



FARNHAM TOWN COUNCIL

Agenda Council

Time and date

Thursday 14th March, 2024 at 6.00 pm

Place

Council Chamber - Farnham Town Hall.

To ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** on **Thursday 14th March, 2024, at 6.00 pm** in the Council Chamber - Farnham Town Hall. The Agenda for the meeting is attached.

Yours sincerely

Iain Lynch
Town Clerk

Members' Apologies

Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to customer.services@farnham.gov.uk by 5pm on the day before the meeting.

Recording of Council Meetings

This meeting is digitally recorded and retained until the minutes are signed.

Questions by the Public

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

Members of the Public are welcome and have a right to attend this Meeting. Please note that there is a maximum capacity of 30 in the public gallery.



FARNHAM TOWN COUNCIL

Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

Please use the form below to state in which Agenda Items you have an interest.

If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)

As required by the Localism Act 2011, I hereby declare, that I have a disclosable pecuniary or personal interest in the following matter(s).

FULL COUNCIL: 14 March 2024

Name of Councillor

Agenda Item No	Nature of interest (please tick/state as appropriate)		Type of interest (disclosable pecuniary or Other) and reason
	I am a Waverley Borough Councillor/Surrey County Councillor*	Other	

* Delete as appropriate



FARNHAM TOWN COUNCIL

Agenda Council

Time and date

Thursday 14th March, 2024 at 6.00 pm

Place

Council Chamber - Farnham Town Hall, South Street, Farnham

Prayers

Prior to the meeting prayers will be said by Pastor Michael Hall of The Wey Church in the Council Chamber. Councillors and members of the public are welcome to attend.

1 Apologies

To receive apologies for absence.

2 Disclosures of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any disclosable pecuniary or other interests, or of any gifts and hospitality, in line with the Town Council's Code of Conduct.

NOTES:

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cllrs David Beaman, George Murray, Tony Fairclough, George Hesse, Andrew Laughton, Mark Merryweather, Kika Mirylees, John Ward, and Graham White.*
- (iii) *The following councillor has made a general non-pecuniary interest declaration in relation to being a councillor of Surrey County Council: Cllr Michaela Martin;*
- (iv) *Members are requested to make any declarations of interest, on the form attached, to be returned to customer.services@farnham.gov.uk by 5pm on the day before the meeting.*

Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained.

3 Minutes

(Pages 7 - 16)

To sign as a correct record the minutes of the Farnham Town Council meeting held on 25th January 2024 at **Appendix A**.

4 Questions and Statements by the Public

In accordance with Standing Order 10.1, the Town Mayor will invite members of the public present to ask questions or make statements.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

5 Town Mayor's Announcements

To receive the Town Mayor's announcements.

6 Questions by Members

To consider any questions from councillors in accordance with Standing Order 9.

From Councillor George Hesse to the Co-Leaders/Town Clerk.

I would like to ask the following Member's question concerning vehicles continuing to speed through the Town Centre's 20mph Zone and the risk to the safety of pedestrians.

This issue may have come to Members' attention even if you don't live in the town. Speeding and extremely reckless driving has been witnessed by Members who live in or close to the town centre. As one of Castle Ward's Councillors I have had a number of requests from residents asking for safe crossings and speed calming measures in several locations.

At the December Farnham Town Council meeting, it was agreed to press for a crossing across Longbridge between Gostrey Meadow and the Maltings, funded by the savings of changes to the Farnham Infrastructure Programme (FIP) town centre improvements proposed by Farnham Town Council, as this crossing was always considered part of the (FIP) Scheme. However, this has not yet been accepted by officers of Surrey County Council.

Accordingly I am asking the question,

"Would colleagues support making an official request to Surrey County Council for the installation of the following crossings and a safety improvement:-

1. Reinforcing the need for the previously approved Longbridge Crossing which could be a Belisha Beacon with a speed calming raised table;
2. A new shrouded Belisha Beacon crossing on West Street between Mead Lane and Potters Gate, incorporating a speed calming raised table.
3. A proposal to have incorporated into the Major Road Network stage of the Farnham Infrastructure Program, the installation of a new shrouded Belisha Beacon crossing between the traffic island on the North side of Farnham Station to the opposite kerb, adjacent to the bus shelter, incorporating a speed calming raised table (subject to any complete re-design of the area).
4. Old Park Lane. A new pedestrian crossing at the informal crossing point between Old Park Lane and the Farnham Castle side of the A287 which is dangerous. This was raised as part of the initial FIP consultation.

A meeting also took place in March 2023 with Surrey Highways, the local SCC member, a FTC Officer and The Old Park Lane Residents' Association, which resulted in no measures being offered. One year and many near misses later, with fast vehicles continuing to come around the blind bend from the North, we are once again asking for the provision of speed calming and an electronic warning sign.

Part I - Items for Decisions

7 Working Group Notes

(Pages 17 - 32)

- 1) To receive the notes and any recommendations of the following Working Groups and the Human Resources Panel:
 - i) Environment held on 28th February 2024 **Appendix B**
 - ii) Strategy and Resources held on 5th March 2024 **Appendix C**
- 2) To receive a verbal update on any relevant matters from the Community Working Group.
- 3) To receive the Notes of the HR Panel that met on 4th March 2024 **Appendix D**

8 Planning and Licensing Applications (Pages 33 - 60)

To receive the minutes of the Planning & Licensing Consultative Group meetings held on 5th and 19th of February, and 4th March at **Appendices E, F and G.**

Part 2 - Items to Note

9 Actions taken under the Scheme of Delegation

To receive details of any actions taken under the scheme of delegation not already reported.

10 Reports from Other Councils

To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council.

11 Reports from Outside Bodies

To receive from Members any verbal reports on Outside Bodies where they represent Farnham Town Council.

12 Date of Next Meeting

To agree the date of the next meeting as Thursday 26th April 2024.

13 Exclusion of the Press and Public

TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3 of the agenda (if required) in view of any confidential items under discussion. These will usually relate to exempt staffing matters or contractual matters which may be commercially sensitive.

Item 3 - Confidential Items

14 Any confidential matters (if required) arising from discussions of the Working Group notes or HR Panel.

Council Membership:

Alan Earwaker (Mayor), David Beaman, Mat Brown, Sally Dickson, Tony Fairclough, George Hesse, Chris Jackman, Andrew Laughton, Michaela Martin, Brodie Mauluka, Mark Merryweather, Kika Mirylees, George Murray, John Ward, Graham White and Tim Woodhouse

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FARNHAM TOWN COUNCIL

A

Minutes Council

Time and date

6.00 pm on Thursday 25th January, 2024

Place

Council Chamber - Farnham Town Hall

Councillors

Councillor Alan Earwaker (Mayor)
Councillor David Beaman
Councillor Mat Brown
Councillor Sally Dickson
Councillor Tony Fairclough
Councillor George Hesse
Councillor Chris Jackman
Councillor Andrew Laughton
Councillor Michaela Martin
Councillor Brodie Mauluka
Councillor Mark Merryweather
Councillor Kika Mirylees
Councillor George Murray
Councillor John Ward
Councillor Graham White

Apologies for absence

Tim Woodhouse

Officers Present:

Iain Lynch (Town Clerk), Iain McCready Business and Facilities Manager, Jenny de Quervain (Planning & Civic Officer).

There was 1 member of the public and 1 member of the press in attendance.

Prior to the meeting, prayers were led by Pastor Michael Hall of The Wey Church.

C90/23 Apologies

Apologies were received from Cllr Tim Woodhouse.

C91/23 **Disclosures of Interest**

Cllr Beaman reported a disclosable pecuniary interest as a Trustee of Creative Response. Cllr Fairclough disclosed an interest as Deputy Leader, and Cllr Merryweather disclosed an interest as Finance Portfolio holder, at Waverley Borough Council.

C92/23 **Minutes**

The Minutes of the meeting held on 14 December 2023 were agreed as a correct record.

C93/23 **Questions and Statements by the Public**

Zofia Lovell, Chair of the South Farnham Residents Association expressed her thanks to Council for pursuing the possibility of a Statutory Review of the Waverley Lane Planning appeal decision and saw it as very positive that it had not been dismissed out of hand.

With reference to item 16 on the Council's agenda - the update on Waverley Lane it was understood there are three items for the hearing and from a residents' point of view '*The Merits of the Case*' was the most relevant.

During the Appeal for Waverley Lane and at other Appeals residents have raised the question about "how much "weight" (in planning terms) would be given to the Neighbourhood Plan.

It was not a question about whether it was five years old or not it was about the Community view of where housing was wanted, how the environment is protected and the willingness of the community to support it. To Residents it is about the principle on which it stands. Failure to look at the detail beyond the "timescale" is the greatest flaw.

Zofia Lovell said residents were well aware that housing was very much top of the agenda for all political parties and the pressure would be high for budgets, land supply and delivery. She also said that if residents were to commit to a Review of the Farnham Neighbourhood Plan they need the assurance that it was worthwhile.

She said that when going to law residents understood that finance and budgeting would undoubtedly be debated and urged Farnham Town Council to carry the case forward within the budget where possible. She thanked councillors for the support on the principle of the challenge.

C94/23 **Town Mayor's Announcements**

The Mayor advised that the first month of the year was always a quieter one as organisations planned for the year ahead.

He was looking forward to unveiling a new Town Council banner at the Farnham Town Football Club and also celebrating Chinese New Year with the Orpington Chinese Language School's Farnham Branch.

He wished Reel every success with their new venture as they opened their multiscreen cinema in Brightwells Yard.

In February there would be another first with the arrival of Fiona Byrne as Farnham's first World Craft Town Artist in Residence funded by the Farnham South Street Trust. The Mayor would be hosting a welcome reception for her, to which all councillors would be invited, along with the World Craft Town Partners.

Finally, on behalf of Council the Mayor thanked Revd Dr Michael Hopkins for his service to the Town and wished him well as he leaves the Spire Church for a wider role as moderator of the United Reformed Church's Wessex Synod.

C95/23 Questions by Members

There were no Questions by Members submitted.

C96/23 Working Group Notes

I Community Working Group

- a) Cllr Mirylees introduced the Notes of the Community Working Group at Appendix B to the agenda. Council noted the events that had taken place and welcomed the new events being planned including an extended Music in the Meadow focussing on folk/traditional music and a World Music event. Council noted that initial discussions had taken place with Reel Cinema over the possibility of hosting a gaming convention or competition in partnership with Farnham Town Council and UCA.
- b) Cllr Mirylees explained that the Gin and Fizz Festival would not be progressed in 2024 because of clashes with other similar events but this would allow for development of other initiatives.
- c) The Working Group had discussed the need for an improved visual presence and marketing for World Craft Town including a sculpture on Coxbridge roundabout. There was also an idea for a festival of light with lanterns being created by the community, and this concept was being considered for implementation.
- d) Council noted the latest position for the Farnham Business Improvement District following the successful ballot in October. A Bid Manager was being recruited, the new company limited by guarantee being created and a more detailed business plan being prepared. FTC had agreed to provide a loan for expenditure until the first levy was received, subject to confirmed agreement for repayment.

On a recommendation from Cllr Hesse, seconded by Cllr Dickson, it was RESOLVED unanimously that Cllr Murray be the FTC observer on the Farnham BID.

- e) Cllr Mirylees reported on discussions on Community Grants for 2024-25. There had been a series of discussions with organisations that receive a contribution to general running costs or projects and work to a light touch Service Level Agreement (SLA). Community grants of less than £2,000 for one-off projects also considered.

It was RESOLVED unanimously that the following grants be approved.

Organisation	SLA grants 24/25
Farnham Maltings	£10,000
Citizens Advice South West Surrey (CASWS)	£20,000
40 degreez	£5,000 <i>(for general running costs only)</i>
Hale Community Centre	£5,000 <i>(for general running costs only)</i>
Hoppa Community Transport in Farnham	£10,000
Brightwells Gostrey Centre	£5,000 <i>(for general running costs only)</i>
Space2grow	£4,000
TOTAL	£59,000

One off grants from the Community Initiatives Fund 2023-24

Organisation	Grant
Farnham Repair Café/UCA	£1,000
Farnham Youth Choir for World Choir games	£4,000
I choose Freedom (Women's Refuge)	£2,000

Grants to be funded from Service budgets

Green Up Britain	£415.00 (from FIB budget)
Hale Carnival Committee	£1,000.00 (from Events budget)

Community Grants 2024-25

Name of organisation	Farnham Town Council contribution
Badshot Lea Community Association	£1,100.00
Challengers	£1,320.00
Creative Response	£1,500.00
FADEG. Farnham Art & Design Education Group	£600.00
Farnham Assist	£600.00
Farnham Brass Band	£195.00
Farnham Voices Together Community Choir	£800.00
Farnham Youth Choir	£1,000.00
Helen Arkell Dyslexia Charity	£1,000.00
Hive Helpers CIC	£750.00
Home-Start in Waverley	£1,500.00
Kind To Mind	£500.00
New Ashgate Gallery Trust Ltd	£2,000.00
Rowledge Tennis Club	£1,000.00
Rural Life Living Museum	£1,030.00
Weydon School	£1,500.00
Wrecclesham Fete	£500.00
TOTAL	£16,895.00

2 Strategy & Resources Working Group/

In introducing the Notes of the Strategy & Resources Working Group, attached at Appendix C to the Council agenda, Cllr White advised that the Precept report and the Risk Management reports would be considered separately.

- a) **Quarterly Finance.** Council considered the quarterly finance review conducted robustly by the Working Group noting income was at 105% whilst expenditure was running at 74%. The review included the
- Bank Reconciliation
 - Income and Expenditure Report by account code and Committee
 - Statement of Investments
 - Reserves
 - Outstanding aged debtors

The Working Group also reviewed the proposed fees and charges (at Annex 1) and agreed the commissioned charged for the use of the SumUp machine would be absorbed within banking charges.

The 2024/25 Investment Strategy (at Annex 2) was agreed for recommendation to Council.

The dates for the closing of the 2023-24 accounts were agreed with papers going to the April Strategy & Resources and Council and the dates for public inspection agreed for recommendation to Council.

It was RESOLVED unanimously:

- 1) The 2024-25 Fees and Charges (at Annex 1) be adopted.**
- 2) The Investment Strategy and 2024/25 Investment Plan (at Annex 2) be adopted.**
- 3) The Dates for Public Inspection of the accounts in 2024 take place between Monday 3rd June and Friday 12th July.**

b) Internal Auditor's report. All councillors had received the Internal Auditor's Interim report and the Officers' comments on it. The first visit had covered the following:

- Review of opening balances and reporting of 22-23 audit opinion
- Follow up previous recommendations
- Testing of expenditure first 6 months of financial year
- Testing of income – first 6 months of financial year
- Risk management and insurance
- Budget monitoring reports
- Arrangements for inspection of accounts
- Bank reconciliations.

The Internal Auditor had advised that the Council continues to operate a satisfactory system of financial control and had a few recommendations for consideration by Council. The Officers' recommendations at Annex 3 were recommended for adoption. It was agreed to increase the level of Fidelity insurance; to improve ease of access to the transparency data on the website through the website review, and to review the potential use of electronic order pads.

It was RESOLVED unanimously to accept the Officers' recommendations on the Internal Auditor's first report.

c) Financial Ombudsman's Decision. Council noted the Financial Ombudsman's report on a complaint submitted in April 2022 by Farnham Town Council into the refusal by HSBC to increase the Commercial Card limit as approved by Council, without a traceable personal financial check on one of the Council's individual signatories despite their personal finances not being connected with the Council's finances. The decision in the Ombudsman's case (PNX-4672897-PON2) is that they have no jurisdiction in legislation to look into the complaint by Farnham Town Council. This clarification and decision has implications for all town and parish councils in the country and requires a change in the legislation or there will be no recourse for poor service or problems encountered by town and parish councils with financial institutions.

It was RESOLVED unanimously that Farnham Town Council raises the issue with the National Association of Local Councils and the local MP of the need to update the legislation to resolve the fact that town and parish councils have no access to the Financial Ombudsman to resolve financial disputes.

- d) **Farnham Infrastructure Programme.** Cllr Beaman reported that the Council's comments from the last Council on the town centre design had been submitted but FTC was yet to receive a response. There had been further discussions about the potential problems of the proposed in-line bustop. Cllr Hesse hoped that Cllr Beaman would use every effort to get the railings removed around town now the 20MPH zone had been implemented as everywhere was looking untidy.

Council noted that Cllr Oliver had expressed a desire at the Last FIP Board that work should commence in the summer of 2024 and that road space had been booked by Surrey.

- e) **Contracts and assets.** Cllr White advised that the Working Group had reviewed the Assets Task Group's consideration at a special meeting held on 11th January to which all councillors had been invited to bring councillors up to speed on plans for improvements in Gostrey Meadow. Cllr Fairclough, chair of the Task Group, advised that representatives of the Ridgeway School and their architects outlined their vision for the Café and playground and what they wanted for their pupils. The Task Group focussed on what it felt was needed i.e. a new playground and new toilets and did not feel it could deliver what the Ridgeway school wanted. The Working Group was quite clear it wanted to support the Ridgeway School and Cllr Murray was looking at options to help with other organisations in town such as the Spire Church and Jubilee café.

Cllr Hesse had proposed that street traders could be invited to Gostrey Meadow instead to trade on a hard standing and Cllr White suggested that a large canopy could be erected to provide cover for picnics and enjoy cover from the elements. Councillors felt this was a less risky solution for the Council.

Iain McCready confirmed he had discussed the outcome with the school and they were disappointed but welcomed the offer of support from Cllr Murray. They would consider the suggestion of a mobile unit that could be used in Gostrey Meadow and elsewhere.

Council supported the proposal from the Working Group to commission a new design.

It was RESOLVED unanimously that:

- 1) **Plan A Architects be engaged to provide a series of drawings including a new toilet block, a new play area, an area for increased covered and uncovered storage for event equipment; a hard standing area suitable for concession use, and a covered area /canopy area;**
 - 2) **FTC support Ridgeway School in achieving their aim of providing work opportunities for their students**
- f) **Younger People Task Group.** Cllr White reported on the presentation by the Town Clerk and Youth Services Manager at Godalming Town Council. Hearing their experience and recommendations was very helpful. It was important to make indicative or provisional allocations of funding. Council noted the desire to make an immediate impact with the funding agreed in the budget and that the additional provision and outreach in central Farnham was recommended to be earmarked for 40 Degrees; in north Farnham earmarked for the Hale Community Centre and some additional resource covering Wrecclesham and other parts of Farnham. Part of the focus would be to effectively reduce levels of anti social behaviour in the town recognising the significant reductions in financial support from SCC for youth facilities. Cllr Beaman had suggested Council would have to consider how far FTC was drawn into a situation that might require ever greater financial support and officer time to pick up responsibilities for which FTC had no statutory requirement to provide.

Council noted initial discussions had taken place with representatives of the Hale Community Centre, 40 Degreez and the pastor of Jubilee Church. A further report would go to the next cycle of meetings. The Working Group was concerned about the challenges facing 40 Degreez and considered how best to support them and agreed that Cllr Murray and the Mayor would have a further discussion with them.

It was RESOLVED unanimously that provisional allocations be:

- 1) £30,000 for additional town centre outreach earmarked for 40 Degreez as proposed in the SLA discussion;**
- 2) £30,000 for activities/outreach in Hale and Wreclesham (allocations to be determined).**
- 3) £20, 000 for research in 2024-25 on priorities, need and potential funding requirements by FTC for 2025 and beyond to continue to develop a future-proof strategy for youth organisations within the FTC area;**
- 4) £10,000 for additional programmed activities by partners to provide sustained activity for younger people over the longer holiday periods.**

Infrastructure Planning Group. An update on the Statutory Challenge on the Waverley Lane planning application was received by Council with details of Mr Justice Julian Knowles decision to hold a rolled up hearing attached at Appendix P. The 'rolled up hearing' would have three elements. The first on whether the extension of time request submitted by FTC's solicitor should be allowed. The second on whether the Aarhus Cost Capping Convention applied in this case and the third on the substantive merits of the request for leave to appeal. Council would discuss the detailed elements in exempt.

Council also noted the latest position with the Farnham Neighbourhood Plan and the Waverley Local Plan with a call for sites currently underway. There would need to be further discussion on what was considered a 'strategic site'.

C97/23 Precept 2023-24

Cllr White introduced the precept report at Appendix D advising that the Strategy & Resources Working Group was mindful of the financial pressures on the local community but also of the need to invest in the future of the community particularly for opportunities for younger people and the challenges of climate change.

Cllr White said that whilst there was no capping on Town and Parish Councils, increasingly they were expected to take on services being stopped by principal authorities. Paragraph 6 in the report was helpful, showing the exemplary stewardship by Farnham Town Council. In 2013 it was spending £5.60 above the average of town and parish councils but in the current year it was £6.14 below the average. The Town and Parish element of Council Tax represented 3% of the total.

After careful consideration, the Working Group was recommending a £4.93 increase in the band D level for the year ahead, representing just 9p per week. This would result in a total precept of £78.15 or £1.50 per week per Band D property, still placing FTC below the national average whilst fulfilling the commitment to invest £90k in supporting younger people.

Council noted that further consideration was given as to whether income targets could be further increased and that other inflationary pressures were being absorbed within the budget. The Working Group had proposed using some reserves to minimise the level of increase.

It was RESOLVED unanimously that:

- 1) Reserves of £22,382 be used to reduce the 2024/25 precept increase;**

- 2) **The 2024/25 precept be set at £1,424,818 representing a Band D equivalent amount of £78.15 per annum or £1.50 per week.**

C98/23 Risk Management Report

Cllr White Introduced the Risk Management report at Appendix E. Council noted that each of the Working Groups had reviewed the risks affecting their areas and were supported by an independent risk review by Worknest, financial risks review by the independent Internal Auditor as well as by Council policies and procedures.

It was RESOLVED unanimously that:

- 1) **The Risk Management report be welcomed and adopted;**
- 2) **The work done by the Working Groups in managing risk be noted.**

C99/23 Planning and Licensing Applications

Cllr Laughton introduced the notes of the Planning & Licensing Consultative Group meetings held on 8th and 22nd January attached at Appendices F and G to the agenda.

Some of the highlights included an application for a 65 bed care home next to Bishops' Meadow where the Town Council supported concerns raised by the Bishops meadow Trust, and a 26 dwelling application in Wrecclisham Hill which was contrary to the Farnham Neighbourhood Plan. An application in Vicarage Hill should have a detailed Transport Management Plan as it is a restrictive site and comments had been made to an application in Gong Hill Drive for outbuildings needing to be in line with the building line and not too close to the road.

In terms of licensing there was concern over an application to extend hours to 2.30am which would have a detrimental effect on neighbours.

C100/23 Actions taken under the Scheme of Delegation

There were no additional actions to report.

C101/23 Reports from Other Councils

There were no reports from other councils.

C102/23 Reports from Outside Bodies

Cllr Dickson reported that the Revd Alan and Revd Lesley Crawley were leaving Badshot Lea and Hale with a final service on 4th February. Council noted the contribution they had made to the communities in North Farnham in which their churches were located.

C103/23 Date of Next Meeting

The date of the next meeting was agreed as 14th March at 6pm.

C104/23 Exclusion of the Press and Public

On a proposal from the Mayor, **it was RESOLVED unanimously that the press and public be excluded for discussion of two exempt items from the Strategy & Resources Working Group.**

C105/23 **Any confidential matters (if required) arising from discussions of the Working Group notes.**

Exempt items arising from the Strategy & Resources Working Group.

- 1) **Younger People Support.** Consideration of contractual matters for the allocation of funds for developing activities for Younger people.

Council reviewed the allocations in terms of agreements that needed to be put in place to ensure the outcomes desired could be delivered by the organisations that would be receiving the funds. These included future use of building and Service Level Agreements in the initial year of support.

Council noted that some of the support was to help younger people who were facing challenging circumstances and should be supported by Surrey County Council, particularly given the rise of mental health issues since covid.

Cllr Fairclough and Cllr Merryweather left at this point.

- 2) **Statutory Challenge for Waverley Lane.** Council discussed the approach to the hearing for the legal challenge and the three elements that were to be considered in the rolled-up hearing. The support of the local community was welcomed, and it was important to fight for the Neighbourhood Plan as the decision on the Waverley Lane application was a travesty.

The Mayor closed the meeting at 8.57 pm

Chairman

Date

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FARNHAM TOWN COUNCIL

B

Notes Environment Working Group

Time and date

4.30 pm on Wednesday 28th February, 2024

Place

Council Chamber - Farnham Town Hall

Environment Working Group Members Present:

Councillor Mat Brown
Councillor George Hesse
Councillor Mark Merryweather
Councillor Graham White
Councillor David Beaman
Councillor Alan Earwaker (ex officio)
Councillor Murray (left at 18:10)

Officers: Iain Lynch (Town Clerk), Iain McCready (Business and Facilities Manager) and Stacey Wills (Community Enhancement and Projects Officer)

1. Apologies for absence

Apologies were received from Cllr Jackman and Woodhouse.

2. To receive any declarations of interest

None received.

3. Notes of the previous meeting

The notes of the previous meeting were agreed.

4. Climate Change

Councillors and Officers received an informative and inspirational presentation from Alister Young about the work the volunteer Water Rangers and The River Wey Trust undertake in testing the condition of the rivers in and around Farnham. The presentation delivered at the Working Group was forwarded to all members of Council. It was suggested that FTC may have

a historic Septic tank at the depot. Officers will look to confirm the location and investigate the condition to rule out any potential impact on the local water supply.

The Group were informed by Officers of some of the initiatives for mitigating Climate Change this year with Officers looking at water catchment from Council owned buildings to help with watering of the seasonal displays at the Town Hall and also water catchment throughout the Town Centre if permission is allowed from businesses and residents.

The Group recommended that:

- 1) **Officers seek to purchase water butts and irrigation systems to help with the watering of the seasonal floral displays and encourage businesses and residents to adopt the same;**
- 2) **Water testing kits be purchased for schools (3sets) and individual volunteers (6 sets) at a cost of £1,500 from the 2023-24 Community Initiatives budget.**

5. Biodiversity Legislation

The Working Group discussed the training delivered by Surrey CC (slides to be circulated to all councillors) and felt that Farnham Town Council were undertaking the activities and measures talked about already and that Officers should continue to progress and increase Biodiversity projects and initiatives where ever possible.

6. Allotments

The Working Group were given an update on the available plots with the allotments which were currently at 20 and noted the work Officers are undertaking to fill the vacancies with some prospective allotment people taking a while to respond back. It was hoped due to the amount of people on the waiting list being at approximately 100 this would not take too long.

Councillor Brown updated the Working Group on the recent allotment liaison meeting stating that it went well and that all the representatives from the allotments were present.

All the allotment representatives were informed that there would be a rent increase in the next year with another £5 per single plot. The group was informed that this was due to increased costs and that the allotment service has to be self-sustaining.

The group briefly discussed allotment insurance and that it was good that it was mandatory (at £2 per tenant).

It was agreed that the allotment show would be held in September and that some members of the group would be attending the Farnham in Bloom Community Day on the 23rd March showcasing all of Farnham's allotments.

It was also agreed that the allotment lecture would be held in May and the topics covered would be helping to improve Biodiversity and the use of alternatives to chemicals within the allotments.

Councillors and Officers spoke about the land between the Six Bells Allotment site and the Hale Road. The land isn't registered and allotment tenants have asked Councillors if FTC can register the land so improvements can be made to the area currently used for parking by allotment holders. The Working group noted this had been agreed at the January Council meeting and was being progressed.

7. Parks and Open Spaces

Councillors were given an update on the current works program and were informed that the following works had been completed.

Gostrey Meadow

- The area to the rear of the Bowling Green had been cleared of old structures.
- The chain link fence had been removed and the area was now open to park users.
- The Rose beds adjacent to the South Street entrance had been cleared with any decent roses re located and the area to be planted with perennial plants which will thrive better.
- The large Lombardy Poplar had been removed from Gostrey Meadow.

Riverside

- The Willows along the Riverside path were to be pollarded in March as part of the annual tree program of works
- Councillors were informed that Wey Valley House had expressed a wish to extend their garden into an area of grass belonging to FTC along the Riverside. Councillors were favourable to this as long as the boundary was continuous without a gate. Councillors asked Officers to measure an appropriate amount of the grass area prior to responding to Wey Valley's request.

The Working Group have recommended to Strategy & Resources that Officers contact Wey Valley House to ascertain the suitable size of grass area to be leased, as long as it doesn't affect future Farnham Town Council plans and has no access onto the rest of the Riverside Green Space, to enable them to extend their green space/garden due to a redevelopment project.

UCA, Battings and Haren Garden

Councillors noted the recent work of tree planting and another large Lombardy Poplar removed from Haren Garden

Green Flag

Councillors were informed that all the Green Flag portfolios had been submitted with Hale Cemetery being entered for the first time and that judging for this Cemetery will be in May or June. Other sites will be mystery judged at some point throughout the year.

8. Street Furniture

Officers gave the Working Group an update on the following items:

1. Graffiti

Officers informed the group that graffiti has recently escalated throughout the town centre with lots of tags and markings placed on street furniture. The Group were also informed that Aquarius who undertake the graffiti removal for Farnham Town Council conducted another run in the last month to clean up the town. The Working Group were also informed that there is a lot of Graffiti around the new Brightwell's development and Councillor's asked Officers to report this to Waverley Borough Council. Cllr Murray spoke regarding a large piece of Graffiti near to the Bourne stream and that he has spoken with the resident who owns the wall and they have agreed to fund the purchase of anti graffiti paint to cover the wall which Farnham TC will purchase on their behalf and a community group will undertake the painting with some assistance from Farnham Town Council Outside Workforce which would clear a path to the wall.

2. Benches / Bins in open spaces

The Working Group were notified that the three remaining Coronation benches would be installed by the end of March with them being placed in Halifax Gardens in Rowledge, Hale Cemetery and along Riverside.

3. Notable names of Farnham Wall.

Officers gave an update on the progress of 4 of the names agreed at full Council to go onto the wall. They are as follows:

- Brigadier Paddy Blagden CBE – 26th June as part of Armed Forces week. (provisional)
- Author Edgar Austin Mittelholzer – 6th May 2025 being 60yrs of death. (provisional)
- Founders of the Rural Life Living Museum Madge and Henry Jackson MBE – possible date of the 24th April 2024 when it will be the 40th Anniversary of the set up of the museum Charitable Trust.
- Distinguished illustrator (including Lord of the Rings and Narnia), Pauline Baynes – possible date of the 20th October 2024 being the 75th anniversary of the first illustrated Tolkien book “ Farmer Giles of Ham” by Pauline Baynes was released.
- A further name of a Rowledge resident recommended to be included was Alan Mitchell, (1922-1995), an Internationally acclaimed Tree expert and Dendrologist. He was recommended for inclusion in 2025, the 30th anniversary of his death.

Recommendation to Council

Alan Mitchell, (1922-1995) Internationally acclaimed Tree expert and Dendrologist be included on the Notable Names of Farnham wall.

9. Farnham in Bloom

Officers updated members regarding the appointment of Pat Evans as chair of the Farnham in Bloom Community Group. The next meeting of this group was on the 6th March where the group would be asked for input on schools competitions and Secret Garden categories.

Members noted the list of events for 2024. Officers outlined the plans for the Farnham in Bloom Community Day on Saturday 23rd March. The take up from community groups was good with a children’s animal farm booked, volunteering opportunities and live music.

Farnham in Bloom are entering 5 categories this year for South and South East In Bloom and had also been nominated to take part in RHS Britain in Bloom final in the Town Centre category.

Sponsorship confirmed to date includes The Patio Black Spot Removal Company Ltd (Gold), BBS Ltd (Gold), Zenzero (Silver) and Bush Hotel (Silver).

10. Cemeteries and Burial Matters

Officers gave an update on the current burial figures. The figures were very similar to those of last year. The income is slightly down against budget but Officers informed the Councillors that there were two funerals booked for March so the figures should improve. Councillors noted that the expenditure was also down.

Officers gave an update on the current grounds maintenance works within the cemetery and Councillors noted that the main hedge in West Street would be cut in March before the nesting bird season.

Councillors were also updated on the recruitment for the replacement of Adrienne Owen and that it had been re advertised with interviews before the end of March.

11. Finance

Councillors noted the current financial position.

12. Date of the next scheduled meeting

The date of the next meeting was agreed to be held on the 5th June 2024 at 4:30pm.

The meeting ended at 7.00 pm

Notes written by Iain McCready

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FARNHAM TOWN COUNCIL



Notes Strategy & Resources

Time and date

2.00 pm on Tuesday 5th March, 2024

Place

Council Chamber - Farnham Town Hall

Strategy & Resources Members Present:

Councillor David Beaman
Councillor Mat Brown
Councillor Tony Fairclough
Councillor Andrew Laughton
Councillor Kika Mirylees
Councillor Graham White (Lead Member)

In attendance: Cllr George Murray

Officers:

Iain Lynch (Town Clerk), Iain McCready (Business & Facilities Manager), Jenny de Quervain (Planning & Civic Officer)

1. Apologies

Apologies were received from Cllr Hesse and Cllr Martin.

2. Declarations of interest

The Town Clerk declared an interest as a former director and saver with Boom Credit Union.

3. Minutes

The Notes of the meeting held on 16th January were agreed.

4. Finance Report

- i) The Working Group received the latest financial position and reviewed the Income and Expenditure report to 28th February 2023 at Appendix Bi and Bii; and the Outstanding debtors and write-off of a £75 invoice for a company that had closed at Appendix C. The Working Group accepted there would also need to be a small write-off of allotment income

for October 2022-September 2023 where there had been unfilled vacancies. The Working Group noted that with income running at just under 110% and expenditure (with commitments) running at some 93% there would be an expected surplus at the end of year. It was noted that not all commitments may be implemented in the current year.

- ii) The Working Group received a proposal from Boom Community Bank at Appendix D to support the roll out of a no interest or low interest loan scheme to help those facing hardship and avoid the need for people to take out loans at exorbitant rate of interest. The Working Group noted that Boom started as the ethical not-for-profit SurreySave Credit Union and had now expanded its area through mergers to cover Sussex and Berkshire. One of the benefits of the Boom Community Bank was its financial literacy education programme and its requirement for borrowers to become savers to help create financial resilience. It was noted that in Farnham there were currently 32 people with loans (totalling £56k). After discussing a range of options, the Working Group agreed that supporting a No Interest Loan Scheme for Farnham residents would help with the ongoing financial crisis and supplement the work done by the Farnham Support Fund with its hardship grants and fuel poverty payments. It was agreed to recommend a contribution (effectively a grant of £15k subject to an agreement on the scheme's operation locally) for a pilot scheme. It was also agreed to recommend that Farnham Town Council opened a savings account with Boom Community Bank with an initial deposit of £15k noting that the dividend payable (proposed 0.35% for 2023/2024) would be similar to the current interest rate on the HSBC call account. It was noted that the Boom Community Bank AGM would be taking place in April and representatives would be invited to attend.

Recommendation to Council.

It is recommended that Farnham Town Council

- 1) **Opens a savings account with Boom Community Bank with an initial deposit of £15,000;**
 - 2) **Supports the creation of a No-Interest Loan Scheme (NILS) for Farnham with a contribution of £15,000 for the pilot; and**
 - 3) **Authorises the Town Clerk to finalise the parameters of the NILS project in Farnham with Boom Community Bank.**
- iii) Grant requests update. The Working Group recommended supporting the proposal from the Environment Working Group for a grant to buy water testing kits for the Water Rangers with a grant of £1,500 from the 2023-24 Community Initiatives Fund.
 - iv) Review of banking arrangements. The Town Clerk advised that initial discussions had been held with a local bank to see if there were advantages in moving the FTC account from HSBC. A further report would be presented.

5. Contracts & Assets update

- I Iain McCready resented the report on Contract and assets at Appendix E. This included:
 - i) Progress on upgrading the telephone system from ISDN when it is switched off from VOIP. Two quotations received to date with others expected as part of the IT support review.
 - ii) The latest position on fixing the CNG compressor at the depot. It appears that a motherboard at a cost of £1,200 may be required following discussions with the Italian manufacturer. This may have been due to a faulty installation. The cost of diagnostic tests are being investigated.
 - iii) The completion of the installation of the new polytunnel with the fencing still to be done, hopefully in 2023/24.
 - iv) The upgrade of First aid kit and equipment required for events and depot (funded out of current budgets).

- v) The refurbishment of the depot, with clearing and reorganisation of the outside areas and the re-equipping of the outside workforce break room and kitchenette.
 - vi) The Gostrey gates refurbishment tenders had been completed with work allocated to Aegyssus at a cost of £3.075 and Lee Humphries at a cost of £6140 for the pillar rebuilding and internal tarmac works. The dropped kerb roadway improvements would need to await approval from SCC.
 - vii) The search for the replacement Goupil electric vehicle was continuing.
 - viii) The 2023/24 pathway repairs, normally in the cemeteries were proposed for Battings Garden and Gostrey Meadow near the bridge/bowling green. Two quotations had been received so far at a significantly higher rate than usual with a third awaited. **It was agreed to recommend that the works in progress subject to a maximum cost of £16,950 for the Gostrey meadow and that the tender be let to the most economically advantageous tender.**
 - ix) The Working Group considered the further discussions with SurreyCC and Farnham Hoppa Connects service for an electric charging point at the Council offices (all costs funded by Surrey) to charge two vehicles overnight and one during the day. **It was agreed to recommend the installation of charging points suitable for charging the Hoppa vehicles overnight be agreed subject to a contract and costs payable by Surrey CC.**
 - x) The Working Group noted the Wrecclesham Gateways project (funded by Section 106) was in hand and that the repositioning of the Longbridge CCTV was also taking place.
 - xi) Cllr White advised there was an area by Jubilee Walk that had flooded. Iain McCready advised he would be taking remedial action along with maintaining and planting of some new reeds in the adjacent overflow pipe.
- 2 Notification of Zurich Insurance renewal increase. The Working Group noted that as a result an internal review and the fact that Zurich had paid two historic claims in one year, the Council's long term agreement was being re-negotiated and may rise to around £20,000. Officers were in discussion on ways to minimise the impact.
- 3 The Working Group received details of the Wrecclesham Community Centre Rent Review at Appendix F. An initial meeting with Trustees had taken place and a further one planned.
- 4 The Working Group considered a request for the lease of a piece of land at Farnham Riverside by the Abbeyfield Wey Valley Society at Appendix G to its agenda. Officers visited Wey Valley House regarding the proposed extension of its garden following some redevelopment works. Officers advised that the piece of land to the North East (Area A) would not interfere with plans for the area (subject to a final measuring of the extended request and there being no access from the FTC land) but the land requested adjacent to the river (Areas B and C) may cause problems for the Walk and Stride widening which had been agreed for the Brightwells Yard Scheme. Officers also advised that some temporary repairs to the path were being implemented pending the park and stride work on the footpath widening.

Recommendation

It was agreed to recommend to Council that:

- 1) **Officers pursue a lease for a rectangular piece of land to the North East to be coterminous with the Abbeyfield lease from Waverley for Wey Valley House (believed to be 85 years);**
- 2) **The additional land request be not supported.**

5 Registering of unadopted land.

The Working Group discussed the general issue of registering unadopted land that had an amenity value for the local community. This had arisen as a result of the improvements

required to the access to the allotments at Six Bells, and the plans by Abbeyfield Wey Valley to register a piece of land by Farham Riverside which was being cleared by them to create a car park. There was concern that the development of the latter piece of land would impact on a biodiverse green corridor. The Contracts and Facilities Manager advised FTC had taken on the land along Farnham Riverside to improve it as an attractive green space and improve the biodiversity. It had initially been considered that it might also include the piece of land in question, with a historic footpath over it, but ownerships in this area were complex. Councillors wondered if a compromise might be available for a smaller footprint to be made available with the land retained for biodiversity. Others thought that a car park was unnecessary as the Care home was next to a large public car park and land that had a public amenity value should, in principle, not be acquired by a private organisation.

Recommendation:

- 1) Farnham Town Council reviews unregistered public amenity land that has community or environmental benefits and registers appropriate sites to be retained in public ownership.**
- 2) FTC objects to the loss of the green corridor next to Farnham Riverside and seeks to register the land for public ownership.**

Cllr Murray and Cllr Fairclough left at this point.

6. Farnham Infrastructure Programme

Cllr Beaman provided an update on the FIP advising that following consultation the intention was to move the bus stop shelter from East Street to Dogflud Way and have a bus stop pole with real time information in East Street. The issue with the inline bus stop in the Borough was continuing and further representations had been made by Cllr Powell identifying congestion that would occur using existing CCTV information.

SCC had now issued the proposed design for Castle Street which showed them removing the historic ironstones and using them as a feature around street furniture and trees. This was considered to be worrying and would be looked at by the Infrastructure Planning Group ahead of the April Council. It was noted that Surrey was still meeting groups individually (ie WBC and FTC) despite requests by both for joint meetings. As FTC and WBC officers were discussing the proposals it is known that the concerns are shared.

The scheme materials were due to be installed at the back of the Town Hall shortly and would be available for Council to consider them.

The Working Group noted the next FIP Board meeting would take place on 22nd March.

Cllr Brown left at this point.

7. Reports of Task Groups

I Neighbourhood Plan

Jenny de Quervain gave an update on actions that were progressing on the Farnham Neighbourhood Plan. The funding from Locality was being used to provide mapping layers for the Urban Capacity Review and other elements, and the planning advisor had been commissioned to progress a number of tasks until the end of March.

Andrew Longley had updated town and parish councils of the next steps with the Local Plan, working towards an adoption in 2027. At this stage the Neighbourhood Plan would need to be in general conformity with the new Local Plan, or a further update would then

be required. WBC was holding a Town and parish Councils Planning Forum on 12th March where the Local Plan work programme would be explained further.

One of the issues for consideration was the number of homes to be designated for the allocation of strategic sites to 2043. The number in the Neighbourhood Plan is currently 100 but there was a proposal to reduce this. The Working Group felt that in Farnham, there was no need, at this stage, to reduce this number below 100 particularly as the number of houses being built in Farnham was progressing on schedule. The call for sites was continuing until 31st March.

Waverley was using the CommonPlace engagement platform as a means of seeking input to work on the new local plan and other planning policy documents
<https://planningwaverley.commonplace.is/>.

One important element being reviewed was the Infrastructure Development Plan and the Farnham IPG would be seeking ward members' views at what infrastructure requirements should be put forward.

The Town Clerk advised that there had recently been a discussion with agents acting for the owners of Dyas Yard to see if there were further opportunities for improvements to this area. A further update will be provided in due course.

2 Waverley Lane Statutory Challenge

The Working group noted that the Statutory Challenge had now been scheduled for 1.5 days on the 16th and 17th July.

3 Younger People Task Group

The Notes of the Younger People Task Group were attached at appendix H. The meeting of the wider members had included a presentation by the PC Barnes, Surrey Police Youth Engagement Officer who works with local authorities and schools to help keep vulnerable young people safe and support young people at risk of displaying or being victim to anti-social behaviour. PC Barnes advised of the importance of reporting anti-social behaviour and said that in Farnham in 2023 there were 6 public order offences and 2 knife offences reported.

The Task Group heard that Surrey had 'recommissioned' its youth service with all age groups under one umbrella and a loss of some £800,000 for young people services across Surrey.

The Younger People directory on the FTC website was being developed, to be populated with information by each organisation providing services in March.

The Working Group had a useful discussion on the allocations agreed for the new FTC funding and a consideration of the logistics of outreach in the town centre, Hale and Wrecclesham to determine which organisation was best for the outreach in Wrecclesham. Further discussions with various organisations were planned and a service level agreement for the additional funding would be agreed.

In discussion, the Strategy & Resources Working Group clarified that in the first year, the £30k allocation for Hale and Wrecclesham should be split equally as far as possible although one option for consideration was whether the Hale Community Centre team or others would support this work. The Working Group also discussed whether the funding for Wrecclesham might support general provision for younger people in that area rather than specific outreach and this would be part of the conversation with partner organisation.

Cllr White had drafted a paper to help explain the Farnham approach to supporting younger people setting out the different funding elements for external partners and as a basis for funding applications to others. It was agreed that whilst this amplified the Task Group notes it would be useful after agreements with partner organisations had been clarified.

8. Consultations

The Working Group considered two consultations received from Waverley which were issued with a short timescale for response.

- I The Waverley Economic Development Strategy and Action plan (https://modgov.waverley.gov.uk/documents/s61683/WBC%20DRAFT%20Economic%20Development%20Action%20Plan%202024_26.pdf).

It was disappointing that Town and Parish Councils had not been involved in the development of the document after planned meetings with the consultant were cancelled, but the document and its approach were to be welcomed. The covering report at Appendix I to the Working group agenda set out some initial thoughts to be supplemented by Council.

The strategy proposes a 'Creative Waverley' brand to be developed which builds on and benefits Farnham with UCA and World Craft Town designation.

There is a proposal for 'Maker spaces' centred around Farnham, with a focus on activating underutilised public assets and retail units to create a new network of workshops and makerspaces that encourage creative entrepreneurialism and attract inward investment' This has previously been proposed by FTC and fits with FTC agreed priorities.

The document repeatedly mentions collaborating with UCA which is positive. It mentions a review of Council owned assets to be used to 'provide low cost business space' which should be support as it will strengthen the World Craft Town programme and incubator spaces for UCA graduates. The 'low-cost' part is important as traditional makers cannot afford to rent space in Farnham.

Alongside more traditional craft maker spaces, the strategy identifies the need to tap into the digital world by creating a new 'video Games incubator Centre'. This fits with the move to digital and media that UCA have made. Waverley will need to understand the reasons why the digital gaming centre in Aldershot at the old Town Hall in Grosvenor Road did not go ahead.

In terms of gaps, there doesn't seem to be much on events and visitor economy. WBC has a fantastic asset in Farnham Park that could and should be used for larger for Events/Festivals.

There are opportunities to use SCC assets such as Brightwells Yard and the Library as economic drivers with, potentially, a creative hub – including incubator space alongside maker spaces, café and an expanded 'National craft Museum' (with the craft study centre involved).

There is an opportunity lost in the document as much of the resource indicated seems to be 'officer time'. There is concern with staffing reductions and other pressures that this may limit the potential achievements in the action plan.

Recommendation

Subject to any additional comments at Council, the above comments form the basis of FTC's comments.

2 **Waverley anti-social behaviour policy and Public Space Protection Order.**

Waverley Borough Council is currently reviewing the Public Spaces Protection Order (PSPO) that covers Godalming, Farncombe and Waverley managed parks and greenspaces and has given two weeks for comment from 27th February until 13th March. Disappointingly, this timescale is well outside the expected consultation periods which should be a minimum of six weeks. Further details on the current PSPO and background to the order at [Waverley Borough Council - Anti-social behaviour PSPO](#).

The PSPO was introduced in April 2021 and is due to expire on 20 April 2024. It was put in place to address various concerns regarding:

- Alcohol, drugs, and group anti-social behaviour in Godalming and Farncombe
- The lighting of barbecues and bonfires in Waverley managed parks and greenspaces across the borough.

The PSPO aims to ensure that public spaces can be enjoyed free from anti-social behaviour. It is not about stopping the responsible use of public spaces, but they do provide councils and the police with powers and tools to tackle unreasonable and persistent behaviour and issues that are adversely affecting communities.

The proposed order includes all WBC land most of which never experiences any issues but excludes many areas in Farnham that have had significant issues such as Gostrey Meadow, Victoria Garden, Green Lane Cemetery and Farnham Riverside. There have been other incidences in recent years of drug dealing taking place in West Street Cemetery, outside Badshot Lea Cemetery, so it is proposed that all FTC land is included so any issues identified can be addressed.

Recommendation to Council:

Subject to any comments or spaces identified by ward councillors, FTC responds requesting all FTC land be included in the new Public Space Protection Order.

9. **Town Clerk update**

The Town Clerk advised that the HR Panel was recommending a change of public opening hours of the Council Offices to the next Council. One of the drivers for this was to facilitate staff meetings and training, and because the public access requirement was reduced since Waverley closed its shared reception facility. The aim is to open the doors from 10 to 4.30 every day but there would still be a telephone response from 9 to 5 Monday to Thursday and 9 to 4.30 on Friday. When there were pre-arranged meetings to which the public were invited, the doors would still open earlier. This recommended new arrangement was endorsed by the Working Group.

10. **Date of next meeting**

The next meeting was agreed as being 2pm on Tuesday 16th April.

The meeting ended at 5.40 pm

Notes written by Iain Lynch

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FARNHAM TOWN COUNCIL

D

HR Panel Notes

Time and date of meeting

5.30pm 4th March 2024

Place

Town Clerk's Office

Members

Cllr Mat Brown
Cllr Chris Jackman
Cllr Kika Mirylees
Cllr John Ward
Cllr Graham White
Alan Earwaker (ex officio)

Also in attendance

The Town Clerk, Iain Lynch

1 Election of Chair

On a nomination by Cllr Mirylees, seconded by Cllr White, Cllr John Ward was elected as the Chair of the HR Panel.

2 Apologies

Cllr Tim Woodhouse

3 Disclosure of Interests

There were no declarations of interest.

4 Minutes

The Minutes of the meeting held on 2nd December 2022 were agreed.

5 Terms of Reference

The Terms of Reference for the HR Panel were reviewed and noted.

6 Appeal Panels

Two Appeal Panels to consider grievances or disciplinary matters were agreed:

Panel A comprising: Cllrs Mirylees, Ward and Woodhouse

Panel B comprising: Cllrs Brown, Jackman and White.

7 HR Update.

- i) The Panel received the latest Staff structure and grading points for individual staff.
- ii) The Panel Reviewed the updated draft of the Staff handbook following review by the Council's HR advisors, Worknest, to ensure it was in line with recent legislative changes. A few minor updates were proposed and agreed to be submitted to Worknest to finalise the handbook.
- iii) The Panel noted the review of Job Evaluations and grading had been tendered to three organisations and would be let once the comparative quotes had been reviewed. All roles would be reviewed against the 'Green Book' criteria and staff would have the opportunity to discuss with the reviewers. Once drafted the reviewers would be invited to discuss the proposals and any impacts with the HR Panel prior to submitting a final report for consideration. The Town Clerk advised it was likely there would be some movement for some staff as job roles had changed since the last review in 2018.
- iv) The Panel noted that staff benefits included the Local Government Pension Scheme, the opportunity to have a salary sacrifice for the Cycle to Work Scheme, and the opportunity to use other salary sacrifice schemes for items such as childcare vouchers.
- v) The Panel received an update on the recruitment for the Cemeteries Officer with interviews scheduled; noted that the recruitment of the Business Apprentice was underway but may not be completed until the end of the school year and that the advertisement for the Part time fundraiser was about to be published. The other part time role of a democratic services officer was to follow.
- vi) Office opening hours. The Panel considered a change to when the office would be open to the public given that most of the enquiries for principal councils and Waverley no had moved from the Town Hall to the Memorial Hall. New hours would allow for staff training and meetings. The office would still be open for telephone enquiries and councillor access and would specifically open earlier when meetings with external participants were scheduled. It was agreed to recommend that the office opening hours be from 10am to 4.30pm every day.
- vii) The Panel noted recent training that had taken place and required improvements that were taking place to the Depot facilities.
- viii) The Panel noted that the Outside Workforce hours were moving back from the experimental annualised hours to standard hours throughout the year, and also received and agreed some specific details relating to individual staff contract matters including the payment of some backpay for contractual holiday pay that was outstanding and set out at Exempt Appendix F.

8 Date of next meeting

It was agreed a date for the next meeting would be arranged once the Job Evaluation Review had concluded.

The meeting concluded at 7.55

Notes taken by Iain Lynch.



FARNHAM TOWN COUNCIL

E

Notes

Planning & Licensing Consultative Working Group

Time and date

9.30 am on Monday 5th February, 2024

Place

Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN and via Zoom

Planning & Licensing Consultative Working Group Members Present:

Councillor Andrew Laughton (Lead Member)
Councillor Tony Fairclough
Councillor George Hesse
Councillor Brodie Mauluka
Councillor Mark Merryweather
Councillor George Murray
Councillor Graham White
Councillor Tim Woodhouse
Councillor Alan Earwaker (ex-Officio)

Officers: Jenny de Quervain

1. Apologies for Absence

None were received.

2. Disclosure of Interests

Councillor Fairclough declared an interest as WBC Portfolio Holder for Brightwells to NMA/2024/00105. The recommendation was to make 'no comment' on the change of layout therefore no discussion took place.

Councillor Woodhouse declared an interest due to vicinity to WA/2023/02027 Frensham Vale.

3. Applications Considered for Key/Larger Developments

Farnham Bourne

Amendments received

In response to comments received, an amended scheme has been prepared with a reduction in number of dwellings from 7 to 6 units.

WA/2023/02027 Farnham Bourne

Officer: David Hung

LAND CENTRED COORDINATES 484033 143924, FRENHAM VALE, LOWER BOURNE, FARNHAM

Outline application with some matters reserved for the erection of 7 dwellings including associated access and parking.

Farnham Town Council notes that the proposed development has been reduced from seven dwellings to six in the woodland to the rear of 42 Frensham Vale.

The repositioning of dwellings is not sufficient mitigation to prevent flooding. Farnham Town Council maintains its objections to the proposed erections of dwellings including association access and parking in this location. This application must be considered with WA/2023/02071 for the erection of a dwelling with access and associated works, together they facilitate the access for both proposed developments, also subject to amendments due to severe surface water flooding across the site.

The Agent has referenced development sites allowed at appeal as evidence in the determining of this applications. The dates of these decisions reflect the outcomes of the appeals. Farnham's Neighbourhood Plan was adopted on 3 April 2020 with sufficient housing allocations to meet Farnham housing need.

This site is not an allocation in the Farnham Neighbourhood Plan, situated outside the built-up area boundary covered by policy FNPI0 Protect and Enhance the Countryside, which seeks to prevent inappropriate development and enhance the landscape value of the countryside (FNPI0e)). The site is bounded by policy FNP8 South Farnham Arcadian Areas in place to a) maintain the informal rural character and wooded appearance of the area; b) retain and reinforce trees and hedged boundaries important to the character of the area; c) demonstrates that the design, layout and siting of the proposals will not have any adverse effect upon the setting. These proposals will have a negative impact on the character and setting with the removal of trees and hedging and erode the ancient woodland buffer in a densely wooded area. Loss of trees and vegetation will also result in more flooding on the site and on Frensham Vale, especially surface water flooding which has not been adequately considered. The proposed materials and design are out of character, not compliant with the Farnham Design Statement (FDS) and policy FNPI a) design and boundary treatments; b) FDS guidance; d) does not respect the site; e) harmful rather than well integrated; f) increasing the risk of flooding on the site and access to it. Although individually designed contemporary dwellings have been referenced in this application, this proposal is for development built en masse.

Farnham Castle

NMA/2024/00105 Farnham Castle

Officer: Michael Eastham

LAND AT EAST STREET, FARNHAM

Amendment to WA/2016/0268 to change the layout of the unit to form three separate units.

No comment.

Amendments received

Amended Landscape Plan

WA/2023/02678 Farnham Castle

Officer: Alistair de Joux

HEADWAY HOUSE, CROSBY WAY, FARNHAM GU9 7XG

Erection of 65 unit Extra Care development with associated communal facilities, parking and landscaping following demolition of existing building.

Farnham Town Council notes that an amended landscape plan has been received. It appears that the gate from the site on to the Bishop's Meadow has been removed from the plan. This amendment is welcomed as it was unacceptable to have direct access on to the water meadow, a Site of Nature Conservation. The proposed 1.8m native hedging and trees will provide some necessary screening. Conditions must be included to ensure long-term maintenance of planting across the site.

Farnham Town Council raised in its previous comments the lack of drawings showing the proposed PV panels. Can drawings be requested?

Farnham Town Council maintains its previous comments including: the site has insufficient infrastructure for surface water management and no rainwater harvesting, the filtering of surface water runoff is also vital given the site's vicinity to the water meadow which drains into the River Wey; to soften the impact of the extensive white render, it is suggested that the colour be muted, this would assist with the visual impact and impact on wildlife, especially with reflected light of the outdoor lighting close to a Site of Nature Conservation.

Previous comments submitted 10 January 2024

WA/2023/02678 Farnham Castle

Officer: Alistair de Joux

HEADWAY HOUSE, CROSBY WAY, FARNHAM GU9 7XG

Erection of 65 unit Extra Care development with associated communal facilities, parking and landscaping following demolition of existing building.

Farnham Town Council notes that the development includes the installation of air source heat pump for hot water to apartments and will include a Solar PV array to contribute to total energy demand and reduce CO2 emissions. The roof plans do not show the Solar PV array, can these drawings be provided?

Farnham Town Council appreciates the consideration has been given to materials used on adjacent housing and the wider area, including light-coloured rendered elevations. The expansive areas of white render on the proposed development are very stark and should be softened, an example being RAL 9002. This may also reduce reflected light into the biodiversity opportunity area of the water meadows.

Farnham Town Council welcomes Conditions in line with SCC as the Lead Local Flood Authority to ensure better provision for surface water management in this

sensitive location within the **Wey** and tributaries management catchment. **Opportunities for rainwater harvesting and its use have been missed and management of rainwater is insufficient for the size of the site in flood zone 2, bounded by flood zone 3.**

Farnham Town Council supports the objections of the Bishop's Meadow Trust to a gate for direct access on to the water meadow from the development. Access to the Bishop's Meadow and footpath 167 and others beyond is via Whitlet Close approximately 100m from the access to the development, private gates on to the water meadow are not acceptable. Additional trees should be planted on the boundary with the Bishop's Meadow to provide screening of the development from the water meadow.

WA/2024/00118 Farnham Castle

Officer: Simon Brooksbank

WEY VALLEY HOUSE, MIKE HAWTHORN DRIVE, FARNHAM GU9 7UQ

Application under Section 73 to vary Condition 1 of WA/2022/01310 (approved plans) to allow omission of the eastern second floor extension; altering the eastern elevation and reducing the number of bedrooms from 46 to 41; reduce disabled parking to 3 disabled parking spaces and refuse store widened with wide parking space no. 8.

No comment.

4. Applications Considered

Farnham Bourne

WA/2024/00122 Farnham Bourne

Officer: Simon Brooksbank

THE KNOLE, 49 LODGE HILL ROAD, LOWER BOURNE, FARNHAM GU10 3RD

Erection of extensions and alterations to outbuilding to form a new dwelling.

Farnham Town Council is disappointed to see yet another application to enlarge what was an outbuilding, Conditioned as ancillary to 49 Lodge Hill Road.

WA/2024/00167 Farnham Bourne

Officer: Matt Ayscough

94 LODGE HILL ROAD, LOWER BOURNE, FARNHAM GU10 3RE

Erection of extensions and alterations.

No comment.

Farnham Castle

NMA/2024/00136 Farnham Castle

Officer: Anna Whitty

7 PARK ROAD, FARNHAM GU9 9QN

WA/2023/00322 Additional Velux/skylight on South East roof pitch of new kitchen extension To provide additional light into kitchen and match two Velux/skylight windows on North West pitch of same roof

No comment.

Farnham Firgrove

WA/2024/00164 Farnham Firgrove

Officer: Graham Speller

35 ST JOHNS ROAD, FARNHAM GU9 8NU

Erection of extensions and alterations including installation of photovoltaic panels on roof; widening of existing vehicular access with associated landscaping following demolition of detached garage.

No comment.

Farnham Heath End

WA/2024/00115 Farnham Heath End

Officer: Matt Ayscough

85 UPPER HALE ROAD, FARNHAM GU9 0JG

Erection of extensions and alterations with associated works.

No comment.

Farnham Moor Park

NMA/2024/00151 Moor Park

Officer: Anna Whitty

LAND AT SUMMERFIELD COTTAGE, RUNFOLD ST GEORGE, BADSHOT LEA, FARNHAM GU10 1PP

WA/2023/02013 - Removing render from plots 2 & 3 and replacing with facing brickwork. To improve the appearance of the dwellings.

No comment.

WA/2024/00124 Farnham Moor Park

Officer: Graham Speller

54 ABBOTS RIDE, FARNHAM GU9 8HZ

Erection of extensions and alterations following demolition of existing two storey and single storey extensions.

No comment.

Farnham North West

WA/2024/00106 Farnham North West

Officer: Anna Whitty

3 LAWDAY PLACE LANE, FARNHAM GU9 0BT

Erection of extensions and alterations following demolition of existing garage.

No comment.

Farnham Rowledge

TM/2024/00135 Farnham Rowledge

Officer: Theo Dyer

37 ROSEMARY LANE, ROWLEDGE, FARNHAM GU10 4DD

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 06/05

Farnham Town Council, subject to the Arboricultural Officer's comments,

welcomes the maintenance of trees to extend their life and associated amenity. In

response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

WA/2024/00129 Farnham Rowledge

Officer: Anna Whitty

CAMELOT, 20 JUBILEE LANE, BOUNDSTONE, FARNHAM GU10 4TA

Application under S73A to Vary Condition I (approved plans) of WA/2023/02224 to allow for reduction in overall size of ground floor rear extension with alterations to design and reduction in the footprint and ridge height of detached garage.

No comment.

WA/2024/00139 Farnham Rowledge

Officer: Cindy Blythe

LE SOURCIL, MANLEY BRIDGE ROAD, ROWLEDGE, FARNHAM GU10 4BU

Erection of three dwellings with access and associated landscaping following demolition of existing bungalow.

Farnham Town Council objects to proposed erection of three dwellings following the demolition of the existing bungalow, not being compliant with Farnham Neighbourhood Policy FNPI. The proposals do not respond to the character, density, orientation or design and materials of the area. Three dwellings is overdevelopment of the site, leaving little amenity space for future occupants. The intensification of the access will require the removal of the green boundary to allow for visibility splays, having a negative impact on the character of the area.

WA/2024/00162 Farnham Rowledge

Officer: Matt Ayscough

31 LICKFOLDS ROAD, ROWLEDGE, FARNHAM GU10 4AE

Erection of extensions and alterations to elevations and fenestrations; erection of a garden room and installation of a swimming pool with associated works and landscaping following demolition of existing attached garage.

No comment.

Farnham Weybourne

TM/2024/00117 Farnham Weybourne

Officer: Theo Dyer

32 COPSE AVENUE, FARNHAM GU9 9ED

APPLICATION FOR REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 26/01

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

WA/2024/00145 Farnham Weybourne

Officer: Anna Whitty

REAR OF 68 LOWER WEYBOURNE LANE, FARNHAM GU9 9HP

Certificate of Lawfulness under Section 191 for continuous use of the ground floor light engineering works E (g)(i) (ii) (iii) and first floor self contained flat (C3(a)).

No comment.

5. Surrey County Council Mineral, Waste, or Other Applications/Consultations Considered

There were none for this meeting.

6. Appeals Considered

There were none for this meeting.

7. Licensing Applications Considered

There were none for this meeting.

8. Public Speaking at Waverley's Planning Committee

It was agreed that no representation was required at Waverley's Planning Committee for the application below as the proposed development was considerably smaller than that allowed at appeal.

WA/2022/01984 UNITS 1 - 5 HOOKSTILE LANE FARNHAM GU9 8LG

Outline application for up to 7 dwellings (no more than 1,000 sqm of floorspace) with vehicular access off Hookstile Lane, with some matters reserved (Landscaping).

9. Date of next meeting

Monday 19th February 2024 at 9.30am.

The meeting ended at 11.45 am

Notes written by Jenny de Quervain

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FARNHAM TOWN COUNCIL

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Notes

Planning & Licensing Consultative Working Group

Time and date

9.30 am on Monday 19th February, 2024

Place

Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN and via Zoom

Planning & Licensing Consultative Working Group Members Present:

Councillor Andrew Laughton (Lead Member)
Councillor George Hesse
Councillor Brodie Mauluka
Councillor Mark Merryweather
Councillor George Murray
Councillor Alan Earwaker (ex-Officio)

Officers: Jenny de Quervain

1. Apologies for Absence

Apologies were received from Councillors Fairclough, White and Woodhouse.

2. Disclosure of Interests

None were received.

3. Applications Considered for Key/Larger Developments

Farnham Castle

PRA/2024/00214 Farnham Castle

Officer: Simon Brooksbank

16 - 17 WEST STREET, FARNHAM GU9 7DR

General Permitted Development Order 2015, Schedule 2 Part 3 Class MA - Prior Notification application for change of use of first floor from commercial (Use Class E) to 1 dwellinghouse (Use Class C3).

No comment.

Farnham North West

WA/2024/00261 Farnham North West

Officer: Dana Nickson

HEATHY PARK RESERVOIR, ODIHAM ROAD, FARNHAM

Certificate of Lawfulness under Section S191 for existing building works comprising cladding to the side and rear of the reservoir.

Although located outside the built-up area boundary policies are not considered in the tick-box exercise of testing lawfulness of development.

4. Applications Considered

Farnham Bourne

TM/2024/00257 Farnham Bourne

Officer: Theo Dyer

3 WISLEY PLACE, WRECCLESHAM, FARNHAM GU10 4FA

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 06/18

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

WA/2024/00196 Farnham Bourne

Officer: Matt Ayscough

13A LODGE HILL ROAD, LOWER BOURNE, FARNHAM GU10 3QN

Certificate of Lawfulness under Section 191 for use of an existing studio which has been used separately to the main house as a self-contained dwelling.

No comment.

WA/2024/00226 Farnham Bourne

Officer: Anna Whitty

COMO, 2 UPPER BOURNE VALE, WRECCLESHAM, FARNHAM GU10 4RE

Erection of a two-storey extension and porch; alterations to roofspace including dormer extension to provide additional habitable accommodation following demolition of existing garage/store.

No comment.

WA/2024/00240 Farnham Bourne

Officer: Anna Whitty

SEPTEMBERS, 3 LATCHWOOD LANE, LOWER BOURNE, FARNHAM GU10 3HA

Erection of a first-floor dormer extension and alterations to elevations.

No comment.

Farnham Castle

CA/2024/00242 Farnham Castle

Officer: Theo Dyer

FARNHAM MUSEUM, 38 WEST STREET, FARNHAM GU9 7DX

FARNHAM CONSERVATION AREA WORKS TO AND REMOVAL OF TREES

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

WA/2024/00265 Farnham Castle

Officer: Matt Ayscough

41 HIGH PARK ROAD, FARNHAM GU9 7JJ

Certificate of Lawfulness under Section 192 for hip to gable and dormer extensions with installation of rooflights to provide habitable accommodation in roof space.

No comment.

Farnham Firgrove

TM/2024/00254 Farnham Firgrove

Officer: Theo Dyer

15 LYNTON CLOSE, FARNHAM GU9 8US

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER WA300

Farnham Town Council, subject to the Arboricultural Officer's comments,

welcomes the maintenance of trees to extend their life and associated amenity. In

response to a climate emergency, it is vital to retain green infrastructure in line

with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

WA/2024/00204 Farnham Firgrove

Officer: Matt Ayscough

7 ST JOHNS ROAD, FARNHAM GU9 8NT

Certificate of Lawfulness under Section 192 for erection of a single storey extension.

No comment.

WA/2024/00221 Farnham Firgrove

Officer: Matt Ayscough

33 GROVE END ROAD, FARNHAM GU9 8RD

Erection of a single storey extension following demolition of existing conservatory.

No comment.

WA/2024/00239 Farnham Firgrove

Officer: Matt Ayscough

18 RIDGWAY HILL ROAD, FARNHAM GU9 8LS

Erection of single storey extension following demolition of existing conservatory and utility room.

No comment.

WA/2024/00247 Farnham Firgrove

Officer: Anna Whitty

SHEEN HOUSE, 3 SHORTHETH ROAD, FARNHAM GU9 8SR

Erection of a single storey side extension.

No comment.

Farnham Heath End

WA/2024/00211 Farnham Heath End

Officer: Matt Ayscough

18 HOPE LANE, FARNHAM GU9 0HZ

Erection of extension and alterations (revision of WA/2023/01239).

Farnham Town Council notes that the applicant has made alterations to the

proposed roof plans, compared to withdrawn application WA/2023/01239, to

minimise impact on the neighbouring dwelling.

WA/2024/00251 Farnham Heath End

Officer: Graham Speller

THE BEECHES, 2 THE GLEN, NUTSHELL LANE, FARNHAM GU9 0FF

Installation of solar panels on roof.

No comment.

Farnham Moor Park

WA/2024/00190 Farnham Moor Park

Officer: Anna Whitty

30 BROOMLEAF ROAD, FARNHAM GU9 8DG

Application under section 73 to vary condition 1 of WA/2023/01445 (approved plans) to allow alteration to design (revision of WA/2023/02358).

No comment.

WA/2024/00197 Farnham Moor Park

Officer: Simon Brooksbank

THE BUNGALOW, LONGBARROW NURSERIES, BADSHOT FARM LANE, FARNHAM

Erection of a dwelling with detached cycle and bin store and associated landscaping following demolition of existing dwelling.

Although the access to the replacement dwelling is not public highway, the narrow roadway is not suitable for construction traffic and HGV deliveries. Farnham Town Council objects to the proposals unless a Transport Management Plan and a Construction Environment Management Plan is provided and Conditioned, if permission is granted. Further environmental assessments must be conducted. The site is in an area of archaeological interest within the vicinity of the Neolithic Long Barrow, any additional development must be subject to an archaeological assessment. Further assessment is required on the potential impact on wildlife in this area, and insufficient information has been provided on how Biodiversity Net Gain will be achieved on the site.

WA/2024/00218 Farnham Moor Park

Officer: Anna Whitty

NORDIC HOUSE, 2 COMPTON WAY, FARNHAM GU10 1QZ

Application under section 73A to vary conditions 1 & 2 (approved plans & external materials) of WA/2021/0149 to allow alterations to size and design of outbuilding, changes to external materials, installation of roof solar panels and alterations to landscaping design.

Farnham Town Council objects to the location of the heat source pumps. The neighbour has commented on its potential negative impact from noise disturbance.

Farnham North West

WA/2024/00259 Farnham North West

Officer: Graham Speller

3 TRINITY HILL, FARNHAM GU9 0SD

Erection of extensions and alterations following demolition of existing conservatory.

No comment.

Farnham Rowledge

Amendments received

An amended site location plan and proposed site plan have been submitted

WA/2024/00082 Farnham Rowledge

Officer: Cindy Blythe

48 ECHO BARN LANE, WRECCLESHAM, FARNHAM GU10 4NF

Alterations to existing ancillary building to provide a dwelling.

Farnham Town Council objects to the proposed alterations to provide a separate dwelling at the application site 48A Echo Barn Lane and the intensification of the access. The application is addressed incorrectly, and the History and Constraints document does not include the planning history as not using the correct address of Woodlands, 48A Echo Barn Lane.

WA/2018/1671 for the erection of the outbuilding to provide a triple garage with room above, included a Condition for the garage with room above 'to remain ancillary to the dwelling and not to be used as separate habitable accommodation'. The Officer included this Condition (see Condition 9.) and also included Condition 4. for obscure glazing to 1.7m in the front/southeast elevation – windows serving a gym. In this application, if the requirement for obscure glazing is retained, this would be required in all three bedrooms to 1.7m and only 'fan light' openings. These windows would be the only source of light and ventilation for bedrooms 2 and 3 whilst the principal bedroom is also served by a small window in the southwest elevation.

Condition 4. The first storey window located on the southeast elevation shall be glazed with obscure glazing to the extent that intervisibility is excluded to a point of 1.7 metres above the floor of the room that it serves, shall be 'fan light' opening only and shall be retained as such.

Condition 9. The proposed garage shall be used for purposes ancillary to the residential occupation and enjoyment of the dwelling known as Woodlands, 48A Echo Barn Lane, Wrecclesham, GU10 4NF only and shall not be occupied, let, or sold or otherwise disposed of as a separate dwelling and not used for any trade or business.

WA/2024/00192 Farnham Rowledge

Officer: Graham Speller

5 PROSPECT ROAD, ROWLEDGE, FARNHAM GU10 4AH

Erection of an extension.

Farnham Town Council notes the extension is close to the boundary of no. 3. The proposals must be compliant with LPP2 policy DM5 Safeguarding Amenity, Residential Extensions SPD and Farnham Neighbourhood Plan policy FNPI6 Extension.

WA/2024/00199 Farnham Rowledge

Officer: Dana Nickson

17 ACACIA GARDENS, WRECCLESHAM, FARNHAM GU10 4BG

Application under section 73a to vary condition 13 of WA/2017/1778 (restricted use of garage) to allow the integral garage to be used as habitable accommodation and domestic storage.

Farnham Town Council objects to this application to vary condition 13 of WA/2017/1778. This condition is in place to ensure sufficient parking is retained for

the development [of 72 dwellings] and in order that the development should not prejudice highway safety, the free flow of traffic, nor cause inconvenience to other highway users.

Farnham Weybourne

TM/2024/00273 Farnham Weybourne

Officer: Theo Dyer

19 OAKLAND AVENUE, FARNHAM GU9 9DX

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 24/01

Farnham Town Council, subject to the Arboricultural Officer's comments,

welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

WA/2024/00195 Farnham Weybourne

Officer: Graham Speller

21B HALE REEDS, FARNHAM GU9 9BN

Erection of extensions and alterations together with dormer extension and alterations to roof and part alterations to attached garage to provide habitable accommodation with associated works.

Farnham Town Council notes that the proposals include additional bedroom accommodation. Sufficient parking must be available within the boundary of the property with the loss of the garage. Hale Reeds is very congested with limited on-street parking available.

WA/2024/00264 Farnham Weybourne

Officer: Anna Whitty

132 WEYBOURNE ROAD, FARNHAM GU9 9HD

Certificate of Lawfulness under Section 192 for hip to gable and rear dormer extensions with two front facing rooflights to provide habitable accommodation in roof space.

No comment.

5. Surrey County Council Mineral, Waste, or Other Applications/Consultations Considered

There were none for this meeting.

6. Appeals Considered

There were none for this meeting.

7. Licensing Applications Considered

There were none for this meeting.

8. Public Speaking at Waverley's Planning Committee

There were none for this meeting.

9. Date of next meeting

Monday 4th March 2024 at 9.30am.

The meeting ended at 11.30 am

Notes written by Jenny de Quervain



FARNHAM TOWN COUNCIL

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Notes

Planning & Licensing Consultative Working Group

Time and date

9.30 am on Monday 4th March, 2024

Place

Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN and via Zoom

Planning & Licensing Consultative Working Group Members Present:

Councillor Andrew Laughton (Lead Member)
Councillor Tony Fairclough
Councillor Brodie Mauluka
Councillor Mark Merryweather
Councillor George Murray
Councillor Graham White
Councillor Alan Earwaker (ex-Officio)

Officers: Jenny de Quervain

1. Apologies for Absence

Apologies were received from Councillors Hesse and Woodhouse.

2. Disclosure of Interests

The Officer declared an interest due to vicinity to WA/2024/00371.

3. Applications Considered for Key/Larger Developments

Farnham Castle

Amended plans received

WA/2023/00395 Farnham Castle

LAND AT EAST STREET FARNHAM

Application under section 106 of the town & country planning act to modify the legal agreement relating to WA/2016/0268 to allow amendment to the layout of the highway along east street.

Farnham Town Council notes objections to the location of the proposed bus shelter in East Street. Although not part of the proposed layout, Farnham Town Council

would be supportive of a bus stop flag with real-time information in East Street and the bus shelter provision being relocated to Dogflud Way to improve facilities for those not only visiting Brightwells Yard but also the Leisure Centre.

WA/2024/00291 Farnham Castle

Officer: Dana Nickson

FARNHAM MUSEUM, 38 WEST STREET, FARNHAM GU9 7DX

Application under regulation 13 for Listed Building Consent for external repairs including alterations to parapet wall.

Farnham Town Council supports this application for vital repairs to this important Grade I Listed building.

WA/2024/00300 Farnham Castle

Officer: Simon Brooksbank

30 THE BOROUGH, FARNHAM GU9 7NJ

Application under section 73A to remove condition 3 (relating to traffic regulation order restriction) of WA/2022/01050.

Farnham Town Council objects to the removal of Condition 3 in place to restrict the demand on the Farnham town centre controlled parking zone. Prospective occupiers of the flats within the building must be made aware of this restriction and can make a decision to occupy a flat in the knowledge that there is no parking provision.

WA/2024/00371 Farnham Castle

Officer: Simon Brooksbank

THE OLD HOP KILN, 1 LONG GARDEN WALK, FARNHAM

Erection of extensions and alterations including change of use of existing office building to provide student accommodation and for relevant demolition of an unlisted building in a conservation area.

Farnham Town Council questions the Class in the application form, Class C1 Hotels, boarding houses or guest houses for 22 rooms. As the pre-application advice states 'there is some confusion as to how to classify student accommodation, with local authorities adopting different elements of the Use Class Order including C1, C2, C3 or sui generis uses.' In the pre-application WBC notes C2 for student residential accommodation. The accommodation consists of shared kitchen/dining/communal areas for each floor. Students room is shown as ground floor – 7 rooms, first floor – 9 rooms, second floor – 6 rooms.

Farnham Town Council notes the communication with the UCA on the need for additional student accommodation. A Condition must be included to ensure the accommodation is used for students and room sizes are unlikely to meet technical housing standards.

The application form is marked 'unknown' for foul sewage. Further clarification must be provided as to the sewage capacity for 22 en-suite rooms and 3 kitchens.

Insufficient space is proposed for secure cycle parking for 10 bicycles combined with bin storage for 22 people – see drawings 1694/P-101 and P-102.

A Condition must be included to restrict future occupiers from applying for on-street parking permits within the Farnham town centre controlled parking zone. This principle has been applied to other development in the town centre without on-site parking provision.

Farnham Weybourne

WA/2024/00392 Farnham Weybourne

Officer: Matt Ayscough

THAMES WATER UTILITIES LTD, FARNHAM SEWAGE TREATMENT WORKS, MONKTON LANE, FARNHAM GU9 9ND

Details of a Landscape and Ecology Management Plan (LEMP) pursuant to Condition 2 of planning permission ref: WA/2023/01936 dated 7 December 2023 (County matters planning application registered for County Planning Authority).

No comment.

4. Applications Considered

Farnham Bourne

WA/2024/00275 Farnham Bourne

Officer: Graham Speller

1 TATTINGSTONE CLOSE, LOWER BOURNE, FARNHAM GU10 3QY

Alterations to attached garage to provide habitable accommodation; erection of a detached garage; erection of a greenhouse; associated hard landscaping.

No comment.

WA/2024/00283 Farnham Bourne

Officer: Anna Whitty

OAK TREE FARM, TILFORD ROAD, FARNHAM GU9 8HU

Application under Section 73A to Vary Conditions 1 (approved plans) and 5 (restriction on use) of WA/2019/1390 to use first floor and part of ground floor as habitable accommodation with alteration to elevation, and to change wording from 'incidental use' to 'ancillary use'.

Farnham Town Council has no objection to the change of wording in Condition 5 from 'incidental use' to 'ancillary use' to the dwelling house known as Oak Tree Farm and is retained as such.

WA/2024/00306 Farnham Bourne

Officer: Anna Whitty

GLENWOOD HOUSE, TILFORD ROAD, FARNHAM GU9 8HX

Erection of a single storey extension; erection of an outbuilding following demolition of existing outbuilding.

No comment.

WA/2024/00314 Farnham Bourne

Officer: Matt Ayscough

5 ST THOMAS CLOSE, FARNHAM GU9 8AT

Installation of a bay window.

Farnham Town Council notes this is a semi-detached dwelling. Although the addition of a bay window seems a small alteration, the proposed installation will negatively impact the character of the neighbouring dwellings.

WA/2024/00337 Farnham Bourne

Officer: Dana Nickson

RIDGE HOUSE, OLD FRENHAM ROAD, LOWER BOURNE, FARNHAM GU10 3HE

Certificate of Lawfulness under Section 192 for the erection of an outbuilding for ancillary use.

Farnham Town Council requests that the outbuilding be conditioned ancillary to the dwelling house known as Ridge House.

WA/2024/00340 Farnham Bourne

Officer: Graham Speller

DENE COACH HOUSE, 47 DENE LANE, LOWER BOURNE, FARNHAM GU10 3RJ

Erection of two storey extension and alterations to elevations.

Farnham Town Council notes that the applicant has this two-storey proposal at the western end of the dwelling in this application and a single storey proposal for the same section in WA/2024/00341. Trees and the green boundary must be retained and protected as the development is close to the western boundary.

WA/2024/00341 Farnham Bourne

Officer: Graham Speller

DENE COACH HOUSE, 47 DENE LANE, LOWER BOURNE, FARNHAM GU10 3RJ

Erection of single storey extension with alterations to elevations.

Farnham Town Council notes that the applicant has this single-storey proposal at the western end of the dwelling in this application and a two-storey proposal for the same section in WA/2024/00340. Trees and the green boundary must be retained and protected as the development is close to the western boundary.

WA/2024/00357 Farnham Bourne

Officer: Matt Ayscough

16 FORD LANE, WRECCLESHAM, FARNHAM GU10 4SH

Erection of extensions and alterations to bungalow to form a chalet bungalow.

No comment.

WA/2024/00359 Farnham Bourne

Officer: Dana Nickson

1 GROVELANDS, LOWER BOURNE, FARNHAM GU10 3RQ

Erection of a 1.8m fence and brick pillars following removal of existing fence.

It is noted that the southern fence is positioned inside the boundary to allow for the green boundary to be retained between the trees on Lodge Hill Road. Farnham Town Council requested that the retention of the green boundary be Conditioned to be maintained to protect the character of the street scene.

WA/2024/00366 Farnham Bourne

Officer: Graham Speller

CLUMPS END HOUSE, CLUMPS ROAD, LOWER BOURNE, FARNHAM GU10 3HF

Erection of an ancillary annex following demolition of an existing fire damaged garage.

Farnham Town Council requests that the proposed annex be Conditioned ancillary to the dwelling house known as Clumps End House.

WA/2024/00367 Farnham Bourne

Officer: Dana Nickson

SPRINGFIELD, 30 FRENHAM VALE, LOWER BOURNE, FARNHAM GU10 3HT

Certificate of Lawfulness under Section 192 for erection of a detached garage.

No comment.

WA/2024/00395 Farnham Bourne

Officer: Anna Whitty

SANDFORD HOUSE, 44A SHORHEATH ROAD, FARNHAM GU9 8SL

Erection of an outbuilding.

Farnham Town Council objects to the position of the proposed outbuilding to the front of the site, not compliant with Residential Extensions SPD.

TM/2024/00317 Farnham Bourne

Officer: Theo Dyer

WALDEN HOUSE, GOLD HILL, LOWER BOURNE, FARNHAM GU10 3JH
APPLICATION FOR REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 15/15

Farnham Town Council strongly objects to the removal of trees in the South Farnham Arcadian Area, policy FNP8, defined by its sylvan character.

TM/2024/00318 Farnham Bourne

Officer: Theo Dyer

WALDEN HOUSE, GOLD HILL, LOWER BOURNE, FARNHAM GU10 3JH
APPLICATION FOR REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 15/15

Farnham Town Council strongly objects to the removal of trees in the South Farnham Arcadian Area, policy FNP8, defined by its sylvan character.

TM/2024/00351 Farnham Bourne

Officer: Theo Dyer

ST EDMUNDS HOUSE, 2 CRAVEN CLOSE, LOWER BOURNE, FARNHAM GU10 3LW
APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 07/00

Farnham Town Council leaves to the Arboricultural Officer. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2024/00356 Farnham Bourne

Officer: Theo Dyer

7 GROVELANDS, LOWER BOURNE, FARNHAM GU10 3RQ

APPLICATION FOR REMOVAL OF TREE SUBJECT TO TREE PRESERVATION ORDER 02/12
Farnham Town Council leaves to the Arboricultural Officer.

TM/2024/00388 Farnham Bourne

Officer: Theo Dyer

16 FRENHAM VALE, LOWER BOURNE, FARNHAM GU10 3HN

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 15/09

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

Farnham Castle

WA/2024/00304 Farnham Castle

Officer: Dana Nickson

ABBEY HOUSE, HICKLEYS COURT, SOUTH STREET, FARNHAM GU9 7QQ

Change of use and alterations to first floor commercial office space to provide 2 residential units with associated works (revision of WA/2023/01039).

No comment.

WA/2024/00380 Farnham Castle

Officer: Dana Nickson

OLD CHAMBERS, 93-94 WEST STREET, FARNHAM GU9 7EB

Change of use from offices (use Class E) to 3 dwellings (use Class C3) with associated internal and external alterations, amenity space, cycle parking, and refuse storage.

Farnham Town Council requests that a Condition be included to restrict future occupiers of the dwellings from applying for on-street parking permits within the Farnham town centre controlled parking zone. This principle has been applied to other development in the town centre without on-site parking provision.

WA/2024/00381 Farnham Castle

Officer: Dana Nickson

OLD CHAMBERS, 93-94 WEST STREET, FARNHAM GU9 7EB

Listed Building Consent for internal and external alterations.

Farnham Town Council relies on the Heritage Officers to ensure the proposals do not harm the character of the Grade II Listed building.

Farnham Heath End

WA/2024/00319 Farnham Heath End

Officer: Matt Ayscough

1 BALL AND WICKET LANE, FARNHAM GU9 0PD

Alterations to existing detached garage to provide ancillary accommodation.

The proposed accommodation has sufficient facilities to be independent of the main dwelling. The must be Conditioned ancillary to the dwelling house 1 Ball and Wicket Lane.

WA/2024/00332 Farnham Heath End

Officer: Matt Ayscough

22 EAST AVENUE, FARNHAM GU9 0RA

Certificate of Lawfulness under Section 192 for alterations to existing roof space including hip to gable end extension and rear dormer.

No comment.

WA/2024/00369 Farnham Heath End

Officer: Matt Ayscough

80A UPPER HALE ROAD, FARNHAM GU9 0PB

Formation of dropped kerb and alterations including landscaping to provide off street parking.

Farnham Town Council objects to the proposed configuration without sufficient space for turning on site and the impact on highway safety.

WA/2024/00390 Farnham Heath End

Officer: Anna Whitty

8 QUEENS ROAD, FARNHAM GU9 0HP

Erection of a single storey extension following demolition of existing conservatory.

No comment.

TM/2024/00302 Farnham Heath End

Officer: Theo Dyer

BROOK HOUSE, FAIRVIEW GARDENS, FARNHAM GU9 0PL

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 15/05

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

Farnham Moor Park

WA/2024/00328 Farnham Moor Park

Officer: Anna Whitty

70 BROOMLEAF ROAD, FARNHAM GU9 8DH

Erection of extensions and alterations to roof and elevations including covered porch and alterations to integral garage to form habitable accommodation; erection of detached garage.

No comment.

WA/2024/00343 Farnham Moor Park

Officer: Anna Whitty

136 BADSHOT PARK, BADSHOT LEA, FARNHAM GU9 9NF

Erection of a single storey extension.

No comment.

WA/2024/00362 Farnham Moor Park

Officer: Graham Speller

PARK HOUSE, 1 COMPTON WAY, FARNHAM GU10 1RD

Erection of a single storey extension and alterations.

No comment.

WA/2024/00387 Farnham Moor Park

Officer: Graham Speller

67 BROOMLEAF ROAD, FARNHAM GU9 8DQ

Erection of extension and alterations following demolition of existing attached garage and lean to.

No comment.

TM/2024/00274 Farnham Moor Park

Officer: Theo Dyer

2 THE ALDERS, THE GREEN, BADSHOT LEA, FARNHAM GU9 9NR

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 28/00

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2024/00376 Farnham Moor Park

Officer: Theo Dyer

18 THE FAIRFIELD, FARNHAM GU9 8AJ

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 38/99

Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

Farnham North West

WA/2024/00276 Farnham North West

Officer: Matt Ayscough

27 THREE STILES ROAD, FARNHAM GU9 7DE

Application under S73 to Vary Conditions 1 (approved plans) and 2 (materials) of WA/2023/01833 to allow for alterations to colour of external cladding.

No comment.

WA/2024/00285 Farnham North West

Officer: Anna Whitty

15 CRONDALL LANE, FARNHAM GU9 7BG

Certificate of Lawfulness under Section 192 for the stationing of a shipping container for purposes ancillary to the lawful residential use of the land.

Insufficient information has been provided to make an assessment as to the lawfulness of the siting of the shipping container on land at 15 Crondall Lane.

WA/2024/00326 Farnham North West

Officer: Anna Whitty

LEAS COTTAGE, RUNWICK LANE, RUNWICK, FARNHAM GU10 5EE

Erection of an orangery.

No comment.

WA/2024/00391 Farnham North West

Officer: Matt Ayscough

19 BYWORTH ROAD, FARNHAM GU9 7BT

Erection of extensions and alterations, erection of a brick wall and piers with associated landscaping, following demolition of existing conservatory and single storey extension.

No comment.

WA/2024/00393 Farnham North West

Officer: Anna Whitty

20 LARKFIELD ROAD, FARNHAM GU9 7DB

Erection of extensions and alterations.

No comment.

Farnham Rowledge

WA/2024/00298 Farnham Rowledge

Officer: Simon Brooksbank

LOXLEY, 47A LICKFOLDS ROAD, ROWLEDGE, FARNHAM GU10 4ER

Erection of an agricultural barn.

Farnham Town Council notes the neighbour's comments that the proposed barn is in an inappropriate position. The building must be Conditioned for agricultural use only.

WA/2024/00344 Farnham Rowledge

Officer: Graham Speller

8 CLIFTON CLOSE, WRECCLESHAM, FARNHAM GU10 4TP

Erection of extensions and alterations including alterations to attached garage to provide habitable accommodation.

No comment.

WA/2024/00383 Farnham Rowledge

Officer: Graham Speller

3 LICKFOLDS ROAD, ROWLEDGE, FARNHAM GU10 4AF

Erection of extensions following demolition of existing conservatory and outbuilding.

No comment.

NMA/2024/00352 Farnham Wrecclesham and Rowledge

Officer: Alistair de Joux

STOKE BRUERNE, SUMMERFIELD LANE, FRENHAM, FARNHAM GU10 3AN

Amendment to WA/2021/02585 to add gable end feature on the front elevation; as well as insertion of 4 rooflights into the orangery roof, the addition of a chimney stack, alterations to the design of the chimney stacks, reduction from two dormer windows to one dormer window and some final amendments to the design of the front porch.

No comment.

Farnham Rowledge

TM/2024/00333 Farnham Rowledge

Officer: Theo Dyer

LAND AT MAYFIELD AND MEADOW WAY, FARNHAM GU10 4DY

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 47/99

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2024/00377 Farnham Rowledge

Officer: Theo Dyer

23 WRECCLESHAM HILL, WRECCLESHAM, FARNHAM GU10 4JP

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT TO TREE PRESERVATION ORDER 03/11

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

TM/2024/00384 Farnham Rowledge

Officer: Theo Dyer

LAMORNA, BOUNDARY ROAD, ROWLEDGE, FARNHAM GU10 4EP

APPLICATION FOR REMOVAL OF TREES SUBJECT TO TREE PRESERVATION ORDER 08/07

Farnham Town Council leaves to the Arboricultural Officer. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.

Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

Farnham Weybourne

WA/2024/00382 Farnham Weybourne

Officer: Matt Ayscough

35 FARNBOROUGH ROAD, FARNHAM GU9 9AQ

Erection of extensions and alterations.

No comment.

5. Surrey County Council Mineral, Waste, or Other Applications/Consultations Considered

East Hants Local Plan Consultation

It was agreed that proposed sites within the emerging East Hants Local Plan be reviewed and comments submitted on impact on Farnham's infrastructure, services and environment, flood for example.

ALT8 – Land at Neatham Manor Farm, Alton

Although some distance from Farnham, the creation of a new village will put a huge demand on infrastructure and transport which also serve Farnham, particularly train and bus services.

The impact on the River Wey is of concern with Farnham being downstream. With extreme weather and the impact of climate change, flooding is a regular occurrence in the area of the Upper Wey. The impact on biodiversity and the countryside cannot be mitigated against.

BENI – Land west of Hole Lane, Bentley

The proposal notes under 'Infrastructure Requirements' No specific requirements for Education or Health. Although Bentley has a Primary School with limited capacity, Secondary education requirements may put pressure on Weydon School in Farnham. The need for financial contributions towards education must be included as close to the boundary with Waverley/Farnham Parish boundary. A Section 106 Agreement with Surrey County Council for school funding would be appropriate.

Bentley has no health provision following the closure of the GP Practice. There is potential for demand on health provision in Farnham. Financial contributions may be needed for GP practices and Farnham Hospital.

HOPI – Land north of Fullers Road, Holt Pound

Concern is raised at the potential to increase the proposed number of dwellings on the site from 19 to 50 dwellings.

The proposal notes under 'Infrastructure Requirements - Education' the need for financial contributions towards education as close to the boundary with Waverley/Farnham Parish boundary. A Section 106 Agreement with Surrey County Council for school funding would be appropriate.

Objection is raised to the wording under 'Infrastructure Requirements – Health'. Contributions are not for Rowlands Castle Surgery to provide additional capacity. This must be corrected to Holly Tree Surgery, the closest GP Practice, and include contributions to Farnham Hospital.

W&B1 Whitehill & Bordon Town Centre Intensification

Although some distance from Farnham, the intensification of White Hill and Bordon town centre will put a huge demand on infrastructure and transport which also serve Farnham, particularly train and bus services and access to A325, A31 and onward majority road network.

W&B2 Whitehill & Bordon Land at the Former Bordon Garrison

Although some distance from Farnham, development in White Hill and Bordon will put a huge demand on infrastructure and transport which also serve Farnham, particularly train and bus services and access to A325, A31 and onward majority road network.

W&B3 Whitehill & Bordon BOSC Residential Expansion

Although some distance from Farnham, development in White Hill and Bordon will put a huge demand on infrastructure and transport which also serve Farnham, particularly train and bus services and access to A325, A31 and onward majority road network.

W&B4 Whitehill & Bordon Louisburg Residential Extension

Although some distance from Farnham, development in White Hill and Bordon will put a huge demand on infrastructure and transport which also serve Farnham, particularly train and bus services and access to A325, A31 and onward majority road network.

W&B8 Whitehill & Bordon Land at the Forest Centre

Although some distance from Farnham, development in White Hill and Bordon will put a huge demand on infrastructure and transport which also serve Farnham, particularly train and bus services and access to A325, A31 and onward majority road network.

For information only

Hawthorns Public Consultation

Miller Homes is holding a public consultation event for local residents and local stakeholders to view detailed plans for their development of land located at Hawthorns, Hale Road in Farnham. The public consultation event will be held on **13th March 2024 between 2pm and 7pm at the Six Bells Pub.**

6. Appeals Considered

Appeal Notification

Appeal reference: APP/R3650/W/23/3330252

WA/2022/02819 Farnham Weybourne

Officer: Simon Brooksbank

LAND AT BROOK FARM, BROOK AVENUE, FARNHAM

Erection of 4 detached dwellings with associated parking and landscaping.

Appellant's Name: Mr Alan and Norman Bath

It was agreed that Farnham Town Council's objection to this application to be expanded to include changes to the NPPF 2023, a copy of the FNP 2020, highlighting policy FNPI1 and flooding issues, be included in the submission to PINS.

7. Licensing Applications Considered

New

The Tellers Arms, 75 Castle Street, Farnham, Surrey, GU9 7LT
Young & Co's Brewery Plc

An application has been received for a new premises licence. The application is for Late night refreshment 23:00-00:00 Monday to Sunday; On and off sales of alcohol 09:00-00:00 Monday to Sunday (To provide the sale of alcohol in the bedrooms by way of mini bars 24 hours a day seven days a week); and Opening hours 08:00-00:30 Monday to Sunday. See attached plans.

The licensing hours were considered to be consistent with other establishment within the vicinity. No comments to be submitted to WBC.

Street Trading Consent Renewal

An application has been received for the renewal of a Street Trading Consent for The Snack Van. The application is for trading Monday to Saturday, 09:00 to 14:00 at Guildford Road Trading Estate, Farnham, GU9 9PZ.

No objection was raised to the renewal of the Street Trading Consent for The Snack Van.

Street Trading Consent Renewal

An application for a Street Trading Consent Renewal of 'Best Farnham Kebab' to trade from Long Garden Walk, Farnham. Monday-Thursday 16:00 – 23:00 hours and Friday and Saturday 16:00 – 01:00 hours.

No objection was raised to the renewal of the Street Trading Consent for Best Farnham Kebabs.

Street Trading Consent Renewal

An application for a Street Trading Consent from Whippy King Ices operating in the Waverley area, operating 10:00-19:00 7 days a week, February to September.

Farnham Town Council notes Godalming Town Council's comments and would repeat a similar request. Trading must be away from Farnham's Neighbourhood Centres to avoid impact on existing retailers. Farnham Town Council does not allow trading in Gostrey Meadow, this is done by agreement with the Council only.

This request for this restriction is in-keeping with the Waverley Street Trading Policy 2021 section 2.3.4 and section 2.5 regarding the needs of the area.

Farnham Town Council does not oppose operating in the wider residential areas of Farnham.

8. Public Speaking at Waverley's Planning Committee

Councillor Alan Earwaker, as single-hatted representative of Farnham Town Council, spoke at Waverley's Planning Committee on 6th March 2024 against the proposed built form and intensification of the use of the land east of Farnham Park.

WA/2023/00087 Farnham Heath End

Officer: Russell Brown

FARNHAM PARK CEMETERY HALE ROAD FARNHAM

Erection of funeral ceremony building with associated landscaping and parking (as amended by information received 14/04/2023).

The application was refused by Waverley's Planning Committee.

9. Date of next meeting

Monday 18th March 2024 at 9.30am.

The meeting ended at 12.15 pm

Notes written by Jenny de Quervain

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