023-24</u>				<u>2024-25</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1911	Dividends received	8,000	9,635	9,000	5,564	0	0	10,000	0	0
1990	Insurance claim income	0	55,233	0	0	0	0	0	0	0
1999	Miscellaneous Income	0	0	0	28	0	0	0	0	0
Total Income		1,474,800	1,914,697	1,623,750	1,700,129	0	0	1,694,568	0	0
<u>Overhead Expenditure</u>										
4000	Salaries	582,900	591,614	645,500	360,349	0	0	698,500	0	0
4001	Agency/Contract Staffing	56,000	67,012	69,000	64,054	0	1,295	74,000	0	0
4003	Contracted Services	57,000	327,759	102,000	59,566	0	21,696	84,500	0	0
4020	Additional Staffing & Events	11,050	10,421	12,700	6,818	0	0	12,700	0	0
4025	Farmers' Market Supervision	1,600	1,560	1,600	1,040	0	0	1,800	0	0
4030	Staff Training	5,000	1,739	3,000	859	0	0	3,000	0	0
4041	Staff Travel	2,000	721	1,000	617	0	0	1,000	0	0
4050	Staff Recruitment/Advertising	1,000	311	1,000	311	0	0	1,000	0	0
4070	Protective Clothing	3,000	4,862	3,000	155	0	77	3,000	0	0
4101	Venue hire	7,000	657	5,500	400	0	0	5,000	0	0
4110	Rates, rent	34,500	32,226	35,000	23,803	0	0	35,000	0	0
4115	Water Charges	4,700	7,155	5,300	6,373	0	0	6,500	0	0
4120	Energy Costs	10,500	61,562	40,000	26,535	0	15,000	47,000	0	0
4130	Insurance	12,100	9,768	13,650	12,797	0	0	13,650	0	0
4140	Office costs / consumables	4,000	8,247	8,500	5,459	0	0	8,500	0	0
4170	Property Maintenance/Refurbish	97,000	81,358	85,500	46,945	0	8,199	90,500	0	0
4175	Graffiti Removal	7,000	8,527	8,000	5,046	0	0	6,000	0	0
4176	Cleaning consumables	3,500	1,981	2,000	2,289	0	0	2,000	0	0
4181	Equipment Maintenance	4,000	2,850	4,500	5,142	0	0	6,000	0	0

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Annual Budget - By Combined Account Code (Actual YTD Month 9)

Note: Provisional Budget 2024/25 at December 2023

		<u>2022-23</u>		<u>2023-24</u>				<u>2024-25</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4182	Equipment Purchase	17,500	16,075	23,500	13,213	0	5,158	23,000	0	0
4190	CCTV / crime prevention	18,500	17,590	20,000	12,318	0	1,900	20,000	0	0
4195	Alarms - Fire, Security	6,200	4,319	6,000	12,016	0	0	6,000	0	0
4205	Waste Disposal	7,000	9,486	8,500	5,761	0	0	8,500	0	0
4220	Memorials & Plaques	1,000	2,269	2,000	398	0	0	2,000	0	0
4225	Cemetery Memorial Maintenance	5,000	0	3,000	69	0	0	3,000	0	0
4300	Vehicle Costs - Fuel	6,000	7,789	10,000	4,407	0	0	10,000	0	0
4301	Vehicle Costs - LPG/CNG	2,000	378	1,000	85	0	0	1,000	0	0
4302	Vehicle Costs - Maintenance	6,000	7,024	6,000	4,455	0	1,486	8,000	0	0
4303	Vehicle Costs - Road Tax	1,000	1,207	1,000	323	0	0	1,250	0	0
4310	New Vehicles/Machinery	15,000	2,350	15,000	0	0	0	15,000	0	0
4400	Stationery	4,150	2,813	4,000	260	0	0	4,000	0	0
4410	Photocopying Charges	5,500	2,818	4,500	2,006	0	0	4,300	0	0
4411	Publications, books etc	1,500	207	1,000	24	0	0	1,000	0	0
4415	Printing & Design (External)	27,500	29,230	31,750	12,697	0	2,709	38,000	0	0
4425	Newsletter/Adverts/Publicity	19,450	18,794	23,650	13,113	0	0	21,600	0	0
4440	Telephones	7,800	6,054	8,300	4,353	0	0	8,300	0	0
4455	Postages & Distribution	11,000	5,216	10,400	1,105	0	0	8,150	0	0
4460	Subscriptions & Memberships	5,650	7,600	5,650	5,383	0	0	6,500	0	0
4461	Licences	5,500	5,946	5,000	4,808	0	0	5,150	0	0
4480	IT Equipment	6,000	3,530	6,000	0	0	0	6,000	0	0
4481	Web Sites (FTC, Craft etc)	6,000	5,190	10,000	2,634	0	0	10,000	0	0
4482	IT Support	12,000	8,029	12,000	12,061	0	0	15,000	0	0
4483	Service software & support	14,000	14,123	0	1,089	0	9,023	0	0	0

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Annual Budget - By Combined Account Code (Actual YTD Month 9)

Note: Provisional Budget 2024/25 at December 2023

	<u>2022-23</u>		<u>2023-24</u>				<u>2024-25</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4501 Mayoral Allowance 2022-23	2,700	2,700	0	125	0	0	0	0	0
4503 Mayoral Allowance 2023-24	0	0	2,700	747	0	0	2,700	0	0
4520 Members' Travel	200	268	200	194	0	0	200	0	0
4525 Members' Training	2,000	118	2,000	1,862	0	0	2,000	0	0
4540 Civic & Community Functions	7,500	4,210	7,000	2,362	0	0	7,500	0	0
4541 Christmas Civic Carol Service	2,000	925	2,000	0	0	0	2,000	0	0
4545 Twinning/Partnerships Expenses	1,000	1,126	1,000	853	0	0	1,000	0	0
4550 Bank Charges	1,850	1,816	1,850	1,307	0	0	2,000	0	0
4555 Legal & professional Fees	4,000	7,852	4,000	4,110	0	0	4,000	0	0
4560 Bookkeeping, accounts, payroll	21,000	28,628	26,000	17,246	0	0	26,000	0	0
4570 Audit Fees	4,500	3,433	4,500	2,467	0	0	4,500	0	0
4600 Tourism Developments & Events	5,000	1,500	5,000	0	0	0	5,000	0	0
4610 Horticultural Supplies	20,000	15,577	20,000	1,861	0	0	20,000	0	0
4611 Plants/Flowers/bulbs	28,000	30,558	28,000	12,048	0	7,558	28,000	0	0
4613 Community Events/FIB Friends	1,000	473	0	56	0	0	0	0	0
4614 Allotment seed costs recharged	1,200	911	0	0	0	0	500	0	0
4615 Trees/hedging	8,000	8,000	8,000	3,180	0	3,910	8,000	0	0
4625 Entertainment - Performers	13,250	20,804	20,500	15,702	0	0	18,000	0	0
4630 Events Costs	22,500	7,606	22,500	13,590	0	0	28,250	0	0
4631 Event Costs Jubilee/Coronation	0	284	3,000	0	0	0	0	0	0
4641 Christmas Lights Install/Store	45,000	78,424	50,000	34,391	0	0	50,000	0	0
4642 Christmas Lights - Power	1,000	0	1,000	0	0	0	1,000	0	0
4643 Christmas Lights 2023	5,000	0	0	0	0	18,324	5,000	0	0
4650 Street Furniture	5,000	0	5,000	0	0	0	5,000	0	0

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Annual Budget - By Combined Account Code (Actual YTD Month 9)

Note: Provisional Budget 2024/25 at December 2023

		<u>2022-23</u>		<u>2023-24</u>				<u>2024-25</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4655	Banners	5,000	9,022	7,000	1,435	0	0	5,000	0	0
4702	Equipment hire/replacement	20,000	26,379	31,500	22,210	0	0	31,900	0	0
4800	Grants	17,500	17,549	28,000	27,375	0	0	79,500	0	0
4801	Grant - Farnham Maltings	13,000	13,000	10,000	10,000	0	0	0	0	0
4802	Grant - Citizens Advice Bureau	17,500	17,500	17,500	0	0	17,500	0	0	0
4803	Grant - 40 Degreerz	2,000	2,000	2,000	2,000	0	0	0	0	0
4804	Small Grants	2,000	1,518	2,000	140	0	0	2,000	0	0
4805	Farnham Carnival	1,500	1,500	2,000	0	0	0	0	0	0
4806	Hale Community Centre/Sandy Hi	2,000	2,000	2,000	7,000	0	0	0	0	0
4807	Environmental/community Initia	50,000	9,803	40,000	0	0	0	40,000	0	0
4808	Hoppa	10,000	30,000	10,000	10,000	0	0	0	0	0
4809	Gostrey Centre	10,000	10,000	5,000	5,000	0	0	0	0	0
4811	Youth Initiatives	0	0	0	0	0	0	90,000	0	0
4815	Hardship Fund Grants	0	59,974	0	8,713	0	0	0	0	0
4820	OLD CODE use cost centre 142	0	0	0	6	0	0	0	0	0
4821	Elections	5,000	0	5,000	0	0	40,000	10,000	0	0
4830	Blackwater Valley CMS	2,500	2,500	2,500	2,500	0	0	2,500	0	0
6666	Bad Debt Write Offs	0	357	0	0	0	0	0	0	0
	Overhead Expenditure	1,474,800	1,816,684	1,643,750	949,614	0	153,835	1,806,950	0	0
	Total Budget Income	1,474,800	1,914,697	1,623,750	1,700,129	0	0	1,694,568	0	0
	Expenditure	1,474,800	1,816,684	1,643,750	949,614	0	153,835	1,806,950	0	0
	Net Income over Expenditure	0	98,013	-20,000	750,516	0	-153,835	-112,382	0	0
	plus Transfer from EMR	0	191,850	0	4,483	0	0	0	0	0

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Annual Budget - By Combined Account Code (Actual YTD Month 9)

Note: Provisional Budget 2024/25 at December 2023

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	<u>2022-23</u>		<u>2023-24</u>				<u>2024-25</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
less Transfers to EMR	0	290,322	0	97,516	0	0	0	0	0
Movement to/(from) Gen Reserve	0	(459)	(20,000)	657,483	0		(112,382)		

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1200	Grants Income	100	Professional Services & Admin	Generally grants received would be offset against specific projects and activity.
4001	Agency/Contract Staffing	100	Professional Services & Admin	Agency Staff costs otherwise met under code 4000
4003	Contracted Services	100	Professional Services & Admin	Agency staff covering vacancies or contract staff.
4480	IT Equipment	100	Professional Services & Admin	Rolling upgrade and replacement. CChanges likely in year ahead.
4481	Web Sites (FTC, Craft etc)	100	Professional Services & Admin	Refresh of some elements. External costs. New investment scheduled in 24-25.
4482	IT Support	100	Professional Services & Admin	IT support contract plus extra works as required. More use of IT services.
4555	Legal & professional Fees	100	Professional Services & Admin	Combined with professional fees 4585. Legal fees, assets transfers etc.
4560	Bookkeeping, accounts, payroll	100	Professional Services & Admin	Book-keeping, + accountancy month end/year end/payroll costs.
4570	Audit Fees	100	Professional Services & Admin	Covers internal and external audit fees.
1600	Mayor's Charity	110	Governance & Democratic	No budgetted income. Paid into separate Mayor's Charity account and redistributed.
4001	Agency/Contract Staffing	110	Governance & Democratic	Agency Staff costs generally covering vacancies and probationary period for outside staff
4101	Venue hire	110	Governance & Democratic	Covers Annual Town Meeting, celebratory receptions as needed
4130	Insurance	110	Governance & Democratic	New tender effective 2023/24. New long term arrangement started.
4170	Property Maintenance/Refurbish	110	Governance & Democratic	Office and depot
4425	Newsletter/Adverts/Publicity	110	Governance & Democratic	Annual meeting etc. Newspaper/calendar and other promotions at community events
4426	Old Publicity	110	Governance & Democratic	Vantage Point, Residents Guide, newsletter.Now code 4425.
4455	Postages & Distribution	110	Governance & Democratic	Residents' Guide etc
4460	Subscriptions & Memberships	110	Governance & Democratic	Includes NALC/SALC/SLCC/and LGA associate
4525	Members' Training	110	Governance & Democratic	Induction in 2023/24. Additional training as required.
4541	Christmas Civic Carol Service	110	Governance & Democratic	Aim to cover with sponsorship.
4001	Agency/Contract Staffing	120	Office & Customer Services	Agency Staff costs otherwise met under code 4000.
4003	Contracted Services	120	Office & Customer Services	Office cleaning.
4195	Alarms - Fire, Security	120	Office & Customer Services	Fire, intruder and keyholding service.
4800	Grants	130	Grants	Sum is divided between codes after Council decisions. Some grants also covered under Service codes.
4801	Grant - Farnham Maltings	130	Grants	Awaiting recommendation - included in 4800 code.
4802	Grant - Citizens Advice Bureau	130	Grants	Awaiting recommendation - included in 4800 code.
4803	Grant - 40 Degreaz	130	Grants	Awaiting recommendation - included in 4800 code.

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4804	Small Grants	130	Grants	Up to £250 during the year per request where no Community grant in same year.
4808	Hoppa	130	Grants	Awaiting recommendation - included in 4800 code.
4809	Gostrey Centre	130	Grants	Awaiting recommendation - included in 4800 code.
4821	Elections	141	Elections	Goes to earmarked reserve. Typical cost of full shared election now around £40,000.
1200	Grants Income	142	Neighbourhood Plan	May be some funding available from Locality towards NP Review
4000	Salaries	142	Neighbourhood Plan	Could increase significantly based on workload.
4001	Agency/Contract Staffing	142	Neighbourhood Plan	Covers advice for Neighbourhood Plan/Local Plan issues. More for review in reserves.
1900	Precept	150	Other Operating Income/Costs	Council Tax base 18,231. (98% collection rate) Oct 2023 (up from 17973.5 at £73.21 in 2022/23)
1905	Local Parish Council Tax Grant	150	Other Operating Income/Costs	Grant phased out in 2022/23
1910	Interest Received	150	Other Operating Income/Costs	interest on investments assumes increasing rates. c 5%.
1911	Dividends received	150	Other Operating Income/Costs	Local authority property Fund. Income holding up. Future dividends uncertain.
4002	Actuarial Contribution	150	Other Operating Income/Costs	Triennial Actuarial Review due 2025.
4910	Loan Repayments	150	Other Operating Income/Costs	Public Works Loan Board fully repaid. If FTC were to borrow for major capital project impact.
1999	Miscellaneous Income	155	Covid-19	Ad hoc Grants for supporting hardship. Ringfenced.
4000	Salaries	155	Covid-19	Management of Support Fund.
4425	Newsletter/Adverts/Publicity	155	Covid-19	Hardship fund and other promotion.
1000	Hall & Room Lettings Income	160	Wrecclesham Community Centre	Review of Lease due in 2023/24.
4170	Property Maintenance/Refurbish	160	Wrecclesham Community Centre	Covers FTC landowner's responsibilities
4195	Alarms - Fire, Security	160	Wrecclesham Community Centre	Fire and intruder alarms and keyholding service for landlord.
4440	Telephones	160	Wrecclesham Community Centre	Covers security/CCTV bandwidth cost
4440	Telephones	170	Community Development	Covers high bandwidth broadband for CCTV monitoring
4806	Hale Community Centre/Sandy Hi	170	Community Development	Awaiting recommendation - included in 4800 code. Other activity funded from Services.
4120	Energy Costs	171	Community Safety & Well-being	CCTV cameras

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4190	CCTV / crime prevention	171	Community Safety & Well-being	Camera repairs/maintenance/improvement.
4196	Crime Prevention	171	Community Safety & Well-being	Community Group disbanded. Costs covered elsewhere
4807	Environmental/community Initia	175	Localism - New Initiatives/Pro	Towards climate challenge/community initiatives and top up for principal authority services
4182	Equipment Purchase	176	Younger People projects	New cost centre for Younger people projects
4630	Events Costs	176	Younger People projects	Primarily events organised or supported by FTC.
4800	Grants	176	Younger People projects	Used for additional grant to 40 Degreez outreach.
4811	Youth Initiatives	176	Younger People projects	Growth item in budget for 2024/25. Spend to be allocated.
4000	Salaries	200	Grounds Services	Increase in sites managed and activity
4001	Agency/Contract Staffing	200	Grounds Services	Staffing costs otherwise met from 4000 200 for temporary cover
4030	Staff Training	200	Grounds Services	Additional costs met from general staff training budget
4070	Protective Clothing	200	Grounds Services	Heath and Safety requirements etc
4175	Graffiti Removal	200	Grounds Services	Due to be tendered.
4195	Alarms - Fire, Security	200	Grounds Services	Alarm system maintenance and monitoring, keyholding at Depot
4205	Waste Disposal	200	Grounds Services	Skips etc for collected flytipping etc
4302	Vehicle Costs - Maintenance	200	Grounds Services	3 vehicles MOT and servicing reflects usage
4310	New Vehicles/Machinery	200	Grounds Services	Replacement programme
4440	Telephones	200	Grounds Services	Depot broadband (cctv) and radios/mobiles.
4460	Subscriptions & Memberships	200	Grounds Services	Surrey Wildlife Trust
4610	Horticultural Supplies	200	Grounds Services	Includes tree guards, compost etc. Expenditure mainly last quarter.
1202	Income - Contributions	201	Highways	No agreement for future funding
1522	Surrey Highways Contract	201	Highways	No agreement for future contributions
4000	Salaries	201	Highways	Collecting flytipping, cleaning signs/bus stops etc.
4175	Graffiti Removal	201	Highways	FTC meets cost of graffiti on highways property (now met under graffiti budget)
4611	Plants/Flowers/bulbs	201	Highways	Programme to machine plant bulbs at entrances to Town
4170	Property Maintenance/Refurbish	205	War Memorial	Repairs and cleaning.

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1201	Sponsorship Income (+VAT)	210	Farnham In Bloom	Target income. 2023 Corporate sponsor reduced to Gold.
1202	Income - Contributions	210	Farnham In Bloom	Targetted contributions for baskets, troughs and planters
1203	Donations - Income	210	Farnham In Bloom	No budgetted income as donations not guaranteed
1990	Insurance claim income	210	Farnham In Bloom	Greenhouse fire 2021.
4003	Contracted Services	210	Farnham In Bloom	In Bloom Video production and misc photography
4020	Additional Staffing & Events	210	Farnham In Bloom	Costs allocated across each event as used
4415	Printing & Design (External)	210	Farnham In Bloom	Leaflets, Briefing packs, judges notes etc
4425	Newsletter/Adverts/Publicity	210	Farnham In Bloom	Children's workshops etc
4540	Civic & Community Functions	210	Farnham In Bloom	Covers launch, awards event, community events etc
4610	Horticultural Supplies	210	Farnham In Bloom	Expenditure covers non-plants related costs.
4611	Plants/Flowers/bulbs	210	Farnham In Bloom	Target to cover by sponsorship income
4613	Community Events/FIB Friends	210	Farnham In Bloom	Covers sustenance for volunteers and miscellaneous expenses
4615	Trees/hedging	210	Farnham In Bloom	Statement trees and hedging replacement
4000	Salaries	220	Other Open Spaces	Increase allows for additional Outside Workforce Team Member
4003	Contracted Services	220	Other Open Spaces	Tree surgery and clearance etc
4830	Blackwater Valley CMS	220	Other Open Spaces	Annual contribution for advice and work done in area.
1204	Bookings/Hire	225	Gostrey Meadow	Primarily relates to coffee/ice cream concessions
1202	Income - Contributions	230	Library Gardens	Seeking new contract for 23/24 ...not agreed. Will be offset by increased expenditure.
1080	Allotment Rents Income	240	Allotments	Assumes 5% (£3) per annum increase October 2024.
1081	Allotment admin fee	240	Allotments	£50 admin fee for new tenancies
1209	Seeds income	240	Allotments	Offset by expenditure
4130	Insurance	240	Allotments	Public liability for allotment holders. Recharged
4140	Office costs / consumables	240	Allotments	Annual lecture and meetings.
4170	Property Maintenance/Refurbish	240	Allotments	New fence for Six Bells 2023/24
4415	Printing & Design (External)	240	Allotments	Newsletter, show booklets etc
4455	Postages & Distribution	240	Allotments	Newsletter etc
4614	Allotment seed costs recharged	240	Allotments	Met from income.

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
4000	Salaries	250	Public Conveniences	Contract management and oversight
4001	Agency/Contract Staffing	250	Public Conveniences	Contract for offices and conveniences cleaning.
4003	Contracted Services	250	Public Conveniences	Contract for offices and conveniences cleaning.
4120	Energy Costs	250	Public Conveniences	Outstanding sum owed by WBC for car park energy
4170	Property Maintenance/Refurbish	250	Public Conveniences	Any underspend 23/24 to go for 24/25 project
4176	Cleaning consumables	250	Public Conveniences	FTC now responsible for cleaning again
1300	Banners Income	260	Town Centre & Rural Dev	Income offsets costs - aims for breakeven
4175	Graffiti Removal	260	Town Centre & Rural Dev	Graffiti service due to be tendered.
4650	Street Furniture	260	Town Centre & Rural Dev	Replace finger posts, bus stops etc vinyl wrapping
4655	Banners	260	Town Centre & Rural Dev	Installation costs met by income
1245	Advertising income	300	Tourism	Relates to brochures/ Residents' Guide
4000	Salaries	300	Tourism	Split allocation with events 310
4415	Printing & Design (External)	300	Tourism	New Visitor Guide and Residents' Guide, walks leaflets
4455	Postages & Distribution	300	Tourism	Deliver residents' guide or leaflets to every household
4460	Subscriptions & Memberships	300	Tourism	Visit surrey
4805	Farnham Carnival	300	Tourism	Shared weekend with Picnic in the Park - now shown in code 311
1200	Grants Income	301	Hidden Heritage Project	One-off project. Completed in 2019.
1204	Bookings/Hire	302	West Street Market	Contributions from 3rd party organisers
4020	Additional Staffing & Events	302	West Street Market	Partly offset by event income
1201	Sponsorship Income (+VAT)	310	Events	Sponsorship allocated to individual events.
4000	Salaries	310	Events	Staff time for tourism/business support/ BID activity
4020	Additional Staffing & Events	310	Events	Costs generally allocated across each event as used
4600	Tourism Developments & Events	310	Events	Allows for new developments
4630	Events Costs	310	Events	Emerging events

Budget Notes

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<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1202	Income - Contributions	311	Carnival Weekend (prev PITP)	Stall income
1203	Donations - Income	311	Carnival Weekend (prev PITP)	No budgetted income as donations not guaranteed
4020	Additional Staffing & Events	311	Carnival Weekend (prev PITP)	Costs allocated across each event as used
4702	Equipment hire/replacement	311	Carnival Weekend (prev PITP)	Staging, toilets etc.
4003	Contracted Services	312	Food Festival	Road closure, First aid etc.
4020	Additional Staffing & Events	312	Food Festival	Temporary help for event (staff/external) paid from events.
1202	Income - Contributions	313	Music in the Meadow / Vineyard	Stall income
4020	Additional Staffing & Events	313	Music in the Meadow / Vineyard	Costs allocated across each event as used
4625	Entertainment - Performers	313	Music in the Meadow / Vineyard	Contributions for performers. incl Music in Vineyard.
1201	Sponsorship Income (+VAT)	314	Christmas Switch-on	Total split between Christmas activities
1204	Bookings/Hire	314	Christmas Switch-on	Stall income
4020	Additional Staffing & Events	314	Christmas Switch-on	Temporary help for event (staff/external) paid from events
4702	Equipment hire/replacement	314	Christmas Switch-on	Staging, toilets etc.
4415	Printing & Design (External)	315	Heritage Open Days	Brochure paid for by FTC
1201	Sponsorship Income (+VAT)	316	Christmas Market	Total between Christmas activities
1204	Bookings/Hire	316	Christmas Market	Stall income
4003	Contracted Services	316	Christmas Market	Road Closure, first aid, compere etc
4020	Additional Staffing & Events	316	Christmas Market	Temporary help for event (staff/external) paid from event code.
4702	Equipment hire/replacement	316	Christmas Market	Staging, toilets etc.
1203	Donations - Income	317	Spring & Sustainability Festiv	No budgetted income as donations not guaranteed
1204	Bookings/Hire	317	Spring & Sustainability Festiv	No budgetted income as stall fees go to Farnham Community Farm
4020	Additional Staffing & Events	317	Spring & Sustainability Festiv	Costs for temporary help for event (staff or external)
4702	Equipment hire/replacement	317	Spring & Sustainability Festiv	Event shared with Community Farm. Stall income to them.
1201	Sponsorship Income (+VAT)	318	Gin & Fizz Festival	Based on one day event held in community building

Budget Notes

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1204	Bookings/Hire	318	Gin & Fizz Festival	Based on similar event to 2023
1205	Ticket sales	318	Gin & Fizz Festival	Based on 2 sessions. Similar to 2023. Event not yet confirmed.
4020	Additional Staffing & Events	318	Gin & Fizz Festival	Temporary help for event (staff/external) paid from event code.
4101	Venue hire	318	Gin & Fizz Festival	Hire of venue or staging etc for Gostrey depending on location
4415	Printing & Design (External)	319	Walking Festival	Brochure
1204	Bookings/Hire	320	Farmers' Market	£40 per pitch
4025	Farmers' Market Supervision	320	Farmers' Market	Set up, market management and dismount
4415	Printing & Design (External)	320	Farmers' Market	Some shared cost with Surrey markets
4425	Newsletter/Adverts/Publicity	320	Farmers' Market	Banners, adverts etc
4461	Licences	320	Farmers' Market	Waverley Borough Council charge of £10 per stall per market, plus other licences
1201	Sponsorship Income (+VAT)	321	Literary Festival	New event. 3rd year.
4003	Contracted Services	321	Literary Festival	Co-ordinator honorarium/costs
4101	Venue hire	321	Literary Festival	Venue hire, Staging, sound hire etc
1200	Grants Income	330	Christmas Lights	Some contributions possible but not certain. Tender planned for 2024
1201	Sponsorship Income (+VAT)	330	Christmas Lights	Looking to replace lights in 2024/25
4641	Christmas Lights Install/Store	330	Christmas Lights	New scheme 2024/25. Could be part lease/own. Annual cost now c£80k
4643	Christmas Lights 2023	330	Christmas Lights	Sinking fund for new scheme.
1200	Grants Income	350	Craft Town/Craft Cities	Residency Contribution South Street Trust
4001	Agency/Contract Staffing	350	Craft Town/Craft Cities	Co-ordinator for World Craft Town and Craft Month
4003	Contracted Services	350	Craft Town/Craft Cities	Additional filming vignettes of makers
4425	Newsletter/Adverts/Publicity	350	Craft Town/Craft Cities	Social media, Round and about, Surrey ad
4482	IT Support	350	Craft Town/Craft Cities	Website support etc
4540	Civic & Community Functions	350	Craft Town/Craft Cities	Launch etc
4630	Events Costs	350	Craft Town/Craft Cities	Craft month panel, heritage crafts demos
1030	Commercial Lettings Income	400	Cemeteries	West Street Chapel Lease.

Budget Notes

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<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
1100	Interment Fees Income	400	Cemeteries	Income fluctuates.
1105	MOJ Reclaim/Grant	400	Cemeteries	New legislation allows reclaim for infant burials.
1120	Grave Purchases Income	400	Cemeteries	Income fluctuates. Discount for Farnham residents.
1130	Memorials Income	400	Cemeteries	Income fluctuates.
4001	Agency/Contract Staffing	400	Cemeteries	Additional maintenance bought in
4003	Contracted Services	400	Cemeteries	Trees, repairs etc
4115	Water Charges	400	Cemeteries	Reflecting cemetery water costs
4170	Property Maintenance/Refurbish	400	Cemeteries	Ongoing programme to improve paths, railings etc
4205	Waste Disposal	400	Cemeteries	Special waste
4220	Memorials & Plaques	400	Cemeteries	Offset by income.
4225	Cemetery Memorial Maintenance	400	Cemeteries	Memorial fixing programme
4482	IT Support	400	Cemeteries	Epitaph software
4611	Plants/Flowers/bulbs	400	Cemeteries	Investing in greening of cemeteries.
1920	Sale Of Assets	901	Green Lane Chapel	Sale of Green Lane Chapel - blance in ringfenced reserve
4003	Contracted Services	903	Hale Chapels	Capital project - completed
4003	Contracted Services	921	Central Carpark Toilets Projec	Capital project - Completed.
4003	Contracted Services	922	UCA Riverside Sculpture Proj	Commission funded by UCA Section 106 funding.
1203	Donations - Income	930	Farnham Support Fund (covid+)	Community contributions to Hardship Fund. Ringfenced for grants.
4815	Hardship Fund Grants	930	Farnham Support Fund (covid+)	Ringfenced and covered by grant income/earmarked reserve unless specific extra allocation by FTC
4999	Miscellaneous Expenses	930	Farnham Support Fund (covid+)	Hardship grants/ related support, met from donated income
4003	Contracted Services	935	Business Improvement District	Covers Mosaic and co-ordinator partly funded by grant income.
1060	Section 106 contributions	950	S106 and CIL	Applied to £19,500 sculpture, £10,500 ironstones, £3,200 signs.
1065	Community Infrastructure Levy	950	S106 and CIL	Income for specified projects ...to be offset by expenditure. Goes to Earmarked reserve
4000	Salaries	950	S106 and CIL	Estimated cost of administration of Task Group and projects run by FTC

Budget Notes

A/c Code Description

Centre Description

Budget Notes

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FARNHAM TOWN COUNCIL

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Notes

Planning & Licensing Consultative Working Group

Time and date

9.30 am on Monday 30th October, 2023

Place

Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN and via Zoom

Planning & Licensing Consultative Working Group Members Present:

Councillor Andrew Laughton (Lead Member)
Councillor Tony Fairclough
Councillor George Hesse
Councillor Brodie Mauluka
Councillor George Murray
Councillor Graham White
Councillor Tim Woodhouse
Councillor Alan Earwaker (ex-Officio)
Councillor David Beaman (Observer)

Officers: Jenny de Quervain

1. Apologies for Absence

Apologies were received from Councillor Merryweather.

2. Disclosure of Interests

None were received.

3. Applications for Key/Larger Developments Considered

Farnham Moor Park

WA/2023/02291 Farnham Moor Park

Officer: David Hung

6A FARNHAM TRADING ESTATE, FARNHAM GU9 9NN

Alterations to elevations of existing building; replacement roof and access gate; erection of outbuilding and re-surfacing of hardstanding area.

No comment.

WA/2023/02312 Farnham Moor Park

Officer: David Hung

Construction of a new car park and drop-off zone, installation of a traffic barrier, associated landscaping and tree planting; Pedestrianisation of the school campus including extension of an existing car park, following demolition of existing cricket pavilion.

EDGEBOROUGH SCHOOL FRENHAM ROAD FARNHAM GU10 3AH

Farnham Town Council welcomes improvements to the school's facilities.

Farnham Weybourne

WA/2023/02210 Farnham Weybourne

Officer: Matt Ayscough

ALL HALLOWS CATHOLIC SCHOOL, ALL HALLOWS ROMAN CATHOLIC SECONDARY SCHOOL, WEYBOURNE ROAD, FARNHAM GU9 9HF

Certificate of Lawfulness under Section 192 for erection of a single storey educational outbuilding with photovoltaic panels to roof for use as an examination hall.

Farnham Town Council welcomes improvements to the school's facilities.

4. Applications Considered

Farnham Bourne

CA/2023/02180 Farnham Bourne

Officer: Theo Dyer

18 BOURNE GROVE, LOWER BOURNE, FARNHAM GU10 3QU

OLD CHURCH LANE CONSERVATION AREA WORKS TO AND REMOVAL OF TREES

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

CA/2023/02237 Farnham Bourne

Officer: Theo Dyer

4 GREAT AUSTINS, FARNHAM GU9 8JG

GREAT AUSTINS CONSERVATION AREA WORKS TO TREES

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

TM/2023/02298 Farnham Bourne

Officer: Theo Dyer

31 LONGHOPE DRIVE, WRECCLESHAM, FARNHAM GU10 4SN

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 06/99

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

PRA/2023/02205 Farnham Bourne

Officer: Dana Nickson

RIDGE HOUSE, OLD FRENHAM ROAD, LOWER BOURNE, FARNHAM GU10 3HE

Erection of a single storey rear extension which would extend 7.41M beyond the rear wall of the original house for which the height would be 3.60M and for which the height of the eaves would be 3.60M; erection of single storey side extension.

No comment.

PRA/2023/02209 Farnham Bourne

Officer: Dana Nickson

RIDGE HOUSE, OLD FRENHAM ROAD, LOWER BOURNE, FARNHAM GU10 3HE

General Permitted Development Order 2015, Schedule 2 Part 1 Class AA - Prior Notification application for enlargement of a dwellinghouse by construction of additional storey.

No comment.

WA/2023/02273 Farnham Bourne

Officer: Alistair de Joux

BOURNE HALL, THE BOURNE HALL, VICARAGE HILL, FARNHAM GU9 8HG

Erection of four dwellings with associated parking and landscaping following demolition of existing building.

Farnham Town Council notes that the site has approval for change of use from commercial to residential (3 dwellings) in January 2023 under PRA/2022/02705.

A rebuild is more appropriate than the previous application given the design and materials of the existing building, but the new design is dominant in this elevated position. This is a restrictive site. Demolition, construction and the limited access on Vicarage Hill will require a detailed Transport Management Plan and Construction Environment Management Plan. The new development includes parking spaces to meet WBC Parking Guidelines, safe access and egress must be approved by Surrey Highways.

Farnham Castle

CA/2023/02181 Farnham Castle

Officer: Theo Dyer

CRAVEN HOUSE, 98 WEST STREET, FARNHAM GU9 7EN

FARNHAM CONSERVATION AREA WORKS TO TREE

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

CA/2023/02182 Farnham Castle

Officer: Theo Dyer

WICKHAM HOUSE, 40 WEST STREET, FARNHAM GU9 7DX

FARNHAM CONSERVATION AREA REMOVAL OF TREE

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change, NE1 Biodiversity and Geological Conservation and NE2 Green and Blue Infrastructure.

CA/2023/02196 Farnham Castle

Officer: Theo Dyer

THE BUSH HOTEL, THE BOROUGH, FARNHAM GU9 7NN

FARNHAM CONSERVATION AREA REMOVAL OF TREES

Farnham Town Council leaves to the Arboricultural Officer.

CA/2023/02200 Farnham Castle

Officer: Theo Dyer

AUSTRALASIA HOUSE, 4A CASTLE STREET, FARNHAM GU9 7HR
FARNHAM CONSERVATION AREA REMOVAL OF TREE

Farnham Town Council leaves to the Arboricultural Officer.

PRA/2023/02287 Farnham Castle

Officer: Alistair de Joux

FARNHAM ESTATES LTD, 22A LONG GARDEN WALK EAST, FARNHAM GU9 7HX
General Permitted Development Order 2015, Schedule 2 Part 3 Class MA - Prior Notification application for change of use from commercial (Use Class E) to provide 1 dwelling.

No comment.

WA/2023/02188 Farnham Castle

Officer: Simon Brooksbank

10 LION AND LAMB YARD, FARNHAM GU9 7LL

Installation of condenser units.

Farnham Town Council cannot see specification details or a noise assessment report for the proposed three condenser units. The neighbours' amenity must be considered as the upper floors of Lion & Lamb Yard are residential and other residential properties are located to the rear.

WA/2023/02211 Farnham Castle

Officer: Anna Whitty

7 LONG GARDEN WALK WEST, FARNHAM GU9 7HX

Erection of extensions and alterations including dormers, rooflights, pv solar panels and replacement porch following removal of chimney.

No comment.

WA/2023/02212 Farnham Castle

Officer: Sam Wallis

PUMPHOUSE COTTAGE, 7 VICARAGE LANE, FARNHAM GU9 7PR

Listed Building Consent for replacement fenestrations.

No comment.

WA/2023/02244 Farnham Castle

Officer: David Hung

11 SOUTH STREET, FARNHAM GU9 7QX

Replacement fenestrations, replacement roof with addition of solar panels.

Extensive works are taking place at this location under WA/2023/01787, PRA/2022/01889, PRA/2023/01814 and now this application (WA/2023/02244) for replacement fenestrations, replacement roof with the addition of solar panels.

Farnham Town Council previously raised objection to WA/2023/01787 at the lack of detail on waste and recycling storage and collection and insufficient information being included in the Climate Change and Sustainability Checklist Form to comply with Waverley's Climate Change and Sustainability SPD. The greatest concern is that no Conditions were applied to this approved application for a Construction Management Plan to be provided prior to commencement.

Farnham Town Council objects to this application unless a Construction Management Plan is provided as the development site is causing persistent nuisance to pedestrians and road users.

WA/2023/02271 Farnham Castle

Officer: Alistair de Joux

BUILDING REAR OF 93-94 WEST STREET, FARNHAM GU9 7EB

Alterations to offices to form an eye clinic with associated signage; alterations to car park, erection of a boundary fence and gate.

No comment.

WA/2023/02272 Farnham Castle

Officer: Alistair de Joux

BUILDING REAR OF 93-94 WEST STREET, FARNHAM GU9 7EB

Listed Building consent for internal and external alterations.

No comment.

WA/2023/02274 Farnham Castle

Officer: Matt Ayscough

12 LOWER CHURCH LANE, FARNHAM GU9 7PS

Listed Building consent for installation of replacement windows to the front elevation.

No comment.

Farnham Firgrove

WA/2023/02256 Farnham Firgrove

Officer: Anna Whitty

28 UPPER WAY, FARNHAM GU9 8RG

Erection of first floor extension.

No comment.

WA/2023/02277 Farnham Firgrove

Officer: Dana Nickson

17 WEYDON HILL ROAD, FARNHAM GU9 8NX

Erection of an extension.

No comment.

WA/2023/02288 Farnham Firgrove

Officer: Matt Ayscough

75 WEYDON HILL ROAD, FARNHAM GU9 8NY

Erection of extensions and alterations following demolition of existing conservatory.

No comment.

Farnham Heath End

TM/2023/02184 Farnham Heath End

Officer: Theo Dyer

HALE HOUSE, 4 UPPER HALE ROAD, FARNHAM GU9 0NJ

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 15/05

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Farnham Moor Park

WA/2023/02246 Farnham Moor Park

Officer: David Hung

LAND AT 2 OAK TREE VIEW, RUNFOLD ST GEORGE, BADSHOT LEA, FARNHAM GU10
1PP

Erection of a detached dwelling and associated works.

No comment.

Farnham Rowledge

TM/2023/02204 Farnham Rowledge

Officer: Theo Dyer

3 GREYSTEAD PARK, WRECCLESHAM, FARNHAM GU10 4NB

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 09/01

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

WA/2023/02201 Farnham Rowledge

Officer: Wanda Jarnecki

VINERS MEAD, WRECCLESHAM ROAD, WRECCLESHAM, FARNHAM GU10 4PT

Listed Building Consent for replacement windows.

No comment.

WA/2023/02214 Farnham Rowledge

Officer: Anna Whitty

118 BOUNDSTONE ROAD, ROWLEDGE, FARNHAM GU10 4AU

Extension and alterations to detached garage, including raising of roof ridge height, to provide habitable accommodation.

No comment.

WA/2023/02224 Farnham Rowledge

Officer: Anna Whitty

CAMELOT, 20 JUBILEE LANE, BOUNDSTONE, FARNHAM GU10 4TA

Erection of extensions and alterations including alterations to attached garage to provide habitable accommodation; erection of detached garage.

No comment.

Farnham Weybourne

TM/2023/02195 Farnham Weybourne

Officer: Theo Dyer

30 WOODBOURNE, FARNHAM GU9 9EE

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 26/01

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

WA/2023/02228 Farnham Weybourne

Officer: Sam Wallis

2 BROOK AVENUE, FARNHAM GU9 9HB

Application under section 73a to vary condition 1 (approved plans) of WA/2021/02741 to allow for alterations to design of roof including installation of solar panels.

No comment.

5. Surrey County Council Mineral, Waste, or Other Applications/Consultations

There were none for this meeting.

6. Appeals

There were none for this meeting.

7. Licensing Applications

There were none for this meeting.

8. Public Speaking at Waverley's Planning Committee

There were none for this meeting.

9. Date of next meeting

Monday 13th November 2023 at 9.30am.

The meeting ended at 11.03 am

Notes written by Jenny de Quervain

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FARNHAM TOWN COUNCIL

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Notes

Planning & Licensing Consultative Working Group

Time and date

9.30 am on Monday 13th November, 2023

Place

Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN and via Zoom

Planning & Licensing Consultative Working Group Members Present:

Councillor Andrew Laughton (Lead Member)
Councillor Tony Fairclough
Councillor George Hesse
Councillor Brodie Mauluka
Councillor Mark Merryweather
Councillor George Murray

Officers: Jenny de Quervain

1. Apologies for Absence

Apologies were received from Councillors White and Woodhouse.

2. Disclosure of Interests

Councillor Fairclough declared an interest to WA/2023/02394 as WBC Portfolio for Brightwells.

3. Applications for Key/Larger Developments Considered

Farnham Castle

WA/2023/02347 Farnham Castle

Officer: Michael Eastham

THE COURTYARD, 17 AND 16B WEST STREET, FARNHAM

Alterations to elevations to existing buildings.

Note. Window and door alterations using matching materials and the addition of two conservation rooflights.

No comment.

WA/2023/02360 Farnham Castle

Officer: Dana Nickson

THE FARNHAM MALTINGS, BRIDGE SQUARE, FARNHAM GU9 7QR

Certificate of Lawfulness under Section 192 for use of a local community building as additional teaching space to support University for the Creative Arts.

No comment.

WA/2023/02385 Farnham Castle

Officer: David Hung

ELPHICKS LTD, 10-13 WEST STREET, FARNHAM GU9 7DN

Installation of security fencing and gate.

No comment.

WA/2023/02394 Farnham Castle

Officer: Michael Eastham

LAND COORDINATES 484402 146874 (NORTH OF SITE B BRIGHTWELLS REGENERATION SCHEME), SOUTH STREET, FARNHAM

Provision of footpath with associated landscaping.

This application is outside of the area of the permanent bridge across the River Wey. No comment.

4. Applications Considered

Farnham Bourne

NMA/2023/02333 Farnham Bourne

Officer: Sam Wallis

HOLLYCOMBE, 1 PANNELLS, LOWER BOURNE, FARNHAM GU10 3PB

Amendment to WA/2022/01106 Omission of a proposed single external door on the street-facing end of the new Utility. Change of size of two windows on the street-facing facade of the converted garage. Ancillary residential space - change to 2no full-height windows. Move front door forward under existing canopy, creating larger entrance Lobby. Utility door not required. Ancillary residential - larger windows to provide more natural daylight. Create entrance lobby space for hanging coats.

No comment.

TM/2023/02330 Farnham Bourne

Officer: Theo Dyer

33 LONGHOPE DRIVE, WRECCLESHAM, FARNHAM GU10 4SN

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 06/99

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Farnham Firgrove

WA/2023/02350 Farnham Firgrove

Officer: Matt Ayscough

16 THE OLD ORCHARD, FARNHAM GU9 8UR

Erection of a first floor extension.

No comment.

WA/2023/02361 Farnham Firgrove

Officer: Matt Ayscough

1 TEMPLAR AVENUE, FARNHAM GU9 8LE

Certificate of Lawfulness under Section 192 for alterations to attached garage to provide habitable accommodation and store.

No comment.

WA/2023/02377 Farnham Firgrove

Officer: Graham Speller

GRAYWILL, 43 GREEN LANE, FARNHAM GU9 8QD

Erection of two storey extension with associated works.

No comment.

Farnham Heath End

TM/2023/02342 Farnham Heath End

Officer: Theo Dyer

6 FAIRVIEW GARDENS, FARNHAM GU9 0NG

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 33/99

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

WA/2023/02320 Farnham Heath End

Officer: Dana Nickson

30 EAST AVENUE, FARNHAM GU9 0RA

No comment.

Farnham Moor Park

TM/2023/02397 Farnham Moor Park

Officer: Theo Dyer

WOODSIDE, UPLANDS ROAD, FARNHAM GU9 8BP

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 06/06

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

WA/2023/02357 Farnham Moor Park

Officer: Matt Ayscough

AMBLEDOWN HOUSE, 6A OLD COMPTON LANE, FARNHAM GU9 8BS

Erection of extensions and alterations to elevations together with alterations to attached garage to provide habitable accommodation.

No comment.

WA/2023/02358 Farnham Moor Park

Officer: Anna Whitty

30 BROOMLEAF ROAD, FARNHAM GU9 8DG

Application under section 73 to vary condition 1 of WA/2023/01445 (approved plans) to allow alteration to design.

No comment.

WA/2023/02362 Farnham Moor Park

Officer: Anna Whitty

45 LYNCH ROAD, FARNHAM GU9 8BT

Application under Section 73a to vary Conditions 1 & 2 (approved plans and external materials) of WA/2021/03004 to allow for alterations to design and materials.

No comment.

Farnham North West

WA/2023/02313 Farnham North West

Officer: Anna Whitty

17 TOR ROAD, FARNHAM GU9 7BY

Erection of extensions and alterations following demolition of existing extension and side porch together with alterations to detached garage to provide habitable accommodation; construction of new vehicular access.

Farnham Town Council has no objection to the proposed extensions and alteration to the main house but asks that the habitable accommodation in the garage be conditioned ancillary to the dwellinghouse.

Farnham Rowledge

PRA/2023/02352 Farnham Rowledge

Officer: Dana Nickson

HILLCREST, 15 SCHOOL HILL, WRECCLESHAM, FARNHAM GU10 4QD

Erection of a single storey rear extension which would extend 6 m beyond the rear wall of the original house for which the height would be 3.35 m and for which the height of the eaves would be 3.05 m.

No comment.

TM/2023/02398 Farnham Rowledge

Officer: Theo Dyer

CRAWFORD LODGE, 106A BOUNDSTONE ROAD, ROWLEDGE, FARNHAM GU10 4AU
APPLICATION FOR REMOVAL OF TREE SUBJECT TO TREE PRESERVATION ORDER 09/04

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure, a replacement tree must be planted.

WA/2023/02381 Farnham Rowledge

Officer: Anna Whitty

18 POTTERY LANE, WRECCLESHAM, FARNHAM GU10 4QJ

Erection of extensions and alterations (revision of WA/2023/01302).

Farnham Town Council asks that the Heritage Officer review the extensions and alterations in this revised application having providing pre-application advice.

WA/2023/02386 Farnham Rowledge

Officer: Graham Speller

28 BOUNDSTONE ROAD, WRECCLESHAM, FARNHAM GU10 4TQ

Erection of extension following demolition of existing detached garage.

No comment.

Farnham Rowledge

WA/2023/02387 Farnham Rowledge

Officer: Anna Whitty

16 SANDROCK HILL ROAD, WRECCLESHAM, FARNHAM GU10 4NS

Erection of two storey extensions and alterations (revision of WA/2023/01775).

Farnham Town Council notes the improved materials, more in keeping with the character of the area, and the efforts made to address previous objections. The bulk of the extensions will be assessed by the planning officer.

Farnham Weybourne

WA/2023/02354 Farnham Weybourne

Officer: Anna Whitty

BESBOROUGH, 4 NELSON CLOSE, FARNHAM GU9 9AR

Erection of a car port.

No comment.

5. Surrey County Council Mineral, Waste, or Other Applications/Consultations

There were none for this meeting.

6. Appeals Considered

There were none for this meeting.

7. Licensing Applications Considered

New

Borough Beer House, 6 Town Hall Buildings, The Borough, Farnham, GU9 7ND

Mr M Curran, Mrs F A Curran and Mr J C Curran

Craft beer house selling alcohol on the premises and off sales. Bar and small seating area downstairs, seating upstairs and outside.

An application has been received for a new premises licence. The application is for On and Off sales of alcohol 10:00-23:30 Monday to Sunday (New Year's Eve until 01:00 hours); and Opening hours 10:00-00:00 Monday to Sunday (New Year's Eve until 01:00 hours).

The bar will be on the ground floor with around 25 seats. The upstairs will be extra seating of around 70 seats. The actual breakdown may differ slightly depending on the furniture fit after the bar is built. The outside area to the front, we have the landlord's permission for 2 tables with 2 persons on each to 10.30pm. We also have the path area directly to the side where we have the landlord's permission for 3 tables with 2 persons each to 9.30pm.

Clarification was sought to the amount of seating proposed inside and outside, and the proposed times of use for outside. Councillors made no further comments.

8. Waverley Borough Council Street Naming Applications

Details of WBC Addressing list of proposed street names for preapproval was considered. The majority of suggestions were not appropriate for Farnham. Further suggestions can be provided.

9. Public Speaking at Waverley's Planning Committee

The application below is to be considered by the Planning Committee on 15th November 2023 at Waverley Borough Council.

WA/2022/02754 Farnham Bourne

Officer: Matt Ayscough

LAKE COTTAGE, 7 VICARAGE LANE, THE BOURNE, FARNHAM GU9 8HN

Erection of two storey extension following demolition of existing extension.

Councillor Murray attending as a substitute on the Planning Committee for this meeting and will make comments as Waverley Borough Council ward councillor.

10. Date of next meeting

Monday 27th November at 9.30am.

The meeting ended at 10.48 am

Notes written by Jenny de Quervain



FARNHAM TOWN COUNCIL

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Notes

Planning & Licensing Consultative Working Group

Time and date

9.30 am on Monday 27th November, 2023

Place

Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN and via Zoom

Planning & Licensing Consultative Working Group Members Present:

Councillor Andrew Laughton (Lead Member)
Councillor Tony Fairclough
Councillor George Hesse
Councillor Brodie Mauluka
Councillor Mark Merryweather
Councillor George Murray
Councillor Tim Woodhouse

Officers: Jenny de Quervain

1. Apologies for Absence

Apologies were received from Councillor White.

2. Disclosure of Interests

Councillors Fairclough and Murray declared a non pecuniary interest to WA/2023/025313 as the Application is known to them.

Councillors Fairclough and Murray declare an interest to WA/2023/02465 as WBC Portfolio Holders.

Councillor Woodhouse declared a non pecuniary interest due to location to the application.

3. Applications for Key/Larger Developments Considered

WA/2023/02513 Farnham Bourne

Officer: Cindy Blythe

GRACE HOUSE RESIDENTIAL HOME, 71 LODGE HILL ROAD, FARNHAM GU10 3RB

Erection of extensions to existing care home to create additional bedrooms and new entrance and associated works.

Farnham Town Council notes the substantial extension to the rear and more minor associated works to the internal arrangement and entrance. Parking provision must be appropriate for the increase in staffing and visitor numbers.

Farnham Moor Park

WA/2023/02465 Farnham Moor Park

Officer: Tracy Farthing

THE PUMP HOUSE, KIMBERS LANE, FARNHAM GU9 9PT

Application under Section 73A to remove condition 7 (shall not be first opened for operation until dropped kerbs and tactile paving) of WA/2022/00719 to allow the nursery to open as alterations to the operations of the nursery implemented.

No comment.

Farnham North West

WA/2023/02421 Farnham North West

Officer: David Hung

UNIVERSITY FOR THE CREATIVE ARTS, FALKNER ROAD, FARNHAM GU9 7DS

Installation of air source heat pumps and thermal and battery storage with associated works.

Farnham Town Council supports the additions of renewable energy sources.

4. Applications Considered

Farnham Bourne

TM/2023/02408 Farnham Bourne

Officer: Theo Dyer

LITTLE COPSE, 30B FRENHAM VALE, LOWER BOURNE, FARNHAM GU10 3HT

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 15/11

Note. Remove Holly Saplings and Understories up no larger than 100mm in diameter (stems). Remove non-viable saplings, shrubs and hedges. We would leave a 3M buffer zone to the Frensham Vale Boundary.

The character of Frensham Vale must be maintained. A substantial green boundary must remain to screen the new development from the road.

TM/2023/02439 Farnham Bourne

Officer: Theo Dyer

60 BURNT HILL ROAD, LOWER BOURNE, FARNHAM GU10 3LN

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT TO TREE PRESERVATION ORDER 21/99

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure, replacement trees must be planted.

WA/2023/02449 Farnham Bourne

Officer: Gillian Fensome

BRAMWELL HOUSE, MONKS WALK, FARNHAM GU9 8HT

Certificate of Lawfulness under Section 192 for creation of driveway and new vehicular access onto Monk's Walk (revision of WA/2023/00894).

No comment.

WA/2023/02479 Farnham Bourne

Officer: David Hung

61 FRENHAM ROAD, LOWER BOURNE, FARNHAM GU10 3HL

Change of use of ground floor restaurant (Use Class E) together with extensions and alterations to provide two semi-detached dwellings.

No comment.

WA/2023/02507 Farnham Bourne

Officer: Matt Ayscough

BRAMWELL HOUSE, MONKS WALK, FARNHAM GU9 8HT

Erection of single storey extensions (revision of WA/2023/00112).

No comment.

Farnham Castle

TM/2023/02401 Farnham Castle

Officer: Theo Dyer

POTTERS GATE CHURCH OF ENGLAND SCHOOL, POTTERS GATE, FARNHAM GU9 7BB
APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 30/05

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Amendments received

Change from an extractor flue system to an extractor grille system with internal fan

WA/2023/01849 Farnham Castle

Officer: Sam Wallis

NORTH BARN, LION AND LAMB WAY, FARNHAM GU9 7PY

Installation of extractor fan and flue.

A grill is more appropriate in appearance than previous proposed flue. Farnham Town Council requests the review of WBC Environment Health.

WA/2023/02445 Farnham Castle

Officer: Matt Ayscough

SEVEN STARS HOUSE, 88 EAST STREET, FARNHAM GU9 7TP

Application for advertisement consent to display 1 illuminated boundary wall sign.

No comment.

WA/2023/02501 Farnham Castle

Officer: Dana Nickson

PIZZA EXPRESS, 74 CASTLE STREET, FARNHAM GU9 7LP

Display of illuminated and non-illuminated signage.

Note. Externally illuminated signage.

No comment.

WA/2023/02502 Farnham Castle

Officer: Dana Nickson

PIZZA EXPRESS, 74 CASTLE STREET, FARNHAM GU9 7LP

Listed Building Consent for installation of illuminated and non-illuminated signage and painting of exterior areas.

Note. Externally illuminated signage.

No comment.

Farnham Firgrove

WA/2023/02454 Farnham Firgrove

Officer: Anna Whitty

9B LITTLE GREEN LANE, FARNHAM GU9 8TE

Erection of a single storey side extension.

No comment.

WA/2023/02457 Farnham Firgrove

Officer: Anna Whitty

5 OLD FARNHAM LANE, FARNHAM GU9 8JU

Erection of extensions and alterations with associated works; erection of a detached garage.

Farnham Town Council objects to the proposed double garage to the front of the building line, not compliant with Residential Extensions SPD and having a negative impact on the character of the street scene.

Farnham Heath End

WA/2023/02412 Farnham Heath End

Officer: Graham Speller

37 ALMA WAY, HEATH END, FARNHAM GU9 0QN

Erection of extensions and alterations; installation of solar panels to roof and associated works.

No comment.

Farnham Moor Park

TM/2023/02437 Farnham Moor Park

Officer: Theo Dyer

5 HOLLAND CLOSE, FARNHAM GU9 8DT

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 34/06

Farnham Town Council leaves to the Arboricultural Officer to recommend an appropriate replacement tree. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure, a replacement tree must be planted.

Farnham North West

WA/2023/02413 Farnham North West

Officer: Anna Whitty

93 CRONDALL LANE, FARNHAM GU9 7BZ

Widening of existing dropped kerb and driveway.

No comment.

WA/2023/02485 Farnham North West

Officer: Dana Nickson

10 ARMSWORTH WAY, FARNHAM GU9 0FJ

Certificate of Lawfulness under Section 192 for installation of external flue.

No comment.

WA/2023/02493 Farnham North West

Officer: Matt Ayscough

30 THREE STILES ROAD, FARNHAM GU9 7DE

Application under Section 73 to vary condition 1 of WA/2023/01684 (approved plans) to allow alterations including changes to side elevations.

No comment.

Farnham Rowledge

NMA/2023/02466 Farnham Rowledge

Officer: Cindy Blythe

STOKE BRUERNE, SUMMERFIELD LANE, FRENHAM, FARNHAM GU10 3AN

Amendment to WA/2021/02585 for alterations to the location of doors and windows serving the attached garage, the external doors to the living room and the external door to the basement. All at ground floor and basement level. Plus to amend the design of the porch on the principle elevation.

No comment.

TM/2023/02402 Farnham Rowledge

Officer: Theo Dyer

2 RIVER ROW COTTAGES, RIVER ROW, FARNHAM GU9 8UA

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 17/07

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

WA/2023/02481 Farnham Rowledge

Officer: Anna Whitty

22 MAYFIELD, ROWLEDGE, FARNHAM GU10 4DZ

Erection of single storey rear extension.

No comment.

WA/2023/02492 Farnham Rowledge

Officer: Matt Ayscough

20 POTTERY LANE, WRECCLESHAM, FARNHAM GU10 4QJ

Erection of extensions and alterations following demolition of attached garage and stores.

No comment.

Farnham Weybourne

WA/2023/02505 Farnham Weybourne

Officer: Anna Whitty

NEW MYND, 6 HALE REEDS, FARNHAM GU9 9BN

Alterations to roof space to provide habitable accommodation including a roof light and dormer (part retrospective).

No comment.

5. Surrey County Council Mineral, Waste, or Other Applications/Consultations

Rushmoor Application

23/00794/REVPP

Variation of Condition 2 (aircraft movements) and 6 (aircraft weight), replacement of conditions 7 (1:10,000 risk contour) and 8 (1:100,000 risk contour), of planning permission 20/00871/REVPP determined on the 22/02/2022, in order to: a) to increase the maximum number of annual aircraft movements from 50,000 to 70,000 per annum, including an increase in non-weekday aircraft movements from 8,900 to 18,900 per annum, and b) to amend the aircraft weight category of 50,000 - 80,000 Kg, to 55,000 - 80,000 Kg, and an increase from 1,500 to 2,100

annual aircraft movements within this category, including an increase from 270 to 570 annual aircraft movements for non-weekdays, and to c) replace Conditions Nos. 7 (1:10,000 risk contour) and 8 (1:100,000 risk contour) with a new condition to produce Public Safety Zone maps in accordance with the Civil Aviation Authority/ Department for Transport Requirements | Farnborough Airport Farnborough Road Farnborough Hampshire GU14 6XA
Farnham Town Council to reiterate objections submitted as part of FAL consultation. Comments due by 17 December 2023.

23/P/01831

Erection of a freestanding McDonald's Restaurant with drive thru facility, car parking, landscaping and associated works, including Customer Order Displays (COD) and a play frame. | Tongham Services, A31, Tongham, Guildford, GU10 1DN

This application must be determined alongside 23/P/01826, 23/P/01823 and 23/P/01824 to fully understand the impact from the proposed development.

Farnham Town Council objects to the proposed fast-food restaurant and drive-thru facility to the rear of Tongham Services and its potential harm to Tice's Meadow Nature Reserve. Farnham Town Council supports the objection from the Tice's Meadow Bird Group, the environmental and ecological impact must be considered.

Part of the site within the redline boundary on the Block Plan states 'Proposed Wildlife / Ecology Site (Separate Application)'. Clarification has been sought from Head of Planning for Guildford and Waverley but no response has been received.

6. Appeals Considered

Appeal reference: APP/R3650/W/23/3328411

WA/2018/1983 Farnham Castle now Farnham North West
LAND CENTRE COORDINATES 481085 145462 ON WEST SIDE
CHAMBER LANE, FARNHAM

Erection of dwelling with associated garaging, plant room, greenhouse and store, swimming pool and associated lake and landscaping with access from Chamber Lane. Temporary buildings for use in association with construction of new dwelling including timber drying sheds/brick kilns and ground mounted solar panels to generate renewable energy.

REFUSED 3 March 2023.

The appeal will be determined on the basis of a **Hearing**.

FTCs previous objections submitted via PINS Planning Portal.

Appeal reference: APP/R3650/X/23/3331396

WA/2023/01341 Farnham Moor Park
J MAR BADSHOT FARM LANE BADSHOT LEA FARNHAM GU9 9HY
Certificate of Lawfulness under Section 192 for the proposed use or development of land as a caravan site for the stationing of 8 static caravans and 2 touring caravans.

CERTIFICATE REFUSED on 02 October 2023.

The appeal will be determined on the basis of an **inquiry**.

FTCs previous objections submitted via PINS Planning Portal.

7. Public Speaking at Waverley's Planning Committee

There were none for this meeting.

8. Licensing Applications Considered

There were none for this meeting.

9. Date of next meeting

Monday 11th December 2023 at 9.30am.

The meeting ended at 11.50 am

Notes written by Jenny de Quervain

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FARNHAM TOWN COUNCIL



Notes

Planning & Licensing Consultative Working Group

Time and date

9.30 am on Monday 11th December, 2023

Place

Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN and via Zoom

Planning & Licensing Consultative Working Group Members Present:

Councillor Andrew Laughton (Lead Member)
Councillor Tony Fairclough
Councillor George Hesse
Councillor Brodie Mauluka
Councillor Mark Merryweather (remote access)
Councillor George Murray
Councillor Graham White
Councillor Alan Earwaker (ex-Officio)

Officers: Jenny de Quervain

1. Apologies for Absence

Apologies were received from Councillor Woodhouse. Councillor Merryweather attended remotely. Following technical difficulties was unable to rejoin the meeting.

2. Disclosure of Interests

Officer declared a non pecuniary interest to WA/2023/02608 due to vicinity to the application.

3. Applications for Key/Larger Developments Considered

Farnham Bourne

WA/2023/02623 Farnham Bourne

Officer: David Hung

WAVERLEY COURT FARM, MONKS WALK, FARNHAM GU9 8HT

Erection of 8 dwellings and detached car port with associated works following demolition of existing buildings.

Farnham Town Council notes that **WA/2020/0755** was granted to convert part of the site to 5 dwellings and previously granted for 3 dwellings **WA/2019/1214** for the overall site. Consideration must be given to the **Ancient Woodland, AGLV and Surrey Hills AONB** and comments from the **Surrey Hills AONB Planning Advisers**.

4. Applications Considered

Farnham Bourne

TM/2023/02519 Farnham Bourne

Officer: Theo Dyer

13 DOUGLAS GROVE, LOWER BOURNE, FARNHAM GU10 3HP

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 50/99

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure, a replacement tree must be planted.

TM/2023/02610 Farnham Bourne

Officer: Theo Dyer

4 PANNELLS, LOWER BOURNE, FARNHAM GU10 3PB

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 27/03

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure, a replacement tree must be planted.

PRA/2023/02603 Farnham Bourne

Officer: Dana Nickson

RIDGE HOUSE, OLD FRENHAM ROAD, LOWER BOURNE, FARNHAM GU10 3HE

Erection of a single storey rear extension which would extend 7.41 m beyond the rear wall of the original house for which the height would be 3.60 m and for which the height of the eaves would be 3.60 m.

No comment.

WA/2023/02539 Farnham Bourne

Officer: Matt Ayscough

BROOKLANDS, DENE LANE WEST, LOWER BOURNE, FARNHAM GU10 3PS

Erection of extensions and alterations to existing outbuilding to provide ancillary residential accommodation (retrospective).

Farnham Town Council request Conditions in line with the Surrey Hills AONB Planning Adviser's comments to remove Permitted Development, ensure no vehicle access is provided and alterations to the fenestrations to be more appropriate with the location within the Surrey Hills AONB.

WA/2023/02550 Farnham Bourne

Officer: Dana Nickson

33 AVELEY LANE, FARNHAM GU9 8PR

Erection of extensions and alterations together with raising of roof ridge height to provide habitable accommodation in roof space; erection of a detached two storey garage and home office; demolition of existing garage and extension.

No comment.

WA/2023/02552 Farnham Bourne

Officer: Matt Ayscough

SUNGLLEN, 5A DENE LANE, LOWER BOURNE, FARNHAM GU10 3PW

Application under Section 73 to vary condition 1 (approved plans) of WA/2023/01244 to allow installation of rooflights and to extend garage.

No comment.

WA/2023/02554 Farnham Bourne

Officer: Anna Whitty

COMO, 2 UPPER BOURNE VALE, WRECCLESHAM, FARNHAM GU10 4RE

Certificate of Lawfulness under Section 192 for the erection of a porch and construction of dormer window and alterations to provide loft conversion.

No comment.

WA/2023/02555 Farnham Bourne

Officer: Matt Ayscough

FOXCOMBE COTTAGE, 13 UNDERHILL LANE, FARNHAM GU10 3NF

Application to Vary Conditions 1 (approved plans) and 2 (materials) of WA/2023/01484 to allow alterations to elevations, fenestrations and construction of an external staircase for garden access.

Farnham Town Council requests that the impact on the neighbour's amenity be fully considered as the use of a door is considerably different to the approved window.

WA/2023/02570 Farnham Bourne

Officer: Anna Whitty

13 KILN LANE, LOWER BOURNE, FARNHAM GU10 3LS

Erection of extensions and alterations.

No comment.

WA/2023/02613 Farnham Bourne

Officer: Matt Ayscough

AVELEY END, 71 AVELEY LANE, FARNHAM GU9 8PS

Certificate of Lawfulness under Section 192 for erection of a boundary fence.

No comment.

WA/2023/02619 Farnham Bourne

Officer: Anna Whitty

26 VICARAGE HILL, FARNHAM GU9 8HJ

Erection of a roof extension and dormer windows for loft conversion.

No comment.

WA/2023/02626 Farnham Bourne

Officer: Graham Speller

RYJAS, UPPER BOURNE LANE, WRECCLESHAM, FARNHAM GU10 4RG

Alterations to elevation and erection of garage.

No comment.

WA/2023/02627 Farnham Bourne

Officer: Graham Speller

1 VICARAGE LANE, THE BOURNE, FARNHAM GU9 8HN

Erection of part single part 2-storey and infill extensions.

No comment.

Farnham Castle

WA/2023/02557 Farnham Castle

Officer: Anna Whitty

37 RED LION LANE, FARNHAM GU9 7QN

Application under Section 73 to vary conditions 1 & 2 (approved plans & external materials) of WA/2023/01596 to allow alterations to design and external finishes.

Farnham Town Council maintains its objection to the removal of the glazing bars in the proposed dormer. Even though to the rear, character features should match existing, especially in a Building of Local Merit located in the Town Centre Conservation Area of the Farnham Neighbourhood Plan, respecting policy FNP2 and guidance in the Farnham Design Statement.

WA/2023/02559 Farnham Castle

Officer: Dana Nickson

6 PORTLAND TERRACE, HALE ROAD, FARNHAM GU9 9QX

Erection of an extension and installation of window lights.

No comment.

WA/2023/02560 Farnham Castle

Officer: Matt Ayscough

40 HALE ROAD, FARNHAM GU9 9QH

Certificate of Lawfulness under Section 192 for alterations to roof space including installation of roof lights on front elevation to provide additional habitable accommodation.

No comment.

WA/2023/02563 Farnham Castle

Officer: Dana Nickson

9 UPPER SOUTH VIEW, FARNHAM GU9 7JW

Certificate of Lawfulness under Section 192 for the erection of an outbuilding for ancillary use.

Farnham Town Council requests that the outbuilding be Conditioned ancillary for the domestic use of 9 Upper South View with no overnight accommodation.

WA/2023/02584 Farnham Castle

Officer: Graham Speller

41 HALE ROAD, FARNHAM GU9 9QR

Erection of single storey extensions following demolition of existing conservatory.

No comments.

WA/2023/02590 Farnham Castle

Officer: Matt Ayscough

23 WEST STREET, FARNHAM GU9 7DR

Listed Building Consent for installation of an internal lift.

No comment.

Farnham Firgrove

WA/2023/02629 Farnham Firgrove

Officer: Matt Ayscough

29 GREENHILL WAY, FARNHAM GU9 8SZ

Erection of extensions and alterations including porch and dormer windows following demolition of existing conservatory.

No comment.

WA/2023/02595 Farnham Firgrove

Officer: Anna Whitty

12 ARTHUR ROAD, FARNHAM GU9 8PB

Erection of extensions and alterations with attached car port together with construction of a dropped kerb following demolition of existing car port.

Farnham Town Council requests that a Conditioned be included to replace the previous dropped kerb with the installation of the new dropped kerb in line with the proposed new car port.

Farnham Moor Park**WA/2023/02583 Farnham Moor Park**

Officer: Graham Speller

43 THE FAIRFIELD, FARNHAM GU9 8AG

Erection of single storey extensions and associated works following demolition of existing garage.

Farnham Town Council notes that the number of parking spaces in shown as two spaces once the existing garage has been demolished.

WA/2023/02609 Farnham Moor Park

Officer: Sam Wallis

3 THE CLOSE, FARNHAM GU9 8DR

Application under Section 73A to vary condition 1 (approved plans WA/2022/01334) to allow for alterations to layout and design.

Farnham Town Council objects to windows in the northeast elevation. Although proposed as high level, the neighbour's amenity at no. 4 was protected in approved application WA/2023/01334 by having no windows in this elevation.

WA/2023/02611 Farnham Moor Park

Officer: Anna Whitty

CHRISTMAS PIE BARN, TONGHAM ROAD, RUNFOLD, FARNHAM GU10 1PJ

Demolition and re-construction of the barn.

No comment.

Farnham North West

Amendments received

The design and layout of the proposed dwellings have been amended

WA/2022/03197 Farnham North West

Erection of 2 detached dwellings and garages with associated works (as amended by plans received 22/11/23).

FARNHAM HOUSE HOTEL, ALTON ROAD, FARNHAM GU10 5ER

Farnham Town Council maintains its objection to the proposed two dwellings, along with the three proposed dwellings in WA/2022/03085, located in Countryside beyond the Green Belt, LPP1 policy RE1, in an area of Great Landscape Value LPP1 policy RE3, Outside the Built-up Area Boundary of the Farnham Neighbourhood Plan covered by policy FNPI0 Protect and Enhance the Countryside. This is an increase of five residential dwellings on what is currently the hotel and garden land of Farnham House Hotel. This application must be considered with WA/2022/03085.

WA/2023/02531 Farnham North West

Officer: Anna Whitty

8 WEST END GROVE, FARNHAM GU9 7EG

Certificate of Lawfulness under Section 191 for use of attached garage as habitable accommodation which has been used as such in excess of 10 years.

No comment.

WA/2023/02608 Farnham North West

Officer: Michael Eastham

LAND WEST OF BISHOPS SQUARE, OLD PARK LANE, FARNHAM

Erection of a new dwelling and creation of vehicular access with associated landscaping following demolition of existing outbuildings and removal of tennis court.

Farnham Town Council objects to the proposed new gateway and drive to access the new dwelling to be erected on the site of the old tennis court at Bishops Square. There is an existing gateway and extensive tarmac driveway suitable to access the host and new dwelling. Removing sections of the Yew hedging, adding brick piers, gates and drop curbs will impact the rural character of the area.

Farnham Rowledge

WA/2023/02536 Farnham Rowledge

Officer: Dana Nickson

POUND HOUSE, 27 WRECCLESHAM HILL, WRECCLESHAM, FARNHAM GU10 4JU

Erection of a fence.

Farnham Town Council objects to this retrospective application to retain the fence, visible on Google streetview in May 2023, purported to be erected in September 2023. The fencing has an urbanising impact of the area outside the built-up area of the Farnham Neighbourhood Plan. A fence located on the inside of the green boundary may be more acceptable.

WA/2023/02542 Farnham Rowledge

Officer: Cindy Blythe

LAND AT FOXWELL, 2 LAVENDER LANE, ROWLEDGE, FARNHAM GU10 4AY

Outline application with all matters reserved for the erection of 1 dwelling.

No comment.

WA/2023/02574 Farnham Rowledge

Officer: Graham Speller

CHERRY LODGE, 5 SCHOOL ROAD, ROWLEDGE, FARNHAM GU10 4EJ

Erection of extensions and alterations to elevations.

No comment.

WA/2023/02599 Farnham Rowledge

Officer: Cindy Blythe

ROWLEDGE VILLAGE HALL, THE LONG ROAD, FARNHAM GU10 4DH

Erection of 2 detached dwellings and associated works including cycle store following demolition of existing building.

Farnham Town Council would prefer the site be used for affordable housing and four smaller units.

WA/2023/02607 Farnham Rowledge

Officer: Dana Nickson

ASHTON MANOR CARE HOME LTD, ASHTON MANOR, BEALES LANE, FARNHAM GU10 4PY

Erection of extensions and alterations together with installation of solar panels to roof.

Farnham Town Council notes the improvement to the facilities.

WA/2023/02612 Farnham Rowledge

Officer: Graham Speller

34 BEACON CLOSE, WRECCLESHAM, FARNHAM GU10 4PA

Erection of extensions and alterations to elevations following demolition of timber workshop.

No comment.

Farnham Weybourne

TM/2023/02572 Farnham Weybourne

Officer: Theo Dyer

LAND OPPOSITE 72 FARNBOROUGH ROAD, FARNHAM GU9 9BE

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER WA272

No comments.

5. Surrey County Council Mineral, Waste, or Other Applications/Consultations

Rushmoor Application

23/00794/REVPP

Variation of Condition 2 (aircraft movements) and 6 (aircraft weight), replacement of conditions 7 (1:10,000 risk contour) and 8 (1:100,00 risk contour), of planning permission 20/00871/REVPP determined on the 22/02/2022, in order to: a) to increase the maximum number of annual aircraft movements from 50,000 to 70,000 per annum, including an increase in non-weekday aircraft movements from 8,900 to 18,900 per annum, and b) to amend the aircraft weight category of 50,000 - 80,000 Kg, to 55,000 - 80,000 Kg, and an increase from 1,500 to 2,100 annual aircraft movements within this category, including an increase from 270 to 570 annual aircraft movements for non-weekdays, and to c) replace Conditions Nos. 7 (1:10,000 risk contour) and 8 (1:100,000 risk contour) with a new condition to produce Public Safety Zone maps in accordance with the Civil Aviation Authority/ Department for Transport Requirements | Farnborough Airport Farnborough Road Farnborough Hampshire GU14 6XA
Farnham Town Council to reiterate objections submitted as part of FAL consultation. Comments due by 17 December 2023.

6. Appeals Considered

Enforcement Appeal Notification

LAND TO THE SOUTH OF FOXHAVEN, OLD PARK LANE, FARNHAM GU10 5AA

Mr Keith Baxter, Mrs Rosemary Baxter

An enforcement appeal against an Enforcement Notice EN/2023/06 dated 21/07/2023 issued by Waverley Borough Council has been lodged with the Planning Inspectorate, by Mr Keith Baxter.

The Enforcement Notice appeal reference is APP/R3650/C/23/3328599 (and linked appeal by Mrs Rosemary Baxter APP/R3650/C/23/3328600).

The appeal will be dealt with by way of the written representations procedure.

Farnham Town Council's previous objections to be submitted via the PINS planning portal.

7. Licensing Applications

New Premises Licence

Golf Manor, Ground Floor, North Barn, Lion and Lamb Way, Farnham, GU9 7PY

Latitude Sports Entertainment Ltd

An application has been received for a new premises licence. The application is for On sales of alcohol 09:00-22:30 Monday to Sunday and Opening hours 09:00-23:00 Monday to Sunday.

No comment.

Street Trading Applications

Near and Far Mobile Bar Ltd

An application has been received for a Street Trading Consent from 'Near and Far Mobile Bar Ltd' to trade from the layby, Lower Road, off Hale Road, Farnham between the hours of 06:00-16:00 Monday-Sunday, selling coffee, tea, soft drinks, cakes and waffles.

Farnham Town Council object to more than one Street Trading business to operate out of this location at any one time due to the restrictive site and it being a congested area. Funky Pickle has consent for Monday and Tuesday 15:00-22:00. Doe Wood Fired Pizza has consent for Friday-Sunday 12:00- 21:00 in the location.

Deniz Kebab & Pizza

An application has been received for a Street Trading Consent from 'Deniz Kebab & Pizza' to trade from the Albion Public House, 2 Hale Road, Farnham between the hours of 16:00 – 22:00 on Fridays, Saturdays, Sundays and Mondays.

No comment.

8. Public Speaking at Waverley's Planning Committee

There were none for this meeting.

9. Date of next meeting

Monday 8th January 2024 at 9.30am. It was noted that applications requiring comments prior to this date will follow the scheme of delegation but in consultation with councillors via email rather than in person.

The meeting ended at 12.30 pm

Notes written by Jenny de Quervain