



# FARNHAM TOWN COUNCIL

## Agenda Council

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**Time and date**

Thursday 18th July, 2024 at 6.00 pm

**Place**

Council Chamber - Farnham Town Hall.

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To ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** on **Thursday 18th July, 2024, at 6.00 pm** in the Council Chamber - Farnham Town Hall. The Agenda for the meeting is attached.

Yours sincerely

**Iain Lynch**  
Town Clerk

**Members' Apologies**

Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to [customer.services@farnham.gov.uk](mailto:customer.services@farnham.gov.uk) by 5pm on the day before the meeting.

**Recording of Council Meetings**

This meeting is digitally recorded and retained until the minutes are signed.

**Questions by the Public**

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

**Members of the Public are welcome and have a right to attend this Meeting.** Please note that there is a maximum capacity of 30 in the public gallery.



# FARNHAM TOWN COUNCIL

## Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

*Please use the form below to state in which Agenda Items you have an interest.*

*If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)*

As required by the Localism Act 2011, I hereby declare, that I have a disclosable pecuniary or personal interest in the following matter(s).

FULL COUNCIL: 18 July 2024

Name of Councillor .....

Agenda Item No	Nature of interest (please tick/state as appropriate)		Type of interest (disclosable pecuniary or Other) and reason
	I am a Waverley Borough Councillor/Surrey County Councillor*	Other	

\* Delete as appropriate



# FARNHAM TOWN COUNCIL

## Agenda Council

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### Time and date

Thursday 18th July, 2024 at 6.00 pm

### Place

Council Chamber - Farnham Town Hall, South Street, Farnham

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### Prayers

Prior to the meeting prayers will be said in the Council Chamber by Revd Jaqueline Drake-Smith - St Peter's, Wrecclesham. Councillors and members of the public are welcome to attend.

### 1 Apologies

To receive apologies for absence.

### 2 Disclosures of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any disclosable pecuniary or other interests, or of any gifts and hospitality, in line with the Town Council's Code of Conduct.

#### NOTES:

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cllrs David Beaman, Alan Earwaker, Tony Fairclough, George Hesse, Andrew Laughton, Mark Merryweather, Kika Mirylees, George Murray, John Ward, and Graham White.*
- (iii) *The following councillor has made a general non-pecuniary interest declaration in relation to being a councillor of Surrey County Council: Cllr Michaela Martin;*
- (iv) *Members are requested to make any declarations of interest, on the form attached, to be returned to [customer.services@farnham.gov.uk](mailto:customer.services@farnham.gov.uk) by 5pm on the day before the meeting.*

*Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained.*

### 3 Minutes

**(Pages 5 - 12)**

To sign as a correct record the minutes of the Farnham Town Council meeting held on June 13 2024 at Appendix A.

### 4 Questions and Statements by the Public

In accordance with Standing Order 10.1, the Town Mayor will invite members of the public present to ask questions or make statements.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

**5 Town Mayor's Announcements**

To receive the Town Mayor's announcements.

**6 Questions by Members**

To consider any questions from councillors in accordance with Standing Order 9.

**Part 1 - Items for Decisions**

**7 Working Group Notes (Pages 13 - 22)**

- 1 To receive the notes and any recommendations of the following Working Groups
  - i) Strategy and Resources held on 9<sup>th</sup> July 2024 **Appendix B**
  - ii) Community & Culture held on 10<sup>th</sup> July 2024 **Appendix C**
- 2 To receive a verbal update on any relevant matters from the Environment Working Group.

**8 Planning and Licensing Applications (Pages 23 - 44)**

To receive the minutes of the Planning & Licensing Consultative Group meetings held on 17<sup>th</sup> June and 1<sup>st</sup> and 15<sup>th</sup> July 2024 at Appendices D, E, and F.

**Part 2 - Items to Note**

**9 Actions taken under the Scheme of Delegation**

To receive details of any actions taken under the scheme of delegation not already reported.

**10 Reports from Other Councils**

To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council.

**11 Reports from Outside Bodies**

To receive from Members any verbal reports on Outside Bodies where they represent Farnham Town Council.

**12 Date of Next Meeting**

To agree the date of the next meeting as 12 September 2024.

**13 Exclusion of the Press and Public**

TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3 of the agenda (if required) in view of any confidential items under discussion. These will usually relate to exempt staffing matters, legal or contractual matters which may be commercially sensitive.

**Item 3 - Confidential Items**

**14 Any confidential matters (if required) arising from discussions of the Working Group notes.**

Council Membership:

Alan Earwaker, David Beaman, Mat Brown, Sally Dickson, Tony Fairclough, George Hesse, Chris Jackman, Andrew Laughton, Michaela Martin, Brodie Mauluka (Mayor), Mark Merryweather, Kika Mirylees, George Murray (Deputy Mayor), John Ward, Graham White and Tim Woodhouse



# FARNHAM TOWN COUNCIL

# A

## Minutes Council

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### **Time and date**

6.00 pm on Thursday 13th June, 2024

### **Place**

Council Chamber - Farnham Town Hall

### **Councillors**

Councillor Alan Earwaker (Mayor)  
Councillor David Beaman  
Councillor Mat Brown  
Councillor Tony Fairclough  
Councillor George Hesse  
Councillor Chris Jackman  
Councillor Andrew Laughton  
Councillor Brodie Mauluka  
Councillor Mark Merryweather  
Councillor Kika Mirylees  
Councillor George Murray  
Councillor John Ward  
Councillor Graham White

### **Apologies for absence**

Michaela Martin and Tim Woodhouse

### **Officers Present:**

Iain Lynch (Town Clerk); Iain McCready (Business & Facilities Manager)

There were no members of the public and one member of the press in attendance.

Prior to the meeting, prayers were led by Revd Sandy Clarke – vicar of St Thomas-on-the-Bourne.

### **C13/24 Apologies**

Apologies were received from Cllrs Martin and Woodhouse.

### **C14/24 Disclosures of Interest**

Cllr Merryweather made a declaration as Waverley Borough Council Executive Councillor for Assets.

C15/24 **Minutes**

The Minutes of the meeting held on 9<sup>th</sup> May 2024 were agreed.

C16/24 **Questions and Statements by the Public**

There were no questions or statements by members of the public.

C17/24 **Town Mayor's Announcements**

The Mayor said how pleased and humbled he was to receive a message from the President and first Lady of Malawi on his election as Mayor. He was truly grateful for their kind words. He was also pleased to host a councillor Gertrude Chirambo from Blantyre City Council in Malawi, who was in the UK on a short visit. He asked her to send greetings from Farnham to the Mayor of Blantyre and hoped Farnham might be able to create links between schools and have a deed of friendship with them.

The 80<sup>th</sup> anniversary of D-Day was a historic occasion and Farnham Town Council organised three very special civic events as part of the national commemoration. The Mayor thanked the Deputy Lieutenants, the Royal British Legion, the Town Crier, staff and all the volunteers and participants for their support in creating such a moving and memorable day.

Since the last Council, the Mayor had attended a number of events including the Farnham Walking Festival, the launch of the North Farnham Arts Trail, the Creative response Summer exhibition and the Farnham Arts Society Schools photographic exhibition. He was very impressed by the quality of the pupils' photography.

C18/24 **Questions by Members**

There were no questions by Members.

C19/24 **Working Group Notes**

Cllr White introduced the Strategy & Resources report at Appendix B and covered a range of matters for Council.

1) Finance

As part of the finance month-end papers, the Working Group considered charges for the hire of equipment by community groups at weekends and bank holidays, noting the cost and imposition on staff time and that this cost would often be met by a grant from the small grants fund. Council noted the informal request for a contribution towards the Heath End School Astro and agreed that it would not be right to allocate funds from CIL for an individual community project without opening a formal CIL application round (not expected until 2025 subject to further income being received) but agreed that an ad hoc community grant application could be considered. The Working Group had considered the rent review for Wrecclesham Community Centre and recommended a phased increase over four years. The Working Group had reviewed the No Interest Loans Scheme to be run by Boom Credit Union and recommended loan values to support consolidated loans.

**It was Resolved unanimously that**

- i) A charge for delivery and collection of equipment for community groups be at a rate of £75 and the rate for businesses be on actual cost if higher.**

- ii) **The Wrecclesham Community Centre lease be £9,000 plus VAT in 2024/25, with an increase of £1,000 per annum over the following three years up to £12,000.**
- iii) **The range of No Interest Loans from Boom Community Bank be from £300 to £1,500 to provide greater opportunity for debt consolidation if required.**

2) **Contracts and Assets**

- i) Council noted progress on a number of contract and assets matters including the Gostrey Gates widening, the purchase of the new Goupil, and the latest position on the Library Gardens where a further meeting with the SCC officer was expected. In terms of the Gostrey Meadow toilets and playground, it was noted that several points had been raised for discussion with the architect prior to more detailed drawings being supplied including the toilets being shuttered at night to minimise the potential for vandalism; the nature of the 'labels' on individual toilets with a strong view that there should be some which were specifically for women; and on the possibility of introducing a ground source heat pump. Council agreed that the consultation on the playground layout/equipment should take place in parallel with the planning application to reduce delays and that advice of Waverley on similar consultations would be sought.
- ii) Council noted there had been several instances of land encroachment and agreed with the proposed action.
- iii) Council noted the Christmas Lights tender was being prepared with some elements planned for 2024 but the majority for 2025 under the guidance of a Task Group. The new scheme should involve some input from the Business Improvement District as it was part of their areas of focus.

**It was Resolved unanimously that**

- i) **A fence be installed at the Morley Road allotments (from existing grounds budgets) where flytipping was taking place;**
  - ii) **Officers contact the properties accessing Gostrey Meadow with a view to issuing licences;**
  - iii) **Officers contact the owners on the depot access road to seek the reinstatement of the correct fence line;**
  - iv) **A representative of the Farnham BID be invited to join a member Task Group, including Cllrs Hesse, Jackman, Martin, and Mirylees, to help shape the design and review tenders for the new Christmas Lights scheme.**
- iii) Council received an update on the proposed phased approach to land transfers following a meeting between officers at Waverley and FTC noting the detail of the three phases considered at the Strategy Workshop and set out in the draft Business Plan - with phase 1 being current year; phase two 2024-26, and phase three being 2026-28. Cllr Merryweather advised that Waverley had just approved a Community Asset Transfer policy document setting out how transfers across the Borough would take place. In addition, Council welcomed the approach by Waverley Borough Council for Farnham Town Council to be transferred the green space in Brightwell Yard and the land that connected to the Farnham Riverside and 40 Degreez. The Strategy & Resources Working Group had reaffirmed that bridges with their inherent liabilities would not be part of any transfers. Council noted that it was not yet clear whether this was a contract for management or the land transfer, and not everyone was convinced about taking on the asset at this stage.

**It was RESOLVED *nem con* that officers take forward discussions on land transfers with Waverley and report back.**

- iv) Council noted the legal update on matters relating to the Statutory Challenge, removal of trees in Gostrey Meadow and a historic claim re damage to a neighbouring property on land taken over at Farnham Riverside.
- 3) Farnham Infrastructure Programme.
- Cllr Beaman referred to the FIP Board meeting taking place on 14<sup>th</sup> June. He said it was disturbing that papers were not sent out to Board Members in advance. In terms of the HGV ban, he would raise the proposal that the maximum fine (£300) would be implemented for those ignoring the restrictions.

Council noted that Town Council had responded on the materials following the member meeting on 14<sup>th</sup> May and that a further meeting of the heritage officers was planned after others raised the same concerns as the Town Council regarding the proposed dilution of ironstone (a traditional material in Farnham) in the scheme. It was also noted that Conservation Areas Task Group would take place after this officer meeting when there was something to share.

Council understood that a draft phasing plan for the works had just been produced with zones of work identified rather than specific timeframes. Cllr Martin reported that there were positive and active conversations between councillors and officers and that the concerns and comments of FTC and the Business Improvement District had been taken on board and a timing schedule would be prepared and shared. Cllr Beaman said the Council did not want to be presented with a *fait accompli* and for the town to be closed down over the Christmas period. Cllr Fairclough advised as the WBC portfolio holder for car parks, the Borough would not wish to see core car parks shut around Christmas.

**It was RESOLVED unanimously that with implications for town centre retail and residential areas, Farnham Town Council should seek to be involved in the phasing plan with a further report to the July Strategy & Resources meeting.**

4) Reports of Task Groups

- i) Council noted the report of the Neighbourhood Plan Task Group on 20 May had included a detailed note from the Council's Planning advisor with a proposed timeline (attached as an Annex) for completing the Neighbourhood Plan. Realistically this was the second quarter of 2026 given the interdependence on data completion and information required from the Borough Council such as housing numbers, which were not expected until the end of 2024/early 2025. There were significant policy challenges.

Cllr White said that when he became Leader his byword was consensus, and it was important to reach consensus with people involved all the way through the process. Cllr Beaman advised that any Neighbourhood Plan must conform to Waverley's Local Plan and he felt the second quarter was ambitious. It was better to go for the fourth quarter of 2026. Cllr Fairclough said it was not the intention to complete a Neighbourhood Plan by 2025 but work should start now. It would be good to go back to the community groups and say what FTC is doing in a proactive way. There was a need for more infrastructure such as schools, sewerage, water, it was not just about housing. Cllr Ward advised that the consensus was to get on with those elements that were not housing numbers dependant and to seek the input of the infrastructure providers.

It was agreed that the community meeting scheduled for 3<sup>rd</sup> July (the day before the General Election) before the election was announced should be moved to September. It was noted that all the elements discussed were set out in the Neighbourhood Plan Task Group minutes and some were underway. It was agreed

that there should be some additional communication on what was happening and that the next meeting of the Task Group would review the timetable.

- ii) Cllr White introduced the report on the Younger People Panel and the applications for the holiday funding that had been received and said it was good to see the relaunch of the Chantry & Byworth Association and some new applications.
- iii) Cllr White advised that the Website Task Group had its second meeting following surveys of both councillors and members of the public, facilitated by the FTC Communications Manager and an external website consultant. It was agreed that a mobile-first new website be created; with improved accessibility and clear navigation and a more modern design. Council noted there was an earmarked reserve of £25,000 for website developments and some revenue budget available but that tenders would ensure it was competitively priced.

**It was RESOLVED unanimously that:**

- i) **40 degreez be awarded £2,000 towards their project costs, ringfenced for transport for their out-of-area activities.**
- ii) **The Chantrys and Byworth Community Association and The Parish Rooms (on behalf of the Women's Refuge – I Choose Freedom) be offered additional funding (up to £1,500 and £500 respectively) to extend or expand their offering.**
- iii) **The Maltings be awarded £3,000 towards project costs, ringfenced for their remote projects only in Weybourne, Badshot Lea and Brambleton Hall.**
- iv) **Funding of £2,000 to supplement a grant from Farnham South Street Trust be awarded to the UCA subject to the project being specifically targeted at younger people.**
- v) **The grants list be agreed.**
- vi) **A tender for a new website be developed in conjunction with the Website Review Task Group.**

5) Council Policies

- i) Cllr White introduced the draft Business Plan at Annex 3 to the Working Group Minutes. It was based on the Strategy Workshop held in 2023 and was a useful working document/overview of the Council's aspirations. Further discussion was agreed for the detail of the timescales and resource impacts and the 2024 Strategy Workshop was planned for Thursday 28<sup>th</sup> November as part of the 2025-26 budget setting process.
- ii) Cllr White advised the Working Group had welcomed the Dependant' Carer's Allowance scheme which should be of benefit for new councillors and those with dependant responsibilities.

**It was RESOLVED unanimously that:**

- i) **the draft Business Plan be agreed as the focus for Council in the coming period noting that additional work on timescales and resourcing of the plan was required.**
- ii) **The Dependant Carer's Allowance Scheme be adopted.**

C20/24 **Updates from other Working Groups**

Cllr Brown said the emphasis for the year was to get behind Farnham in Bloom which had a distinct focus on diversity and community spirit. The involvement in the awards helped inspire those taking part and engage businesses. The judges had a close eye on sustainability and biodiversity which was important for wildlife corridors. There was hope that more businesses would get on board through the Business Improvement District.

## **C21/24 Planning and Licensing Applications**

Cllr Laughton reported on the two Planning & Licensing Consultative Group meetings that had been held on 13<sup>th</sup> May and 3<sup>rd</sup> June at Appendices C and D to the agenda.

Items of note were:

- i) the Farnham Liberal Club in South Street where the external work to the grade 2 listed building should be kept in line with local architecture.
- ii) A canine hydrotherapy business in external work with FTC maintaining its objections since this was in a residential area.
- iii) Headway House Care Home, Crosby Way with FTC awaiting further details on surface water management.

Cllr Laughton advised there were many tree cutting/ pruning applications where FTC was guided by the Arboricultural Officer's comments. There was also an increasing number of residential applications for new build or extensions within already dense built-up residential areas. FTC would object accordingly as required. Planning applications for developments above 4 storeys, especially around East Street/ Woolmead areas, would be carefully considered to ensure plans remained in line with FNP guidelines.

In terms of Licensing issues, Cllr Laughton advised The Local off license in The Borough, needed to submit additional information whilst FTC had objected to The Luxe, in Lion & Lamb Yard, extended hours application, since it was not in line with the local environment with concerns over noise, nuisance, and waste management.

Council noted with regret that the Blue Bear bookshop was closing and moving elsewhere. This was understood to be because of high rents and the owners were thanked for their contribution to Farnham.

## **C22/24 Actions taken under the Scheme of Delegation**

There were no actions under the scheme of delegation to report that had not already been covered.

## **C23/24 Reports from Other Councils**

There were no reports from other councils.

## **C24/24 Reports from Outside Bodies**

- i) Cllr White reported that FTC had had a meeting with Peter Glanville the CEO of the Farnham Maltings. He had now spent his first year and was focussed on getting one connected into the community. Cllr Mirylees advised the Maltings had an amazing set of events and was working nationally and internationally. She advised that the maltings had been described as a 'cultural colossus' and what was ahead was very exciting.
- ii) Cllr Jackman thanked the Mayor for opening the Badshot Lea Fete and North Farnham Arts trail both of which had been successful.

## **C25/24 Date of Next Meeting**

The date of the next meeting was agreed as Thursday 18<sup>th</sup> July at 6pm.

C26/24 **Exclusion of the Press and Public**

On a proposal by the Mayor, it was agreed *nem con* to exclude the press and the public in view of the confidential matters being reported.

C27/24 **Any confidential matters (if required) arising from discussions of the Working Group notes.**

**Statutory Challenge**

The Town Clerk advised Council of an unorthodox approach by the President of the Bourne Club proposing that if FTC withdrew from its Statutory Challenge, the developer, Wates, would make a £200K contribution to the Bourne Club and pay the Council's legal costs. Councillors were shocked at the underhand way in which this had emerged and RESOLVED by 12 votes to 1 to reject the proposal and release information to the media after the General Election had taken place.

It was agreed to brief the South Farnham Residents' Association and issue a press release to the local media with details of what had happened.

The Mayor closed the meeting at 8.15 pm

Chairman

Date

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## FARNHAM TOWN COUNCIL

# B

### Notes Strategy & Resources

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#### **Time and date**

2.00 pm on Tuesday 9th July, 2024

#### **Place**

Council Chamber - Farnham Town Hall

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#### **Strategy & Resources Members Present:**

Councillor David Beaman  
Councillor Mat Brown  
Councillor Andrew Laughton  
Councillor George Murray  
Councillor Graham White (Lead Member)

In attendance  
Cllr George Hesse

#### **Officers:**

Iain Lynch (Town Clerk), Iain McCready (Business & Facilities Manager (part), Oliver Cluskey (Events Manager (part), Jenny de Quervain (part)

#### **1. Apologies**

Apologies were received from Cllrs Fairclough, Martin and Mirylees.

#### **2. Declarations of interest**

There were no declarations of interest.

#### **3. Minutes**

The Minutes of the meeting held on 4 June were agreed.

#### **4. Finance Report**

The Working group considered the Quarterly Finance Report and the papers attached at Appendices B, C, D and E. Expenditure was running at the expected level for the first three months of the year and income was at 50.8% given the payment of the first half of the precept.

The Working Group noted responses to some specific questions on the detail within the papers, and the finance report was agreed. The Working Group noted the comment of the External Auditor on the additional day for the public inspection of the accounts.

## 5. Reports of Task Groups

### I Younger People Panel

Cllr White introduced the Younger People Panel report at Appendix G and the Working group discussed the comparative merits of the two proposals received for undertaking research into the needs of younger people in Farnham. Cllr White proposed that both submissions could be taken forward as one was more quantitative and the other more qualitative and combined the total costs was only just above the amount budgeted.

Members discussed whether there was the potential for duplication; whether each of the proposals was effectively priced; and whether the two organisations were too 'urban-centric' with their experience. The Group agreed it was important to make sure the briefs did not overlap and noted that there would be different timelines. It also felt that the previous experience of both organisations showed evidence of working in areas similar to Farnham. The Group noted the Westco proposal would get some detailed information ahead of the budget setting for 2025-26 whilst the Participation People proposal would build skills in young people to do some peer research and this was welcomed.

Subject to the views of the Younger People Panel that was meeting on Friday 12th, **it was agreed to recommend:**

- 1) **Westco Communications be commissioned to undertake its proposal at a cost of £11,850 to inform the 2025-26 budget;**
- 2) **Participation People be commissioned to work with younger people on the basis of their proposal during the forthcoming academic year at a cost of £10,710;**
- 3) **Council note that an additional allocation may be required to achieve the optimum outcomes from each proposal and that subject to a review of the outcomes, budget provision for further research may be beneficial for 2025-2026.**

*[Subsequent to the meeting, the Younger People Panel agreed with the recommendations of Strategy & Resources and the two phased approach. The group particularly liked the idea of creating Younger People ambassadors through the Participation People proposal.]*

### 2 Neighbourhood Plan Task Group.

The Working Group reviewed the notes of the Neighbourhood Plan Panel that met on 19<sup>th</sup> June, attached at Appendix H to its meeting, and received a verbal update on the meeting held on 8<sup>th</sup> July.

The draft timeline for the Neighbourhood Plan had been agreed by the Working Group to operate to the end of 2026 to be in general conformity with the emerging Local Plan update (latest timeline attached at Annex 1). However, the Working Group noted that with the new Government announcing that the National Planning Policy Framework would be changed with a consultation expected by the end of July, the role of Neighbourhood Plans and the timescales for Local Plans were very uncertain. Members noted that Waverley Borough Council was organising a briefing on the Local Plan for 30<sup>th</sup> July, and more information may emerge at that meeting.

The proposed Community meeting scheduled for the 3<sup>rd</sup> July (before the election was announced) was rearranged for Wednesday 11<sup>th</sup> September at 7pm in the Council Chamber.

The Working Group had agreed that some initial work on the Infrastructure requirement should be progressed as well as a review of the policies in the current Neighbourhood Plan. The meeting held on 8<sup>th</sup> July had made a good start on the policy review and would continue with the detailed analysis at its next meeting on 29<sup>th</sup> July at 2pm. The Working Group noted that Waverley Borough Council had still not provided the contacts for the Infrastructure Providers incorrectly citing GDPR limitations as a reason why the data was not being shared. Officers were continuing to try and resolve this issue.

There was a discussion on whether any external participants should be co-opted onto the Neighbourhood Plan Task Group, but it was agreed that this would be premature.

### 3 **Statutory Challenge.**

The Working Group noted the latest position on the Statutory Challenge on Waverley Lane that was taking place in the High Court on 16/17 July. The Judge's decision on the Aarhus ruling was welcomed, noting that the maximum costs that could be paid to the defendants' was £10,000 if they won the case and the maximum of costs that could be claimed by FTC was £35,000 if it won the case.

### 4 **Business Improvement District.**

The Working Group received an update on the Business Improvement District noting work that officers and Cllr Murray had undertaken to get the right Governance arrangements in place, and that the £30,000 loan to the BID had been made. The Working Group noted that the first bills had gone out in June, and that the BID Board needed to extend its communications and social media presence as there had been feedback from a number of businesses that they were not aware of what the BID was planning to do. The BID Manager, Cat Mitton, had been appointed (titled CEO) and had a temporary base in the FTC offices.

Members noted that the BID was business-led and hoped that there would be some early quick wins. Cllr Murray, as FTC's representative, and officers from FTC and Waverley were continuing to support the Board and were collaborating on a number of projects including preparations for Christmas. It was noted that the BID levy was the only portion of the Business rates that was guaranteed to be retained to spend in Farnham, and this was to be welcomed.

### 5 **Other Task Groups**

- i) **Website.** The Working Group noted that following Council approval for a new website, a draft website brief was being prepared and is expected to be shared with Members for by the end of July. The brief will address the key issues identified by councillors who took part in the two focus groups, and the findings of the surveys with staff and the public. In parallel, the annual review of entries in the directory of Farnham services is underway.
- ii) **Christmas Lights.** The Working Group noted that a pre-specification meeting had been held with one Christmas Lights provider to shape the specification prior to tender, and that it would include options for lease or purchase, and for installation and storage to be separately quoted. The proposal, with tender timescales, was likely to run into the autumn with the potential for some new items for 2024 to include new lights in the trees in Castle Street and the potential for a new element in Brightwells Yard (subject to the scheme's completion and discussion with SurreyCC/WaverleyBC. An initial meeting of the new Task Group was planned with a view to having an update to the September Strategy & resources Working group.

### 6. **Contracts & Assets update**

The Business and Facilities Manager provided an update on a number of contract and assets matters including the following:

- i) Gostrey Gates: the extension for gates had been made but due to concerns over the weight of the gates on the remaining pillar, a re-evaluation was being undertaken by the blacksmith with a view to him undertaking the whole job against his original quote.
- ii) Gostrey toilets and playground: Following discussion at the June Council, the architect had progressed the drawing as agreed (at Appendix F) in order to prepare documents for a planning application. However, Cllr Hesse and Cllr White had concerns over what had previously been agreed and it was agreed that the revised proposals be withdrawn in order that the architect could come and discuss further with councillors. The Working Group noted that this would lead to a further delay in the submission of a planning application. It was also agreed that the initial discussion on the new playground with suppliers ready for a consultation with the public could continue in parallel. The Working Group noted that the indicative costs for the scheme from a quantity surveyor were likely to be in the region of £650k to £750K.

## 7. Farnham Infrastructure Programme

- i) Cllr Beaman provided a verbal update on the Farnham Infrastructure Programme following a meeting which he and FTC officers attended with the programme team. He advised that these briefing meetings were now to take place less frequently (every three weeks) as it was moving to an implementation phase. There was concern over the fact that the town Council views were being diluted and that there had still been no detailed phasing plan produced. There was concern about the intent of the statement of Cllr Oliver asking the three county councillors to co-ordinate local views – it had not been expected that this meant ‘full control’ with the democratically elected views of the town council being filtered by the county councillors. It was recognised that having SCC councillors to assist in fine tuning options should be helpful. It was agreed that the Town Clerk should write to Cllr Oliver for clarification and set out the Town Council’s concerns.
- ii) Cllr White tabled a document (not seen by anyone ahead of the meeting) prepared by Cllr Powell following a meeting he attended with Cllr Powell and Cllr Fairclough (representing Waverley BC) on Friday 5<sup>th</sup> July. The paper included new street furniture proposals with only two of the proposals agreed by FTC and councillors attending the meeting on 14 May now included (attached at Appendix G to the agenda). A new bus shelter, cycle and seats now seem to have been agreed even though the new bus shelter was even larger than the one previously shown which councillors had already expressed concerns about. FTC had been awaiting the promised further detail from SCC on an alternate bus shelter for the Borough but nothing had been received. Cllr Hesse expressed frustration over the poor quality of the documentation with small images which were very difficult to read. The slant of wording in the document was also not helpful as it implied additional consultation had taken place (eg benches were favoured by young people) that no-one was aware of. It was agreed that Cllr White should raise again with Cllr Powell, the approved street furniture proposals

The work by Cllr Powell in refining the phasing plan was helpful but there were no indicative dates yet to enable an effective consideration to take place. The Working group noted that officers had been in discussion with the SCC project team and Atkins over many months and had submitted key FTC and community events to assist with the optimum phasing plan. Discussions had also taken place with the organisers of the West Street Markets over the implications and they had been signposted to the potential use of the Brightwells Yard Town Square or a car park subject to agreement with Waverley BC.

- iii) Cllr Beaman advised that there were still elements in the proposals that did not accord with the Town Council view (such as the right turn from Castle Street) but these were now being progressed. He suggested it may be the right time to propose that as the project was moving from decision making to an implementation phase, the Farnham Board, which was not really a decision making Board, should perhaps be replaced by an implementation group.

- iv) The Town Clerk advised on discussions with the agents of the owner of Dyas Yard which could, with agreement of others, potentially achieve a much-improved link between Downing Street and the Central Car Park. The timing with the Infrastructure Programme works could be beneficial. **The Working Group agreed to recommend to Council that: Officers discuss potential options with Waverley Borough Council, Surrey County Council and agents for Dyas Yard to improve access to Downing Street.**

**8. Consultations**

There were no consultations considered.

**9. Items for future meetings**

There were no new topics added to the list of items for future meetings.

**10. Town Clerk update**

The Town Clerk advised that Tom Vaughan was rejoining the Outside Workforce team, and that a further team member was working his probationary period via an agency contract. The team were working hard on preparations for the South and South East in Bloom judging.

**11. Date of next meeting**

The Working Group noted the difficulty of Executive members of Waverley attending on a Tuesday when there was a clash of dates with Waverley Executive meetings on the same day. Cllr White said that a Monday option was not generally practical on days when Planning & Licensing Consultative Group took place. The Town Clerk advised that Monday or Wednesday options could be programmed as required (alongside other Working Groups).

The scheduled date of 3<sup>rd</sup> September at 2pm would be reviewed [*subsequently noted to be on the same day as a Waverley Executive meeting*].

The meeting ended at 5.40 pm

Notes written by town.clerk@farnham.gov.uk

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# FARNHAM TOWN COUNCIL



## Notes Community & Culture Working Group

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### Time and date

10.30 am on Wednesday 10th July, 2024

### Place

Council Chamber - Farnham Town Hall

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### Community & Culture Working Group Members Present:

Councillor Alan Earwaker  
Councillor Andrew Laughton  
Councillor Kika Mirylees (Lead Member)  
Councillor Graham White

Officers: Oliver Cluskey, Megan Cross (Events Assistant) and Iain Lynch (Town Clerk)

#### 1. Apologies

Apologies were received from Councillor Sally Dickson.

#### 2. Disclosures of interest

None were made.

#### 3. Notes of the last meeting

The notes to the last meeting were agreed.

#### 4. Recent events

##### a) Markets

West Street Markets were still proving popular with increased footfall on those weekends. With future road closures after July denied and uncertainty over future FIP phasing, the events team had contacted WBC to enquire after the usage of Central Car Park in the space used for the Farmers' market. At that point there had been no response. Members considered different options and favoured Upper Hart Car Park. Members were informed that WBC were considering keeping Brightwells for two years. With SCC managing the Central square, Brightwells could be a challenge. Members agreed that Brightwells should not be ruled out.

b) Farnham Walking Festival - 11 May–2 June 2024

Many of the Farnham Walking Festival walks attracted over 20 walkers with weekend walks being most popular. Councillors discussed the Councillor Ward Walks and agreed to not repeat in 2025. Members suggested that they could do a joint walk which as not promoted as an opportunity to talk to the councillors. Alternatively, members should consider bringing back coffee mornings with Councillors in the winter months, which had historically proved popular.

c) Sustainability Festival - 19 May 2024

Members were informed that there were over 40 stalls and the event was well attended with good feedback. Members agreed to continue supporting the event.

d) Music in the Meadow - May – 1 September 2024

Music in the Meadow had been well attended and the first Farnham Folk Day (an extended Music in the Meadow, 1-5pm) was a success with up to 1000 attendees mid-afternoon. Members noted that the extended Music in the Meadows cost an estimated £1000 rather than an average £300. This was covered by having two principal summer sponsors for 2024-25. Members agreed to look at a July date for Folk day in 2025 due to congested events in June.

e) D-Day 80<sup>th</sup> Anniversary Commemorations - 6 June 2024.

Members pleased with how the commemorations went and noted that the beacon lighting worked well in Gostrey Meadow and that the layout looked good. Members noted that it would be 80<sup>th</sup> anniversary of VE day in 2025 (Thursday 8<sup>th</sup> May).

Members discussed the Town Crier's uniform and agreed to look into renewing via the Town Crier's honorarium

f) Proms and Pop in the Park - 30 June 2024

Members were informed that the Stage and sound company hired for carnival weekend left site at the end of Carnival on the Saturday. SSL had been hired as Jigsaw events were not available. The Events team managed to hire another sound company and used the Events Manager's stage that was stored at West Street depot. The event went extremely well and was well attended. Members noted that SSL was only paid a deposit and would not receive any further money.

g) Events supported by FTC

Members noted the support given by FTC to events such as Ukraine day, Chillout picnic and others supported with FTC infrastructure.

## 5. Future events and projects

a) Music in the Meadow

Members discussed World Music Day and were informed that the Mayor's Charity would be in attendance potentially running a Pimms tent alongside an info tent. Members suggested bhangra, Bollywood dancing and steel drums for the final remaining space of entertainment.

b) West Street Markets

Was discussed earlier in meeting.

c) Farnham Food Festival

Members were informed that the road closure had been approved and that stalls were almost at capacity. Members discussed the possibility of having a full time fruit and veg stall somewhere in Town but agreed this should be something the BID should lead on.

d) Update of Discover Farnham app and tourism leaflets.

Members were informed that the current trail leaflets were being updated and were shown design concepts. Members suggested and agreed that each leaflet were numbered.

## 6. World Craft Town

Members agreed that a central hub for craft was needed. Members welcomed WBC's focus on craft in their economic strategy and agreed that there should be pressure to utilise unused buildings such as in Waggon Yard. Members agreed that craft should be more visible in the centre and that there should be more signage at the entrances to Farnham.

**Action: Cllr Mirylees to talk to Debbie Smith re Waggon Yard.**

**Action: Officers to work with other partners to create a hub.**

Members agreed to investigate the Surrey County Council policies on having a sculpture on Coxbridge roundabout to highlight Farnham as a World Craft Town and a destination for Craft.

**Action: Cll Mirylees to speak to Cllr Martin regarding roundabout sculpture.**

Members agreed to display Fiona Bryne's work, made during the Farnham Craft Town residency, in a glass cabinet in the Tindle Suite at Farnham Town Council.

**Recommendation: To purchase a display for the reception area**

Farnham Lantern Festival: Members were impressed with the lanterns that were shown.

## 7. BID

Members were reminded about the benefits of the BID and that the FTC loan of £30,000 was to fund the early stages of the BID and would be repaid once levy funds had been received.

Members agreed that it was disappointing that quick wins were not in place before the bills were received. The Events Manager was progressing Christmas collaboration. The BID had accepted an invitation to be on the Christmas Lights task group.

## 8. Sponsorship

Members welcomed the current sponsorship position:

Sponsorship Confirmed for 2024-25

Principal Summer: £3,000 Kidd Rapinet

Principal Summer: £3,000 Shaw Gibbs

Gold Proms and Pop in the Park: £750 Leightons Opticians and Hearing Care

Gold Food and Drink Festival: £1,000: Kidd Rapinet

Gold Food and Drink Festival: £1,000: Bush Hotel

Silver October Craft Month: £500 Frensham Heights

Principal Christmas: £2,500 Leightons Opticians and Hearing Care

Gold Christmas Market: £1,000: Kidd Rapinet

Gold Farnham Literary Festival: £3,000 Frensham Heights

Gold Farnham Literary Festival: £2,500 Leightons Opticians and Hearing Care Farnham Literary Festival: Panels Sponsorship £500 - Moonflower Books

2024-25 target: £19,250 Current Total (as of July 2024): £18,750

**9. Budget**

Members noted the current position.

**10. Community Update**

Members were informed that Community Grant projects were now under way and cheques were being presented.

The Younger People Task Group was scheduled to meet on Friday 12<sup>th</sup> July 2024.

**11. Items for future meetings**

Members discussed Councillors attendance at events. Members agreed that there should be a rota for larger events and that there should be a comments book for smaller events like Music in the Meadow and Farmers' Markets.

**Action: Officers to purchase comments book for events.**

Members discussed the possibility of a sports event and possibly have a Community Sports day.

**Action: Officers to approach Sports Council**

Members to discuss busses to events at next meeting due to FIP.

**12. Date of next meeting**

The date of next meeting was agreed as Wednesday 2 October 2024 at 10.30am

The meeting ended at 1.30 pm



## FARNHAM TOWN COUNCIL

# D

### Notes

#### Planning & Licensing Consultative Working Group

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**Time and date**

9.30 am on Monday 17th June, 2024

**Place**

Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN and via Zoom

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**Planning & Licensing Consultative Working Group Members Present:**

Councillor Andrew Laughton (Lead Member)  
Councillor David Beaman  
Councillor George Hesse  
Councillor Brodie Mauluka  
Councillor Mark Merryweather  
Councillor George Murray  
Councillor Graham White  
Councillor Alan Earwaker (Observer)

Officers: Jenny de Quervain

**1. Apologies for Absence**

Councillor Fairclough is no longer attending the Planning & Licensing Consultative Working Group.

**2. Disclosure of Interests**

Councillor Mauluka declared a non pecuniary interest to WA/2024/01022 due to vicinity.

**3. Applications Considered for Key/Larger Developments****Farnham Bourne****WA/2024/01035 Farnham Bourne**

Officer: Michael Eastham

LAND AT BOURNE WOOD, TILFORD ROAD, FARNHAM

Application under Section 73 to vary Condition 4 of WA/2020/0345 (No filming activities outside the hours of 07:00 and 21.00 Mon-Fri and 07:00 and 13:00 on Sat, with the exception of night filming activity. There shall be no filming or night filming activities on Sundays, Bank

Holidays or Public Holidays) to allow overnight filming/filming activities until 05:30 from Wed 3 July until Thurs 11 July excluding Sun 7 July.

**No noise assessment or description of filming has been included to understand the potential impact on the amenity of the local residents from noise and light pollution. Farnham Town Council objects to filming throughout the night, condition 5 allows filming to 23.00 hours.**

### **Farnham Castle**

#### **WA/2024/01004 Farnham Castle**

Officer: Russell Brown

HAWTHORNS, BELLS PIECE, HALE ROAD, FARNHAM GU9 9RL

Approval of reserved matters (appearance, landscaping, layout and scale) following outline permission granted under appeal reference APP/R3650/W/22/3302987 (WA/2021/03018) for the erection of 65 dwellings (including 40% affordable housing); public open space, car park, landscaping, infrastructure and new vehicular access following demolition of existing dwelling and outbuildings; discharge of some pre-commencement and other conditions 10, 11, 14, 15, 18, 22 & 25.

**Farnham Town Council supports the objections raised on the potential for flooding on this sensitive site and further downstream. The Local Lead Flood Authority must consider the wider impact of development in this location. Farnham Town Council notes comments on materials and a previous Miller Homes site including a style named 'The Farnham'. Farnham would like to see this design used on this site to reflect local materials.**

#### **WA/2024/01007 Farnham Castle**

Officer: Michael Eastham

THE COURTYARD, 17 WEST STREET, FARNHAM

Erection of five dwellings with photovoltaic panels on roofs, associated amenity space, landscaping, car and cycle parking.

**Farnham Town Council requests that a Condition be included to restrict future occupiers of the dwellings from applying for on-street parking permits within the Farnham town centre controlled parking zone. This principle has been applied to other development in the town centre with limited or no on-site parking provision.**

## **4. Applications Considered**

### **Farnham Bourne**

#### **TM/2024/01051 Farnham Bourne**

Officer: Theo Dyer

3B GARDENERS HILL ROAD, WRECCLESHAM, FARNHAM GU10 4RL

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 32/07

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.**

**Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.**

#### **WA/2024/01060 Farnham Bourne**

Officer: Anna Whitty

3 PANNELLS, LOWER BOURNE, FARNHAM GU10 3PB  
Erection of an extension.

**No comment.**

**WA/2024/01071 Farnham Bourne**

Officer: Anna Whitty

OAK TREE FARM, TILFORD ROAD, FARNHAM GU9 8HU

Application under Section 73A to Vary Conditions 1 (approved plans) and 5 (restriction on use of detached garage) of WA/2019/1390 to use first floor and part of ground floor as habitable accommodation with alteration to elevation, and to change wording from 'incidental use' to 'ancillary use'.

**No comment.**

**Farnham Castle**

**WA/2024/01016 Farnham Castle**

Officer: Dana Nickson

5 MEAD LANE, FARNHAM GU9 7DY

Construction of external steps with handrails.

**No comment.**

**WA/2024/01017 Farnham Castle**

Officer: Dana Nickson

5 MEAD LANE, FARNHAM GU9 7DY

Listed Building Consent for construction of external steps with handrails.

**No comment.**

**WA/2024/01068 Farnham Castle**

Officer: Simon Brooksbank

14-15 WEST STREET, FARNHAM GU9 7DN

Installation of an external flue with associated ductwork and equipment.

**This application is for an external flue with associated ductwork and equipment for a burger restaurant. Further information is required as to how waste and deliveries are to be managed in this sensitive location in the Town Centre Conservation Area.**

**Farnham Town Council objects to the proposed flue for Glorious Gourmet Burgers at 14-15 West Street. The flue is positioned within close proximity of residential properties at first and second floor level. Even with an odour management plan in place, the extraction system required for a burger restaurant is unlikely to eliminate odours completely and the enforcement of any breach will be a lengthy process to rectify. The amenity of the neighbours' must be protected from odours, noise and vibration.**

**WA/2024/01069 Farnham Castle**

Officer: Simon Brooksbank

14-15 WEST STREET, FARNHAM GU9 7DN

Listed Building Consent for installation of an external flue with associated ductwork and equipment.

**This application is for an external flue with associated ductwork and equipment for a burger restaurant. Further information is required as to how waste and deliveries are to be managed in this sensitive location in the Town Centre Conservation Area.**

**Farnham Town Council objects to the proposed flue for Glorious Gourmet Burgers at 14-15 West Street. The flue is positioned within close proximity of residential**

properties at first and second floor level. Even with an odour management plan in place, the extraction system required for a burger restaurant is unlikely to eliminate odours completely and the enforcement of any breach will be a lengthy process to rectify. The amenity of the neighbours' must be protected from odours, noise and vibration.

### **Farnham Firgrove**

#### **NMA/2024/01059 Farnham Firgrove**

Officer: Anna Whitty

5 OLD FARNHAM LANE, FARNHAM GU9 8JU

Amendment to WA/2023/02457 for an enlargement to the first floor extension.

**No comment.**

#### **WA/2024/01031 Farnham Firgrove**

Officer: Matt Ayscough

38 HILLARY ROAD, FARNHAM GU9 8QX

Erection of an infill extension and alterations to elevations including installation of timber cladding following removal of existing hanging tiles.

**No comment.**

#### **WA/2024/01063 Farnham Firgrove**

Officer: Matt Ayscough

112 WEYDON HILL ROAD, FARNHAM GU9 8NZ

Certificate of lawfulness under section 191 for the breach of conditions 1 and 2 of permission WA/2018/0505 for a period in excess of 4 years.

**No comment.**

### **Farnham Heath End**

#### **WA/2024/01022 Farnham Heath End**

Officer: Michael Eastham

FERN SPRING, FERNHILL DRIVE, FARNHAM GU9 0HR

Erection of a dwelling with associated works.

**Farnham Town Council notes that the proposed dwelling shares an access with the host dwelling Fern Spring and adjoins Farnham Park – Local Plan Part 1 policies must be considered: Historic Parks and Gardens policy HAI, AHLV policy HE12 and Local Nature Reserve policy NE1 and Farnham Neighbourhood Plan policies FNP10 and FNP27. Concern is raised about the impact on veteran trees and the proximity of the proposed dwelling to a watercourse.**

### **Farnham Moor Park**

#### **NMA/2024/01020 Farnham Moor Park**

Officer: Simon Brooksbank

6A FARNHAM TRADING ESTATE, FARNHAM GU9 9NN

Amendment to WA/2023/02291 for alterations to window arrangement.

**No comment.**

#### **WA/2024/01000 Farnham Moor Park**

Officer: Anna Whitty

HAWKS HILL, 39 COMPTON WAY, FARNHAM GU10 1QT

Erection of extensions and alterations.

**No comment.**

**WA/2024/01024 Farnham Moor Park**

Officer: Anna Whitty

LAND AT SUMMERFIELD COTTAGE, RUNFOLD ST GEORGE, BADSHOT LEA, FARNHAM  
Application under Section 73 to vary condition 1 (approved plans) of WA/2023/02013 to allow alteration to design of Plot 3.

**No comment.**

**WA/2024/01075 Farnham Moor Park**

Officer: Graham Speller

47 ABBOTS RIDE, FARNHAM GU9 8HZ

Erection of extensions and alterations to elevations together with alterations to part of attached garage to provide habitable accommodation and removal of chimney.

**No comment.**

**Farnham North West**

**TM/2024/01049 Farnham North West**

Officer: Theo Dyer

17 HEATHYFIELDS ROAD, FARNHAM GU9 0BW

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 23/08

**Farnham Town Council leaves to the Arboricultural Officer. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.**

**WA/2024/00995 Farnham North West**

Officer: Graham Speller

37 LARKFIELD ROAD, FARNHAM GU9 7DB

Erection of a garage/workshop following demolition of existing garage and shed.

**No comment.**

**Farnham Rowledge**

**WA/2024/00997 Farnham Rowledge**

Officer: Anna Whitty

17 ECHO BARN LANE, WRECCLESHAM, FARNHAM GU10 4NQ

Erection of single storey and two storey extensions with alterations to elevations.

**No comment.**

**WA/2024/01014 Farnham Rowledge**

Officer: Simon Brooksbank

ROWLEDGE VILLAGE HALL, THE LONG ROAD, FARNHAM GU10 4DH

Erection of 1 detached dwelling with associated works including cycle and bin store; alterations to vehicular access following demolition of existing building.

**No comment.**

**WA/2024/01064 Farnham Rowledge**

Officer: Anna Whitty

17 ACACIA GARDENS, WRECCLESHAM, FARNHAM GU10 4BG

Alterations to part of integral garage to provide habitable accommodation.

**Farnham Town Council objects to the proposed alterations to provide habitable accommodation instead of the integral garage. The development has been conditioned to prevent such alterations and will have been detailed in householders purchase details.**

**Surrey Highways previous objection to the invalid application WA/2024/00199 must be maintained: The CHA understands that the proposed variation to Condition 13 would permit all dwellings delivered through application WA/2017/1778 to utilise garages for habitable accommodation. This could result in a significant reduction in parking availability across the development, and parking availability could fall below Waverley Borough Council's recommended parking standards for residential development. This could result in overspill parking on the local highway network and cause obstructions to other highway users. Please note that the CHA would also object to a standalone application to vary Condition 13 for 17 Acacia Gardens as it would set a precedent for the development and would result in insufficient parking for the size of dwelling.**

**WA/2024/01065 Farnham Rowledge**

Officer: Graham Speller

POND COTTAGE, LAVENDER LANE, ROWLEDGE, FARNHAM GU10 4AY

Erection of extensions and alterations.

**Application WA/2024/00711 at the same site is still pending for extensions and alterations to an outbuilding on the site to create a dwelling. This application is for extensions and alterations to Pond Cottage. No planning history is shown on the site for the dwelling (thought to be built in 1940s) or the large building described as 'existing annex and garage outbuilding'. Farnham Town Council notes the surprisingly limited wildlife recorded within the site given the location and character of the area.**

**WA/2024/01073 Farnham Rowledge**

Officer: Matt Ayscough

POPPY COTTAGE, 21 COPSE WAY, WRECCLESHAM, FARNHAM GU10 4QL

Certificate of Lawfulness under Section 192 for dormer extension and alterations to roof including installation of rooflights to front elevation to provide habitable accommodation in roof space.

**No comment.**

**5. Surrey County Council Mineral, Waste, or Other Applications/Consultations**

There were none for this meeting.

**6. Appeals Considered**

There were none for this meeting.

**7. Licensing Applications Considered**

**New – response to applicant's comments**

The Local, 28 The Borough, Farnham, Surrey, GU9 7NJ

Mr M Singh

The application is for Off sales of alcohol and Opening hours 07:00-23:00 Monday to Sunday. **Farnham Town Council objects to the potential nuisance caused by deliveries to store. More information is required as to how the store will receive goods with current restrictions and future changes to 'no stopping' as the carriageway will be a single lane heading east on The Borough.**

*The applicant has now replied with “We have a Phone shop at no 26 the borough and we pay to use the hotel (bush) car park. we intend to do the same for this shop for deliveries. We can also use the central car park. We are an independent shop therefor we can be flexible.” Does this allay your concerns?*

Further discussion took place at this meeting. The following comments have been submitted:  
**Farnham Town Council would like to request that a condition being applied to the licence to prohibit deliveries to 28 The Borough from being made by vehicles on The Borough.**

**Arrangements made with The Bush Hotel are not guaranteed to be permanent and vehicles will not be able to stop to the front of the shop when the changes are made to the footways and The Borough becomes a single lane (currently restricted hours ‘no loading 8am to 6pm’).**

#### **New**

Monte Forte, 6 Old Market Place, Farnham, Surrey, GU9 7SF  
Monte Forte Farnham Ltd

An application has been received for a new premises licence. The application is for On and Off sales of alcohol 11:30-22:00 Monday to Saturday and 11:30-21:00 Sunday; and Opening hours 11:30-22:30 Monday to Saturday and 11:30-21:30 Sunday.

**No comment.**

#### **Licensing Hearing**

Application for a Variation of Premises Licence  
The Luxe, 6 Lion & Lamb Yard, Farnham GU9 7LL

A hearing will take place before the Licensing Sub-Committee on **16<sup>th</sup> July 2024** at 10.00 am (or as soon as is practicable after the preceding hearing) at the Council Offices, The Bury, Godalming, Surrey, GU7 1HR to determine the above matter.

**Farnham Town Council objects to the extended hours, not being consistent with other establishments in Lion & Lamb Yard, with the potential to cause nuisance from noise from music and entertainment, customers and staff, to residents in the adjoining residential dwellings.**

**Councillor George Hesse will represent Farnham Town Council comments at the Hearing.**

#### **8. Public Speaking at Waverley's Planning Committee**

Councillor Hesse to represent the Town Council's comments at the Planning Committee on Wednesday 10th July 2024 at 7.00pm at The Bury's:

WA/2023/01467 - LAND CENTRED COORDINATES 483317 147157. OLD PARK LANE, FARNHAM

#### **9. Date of next meeting**

Monday 1<sup>st</sup> July 2024 at 9.30am.

The meeting ended at 12.08 pm

Notes written by Jenny de Quervain

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# FARNHAM TOWN COUNCIL

# E

## Notes

### Planning & Licensing Consultative Working Group

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#### Time and date

9.30 am on Monday 1st July, 2024

#### Place

Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN

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#### Planning & Licensing Consultative Working Group Members Present:

Councillor Andrew Laughton (Lead Member)  
Councillor David Beaman  
Councillor George Hesse  
Councillor Brodie Mauluka  
Councillor Mark Merryweather  
Councillor George Murray (arrived at 10.25am)  
Councillor Graham White

Officers: Jenny de Quervain

#### 1. Apologies for Absence

Apologies were received from Councillor Woodhouse. Councillor Fairclough is no longer attending the Planning & Licensing Consultative Working Group.

#### 2. Disclosure of Interests

None were received.

#### 3. Applications for Key/Larger Developments Considered

##### **WA/2024/01004 Farnham Castle**

Officer: Russell Brown

HAWTHORNS, BELLS PIECE, HALE ROAD, FARNHAM GU9 9RL

Approval of reserved matters (appearance, landscaping, layout and scale) following outline permission granted under appeal reference APP/R3650/W/22/3302987 (WA/2021/03018) for the erection of 65 dwellings (including 40% affordable housing); public open space, car park, landscaping, infrastructure and new vehicular access following demolition of existing dwelling and outbuildings; discharge of some pre-commencement and other conditions 10, 11, 14, 15, 18, 22 & 25.

**No further comments were made.**

#### 4. Applications Considered

##### **Farnham Bourne**

###### **TM/2024/01082 Farnham Bourne**

Officer: Theo Dyer

OAK APPLE, 2 TATTINGSTONE CLOSE, LOWER BOURNE, FARNHAM GU10 3QY  
APPLICATION FOR REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 17/05  
**Farnham Town Council leaves to the Arboricultural Officer. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.**

###### **TM/2024/01083 Farnham Bourne**

Officer: Theo Dyer

LATCHWOOD, 12 LATCHWOOD LANE, LOWER BOURNE FARNHAM GU10 3HB  
APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER WA217

**Farnham Town Council leaves to the Arboricultural Officer. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.**

###### **TM/2024/01111 Farnham Bourne**

Officer: Theo Dyer

71 BURNT HILL ROAD, LOWER BOURNE, FARNHAM GU10 3LL  
APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 09/09  
**Farnham Town Council suggests a native species, appropriate for the location, as a replacement. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.**

###### **WA/2024/01095 Farnham Bourne**

Officer: Dana Nickson

LAND SOUTH OF BILBERRY DENE, GOLD HILL, LOWER BOURNE, FARNHAM GU10 3JH  
Application under Section 73 to vary Conditions 1 (approved plans) and 2 (materials) and remove Condition 3 (north facing windows non opening and obscure glazed) of WA/2023/00451 to allow for alterations to design.

**No comment.**

##### **Farnham Castle**

###### **TM/2024/01097 Farnham Castle**

Officer: Theo Dyer

HAMILTON HOUSE, CASTLE HILL, FARNHAM GU9 7JG  
APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER FAR23  
**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.**

**Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.**

## **Farnham Castle**

### **WA/2024/01089 Farnham Castle**

Officer: Simon Brooksbank

4 HART HOUSE, THE HART, FARNHAM GU9 7HJ

Change of use of office building to one dwelling with installation of rooflights to provide habitable accommodation in roof space.

**No. 3 was converted from office to residential under WA/2020/1459 in December 2020.**

**Farnham Town Council requests that a Condition be included to restrict future occupiers of the dwellings from applying for on-street parking permits within the Farnham town centre controlled parking zone. This principle has been applied to other development in the town centre with limited or no on-site parking provision.**

### **WA/2024/01094 Farnham Castle**

Officer: Simon Brooksbank

4 HART HOUSE, THE HART, FARNHAM GU9 7HJ

Listed Building Consent for internal and external works with installation of conservation rooflights.

**No. 3 was converted from office to residential under WA/2020/1459 in December 2020.**

**Farnham Town Council requests that a Condition be included to restrict future occupiers of the dwellings from applying for on-street parking permits within the Farnham town centre controlled parking zone. This principle has been applied to other development in the town centre with limited or no on-site parking provision.**

## **Farnham Firgrove**

### **WA/2024/01102 Farnham Firgrove**

Officer: Ninto Joy

14 GREENHILL WAY, FARNHAM GU9 8SY

Erection of extension and alterations to attached garage to provide habitable accommodation.

**No comment.**

### **WA/2024/01123 Farnham Firgrove**

Officer: Anna Whitty

54 GREENHILL WAY, FARNHAM GU9 8SZ

Erection of extensions and alterations together with hip to gable and dormer extensions to provide habitable accommodation in roof space; creation of additional hardstanding for parking of vehicles.

**No comment.**

## **Farnham Heath End**

### **WA/2024/01085 Farnham Heath End**

Officer: Anna Whitty

20 BETHEL LANE, FARNHAM GU9 0QA

Erection of a two storey extension.

**No comment.**

### **WA/2024/01088 Farnham Heath End**

Officer: Matt Ayscough

SEULLE, 26A WINGS ROAD, FARNHAM GU9 0HW

Erection of a single storey extension and enlargement of existing dormer and alterations to integrated garage and elevation.

**No comment.**

### **Farnham Rowledge**

#### **TM/2024/01106 Farnham Rowledge**

Officer: Theo Dyer

RUTHERFORD HOUSE, 12 JUBILEE LANE, BOUNDSTONE, FARNHAM GU10 4SZ  
APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 17/04

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure.**

**Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.**

#### **TM/2024/01122 Farnham Rowledge**

Officer: Theo Dyer

BROADLEAF, BOUNDARY ROAD, ROWLEDGE, FARNHAM GU10 4EP  
APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 08/07

**Farnham Town Council leaves to the Arboricultural Officer. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.**

#### **NMA/2024/01118 Farnham Rowledge**

Officer: Graham Speller

28 BOUNDSTONE ROAD, WRECCLESHAM, FARNHAM GU10 4TQ

Amendment to WA/2023/02386 for addition of roof lights and internal alterations resulting in the change of front facing window and infill of rear covered porch area.

**No comment.**

#### **WA/2024/01091 Farnham Rowledge**

Officer: Anna Whitty

TOUCHWOOD, 6 SWISS CLOSE, WRECCLESHAM, FARNHAM GU10 4TT

Erection of a rear extension and a porch.

**No comment.**

## **5. Surrey County Council Mineral, Waste, or Other Applications/Consultations**

There were none for this agenda.

## **6. Appeals Considered**

### **Appeal Notifications**

**Appeal Reference:** APP/R3650/X/24/3343161

#### **WA/2024/00285 North West Farnham**

15 CRONDALL LANE FARNHAM GU9 7BG

Certificate of Lawfulness under Section 192 for the stationing of a shipping container for purposes ancillary to the lawful residential use of the land.

Appellants Name: Mrs Philly Hook

**No comments to be submitted to PINS. The reasons for the decision of the Council to refuse to issue a Certificate of Lawfulness are: The proposed development would not fall within the criteria of Class E of Part 1, Schedule 2 of the Town and Country Planning (General Permitted Development) Order 2015 (as amended) and would not be lawful.**

**Appeal Reference:** APP/R3650/W/24/3342443

**WA/2024/00082 Farnham Rowledge**

WOODLANDS, 48A ECHO BARN LANE, WRECCLESHAM, FARNHAM GU10 4NF

Alterations to existing ancillary building to provide a dwelling (as amended by location and site plans received 07/02/24).

Appellant's Name: Mr Hall

**FTCs previous comments submitted to PINS.**

**Farnham Town Council objects to the proposed alterations to provide a separate dwelling at the application site 48A Echo Barn Lane and the intensification of the access. The application is addressed incorrectly, and the History and Constraints document does not include the planning history as not using the correct address of Woodlands, 48A Echo Barn Lane.**

**WA/2018/1671 for the erection of the outbuilding to provide a triple garage with room above, included a Condition for the garage with room above 'to remain ancillary to the dwelling and not to be used as separate habitable accommodation'. The Officer included this Condition (see Condition 9.) and also included Condition 4. for obscure glazing to 1.7m in the front/southeast elevation – windows serving a gym. In this application, if the requirement for obscure glazing is retained, this would be required in all three bedrooms to 1.7m and only 'fan light' openings. These windows would be the only source of light and ventilation for bedrooms 2 and 3 whilst the principal bedroom is also served by a small window in the southwest elevation.**

**Condition 4. The first storey window located on the southeast elevation shall be glazed with obscure glazing to the extent that intervisibility is excluded to a point of 1.7 metres above the floor of the room that it serves, shall be 'fan light' opening only and shall be retained as such.**

**Condition 9. The proposed garage shall be used for purposes ancillary to the residential occupation and enjoyment of the dwelling known as Woodlands, 48A Echo Barn Lane, Wrecclesham, GU10 4NF only and shall not be occupied, let, or sold or otherwise disposed of as a separate dwelling and not used for any trade or business.**

**7. Licensing Applications Considered**

**New Pavement Licence**

The Tellers Arms, 75 Castle Street, Farnham, Surrey, GU9 7LT  
Young & Co's Brewery Plc

Pavement licence for 5 tables, 10 chairs and 4 planters, 08.00-23.00 seven days a week. This is a no smoking area.

**Concern was raised over the distance between the bin and lamp posted opposite the proposed single seats and table to the right of the entrance. The measurements were checked, and appropriate clearance can be achieved. No comment to be submitted.**

## **8. Waverley Borough Council Street Naming Applications**

### **New Development**

#### **SNN/2024/0154 - LAND NORTH OF COXBRIDGE FARM**

Planning permission is still pending but we need to think about any potential road names – it would be good to have a list of approximately 10 road name prefixes for WBC to put forward to the developer.

**To approach local historians and residents for input. Bring back ideas to future meeting.**

**SNN/2024/0094 and SNN/2024/0096** - properties addressed LONG GARDEN WALK EAST and WEST.

LONG GARDEN WALK, LONG GARDEN WALK EAST and LONG GARDEN WALK WEST share a postcode.

WBC Addressing is consulting with residents on removing EAST and WEST from addresses rather than changing the postcode.

**For information only, letters have been sent to residents.**

## **9. Public Speaking at Waverley's Planning Committee**

Councillor Hesse to represent the Town Council's comments at the Planning Committee on Wednesday 10th July 2024 at 7.00pm at The Bury's:

WA/2023/01467 - LAND CENTRED COORDINATES 483317 147157. OLD PARK LANE, FARNHAM

## **10. Date of next meeting**

Monday 15<sup>th</sup> July 2024 at 9.30am.

The meeting ended at 10.52 am

Notes written by Jenny de Quervain



# FARNHAM TOWN COUNCIL

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## Notes

### Planning & Licensing Consultative Working Group

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#### Time and date

9.30 am on Monday 15th July, 2024

#### Place

Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN

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#### Planning & Licensing Consultative Working Group Members Present:

Councillor Andrew Laughton (Lead Member)  
Councillor David Beaman  
Councillor George Hesse  
Councillor Brodie Mauluka  
Councillor George Murray

Officers: Jenny de Quervain

#### 1. Apologies for Absence

Apologies were received from Councillor Merryweather, White and Woodhouse. Councillor Fairclough is no longer attending the Planning & Licensing Consultative Working Group.

#### 2. Disclosure of Interests

None were received.

#### 3. Applications Considered for Key/Larger Developments

There were none for this agenda.

#### 4. Applications Considered

##### **Farnham Bourne**

##### **TM/2024/01155 Farnham Bourne**

Officer: Theo Dyer

THE STONE HOUSE, 110 LODGE HILL ROAD, LOWER BOURNE, FARNHAM GU10 3RB

APPLICATION FOR REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 12/08

**Farnham Town Council leaves to the Arboricultural Officer. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.**

**TM/2024/01195 Farnham Bourne**

Officer: Theo Dyer

MIDDLE DIAL HOUSE, 24 LONGDOWN ROAD, LOWER BOURNE, FARNHAM GU10 3JL  
APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE  
PRESERVATION ORDER 15/15

**Farnham Town Council leaves to the Arboricultural Officer. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.**

**TM/2024/01227 Farnham Bourne**

Officer: Theo Dyer

ROSE COTTAGE, 6 LATCHWOOD LANE, LOWER BOURNE, FARNHAM GU10 3HB  
APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 28/10

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.**

**Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.**

**WA/2024/01130 Farnham Bourne**

Officer: Anna Whitty

6 GONG HILL DRIVE, LOWER BOURNE, FARNHAM GU10 3HG

Erection of extensions and alterations following demolition of existing extensions and outbuildings.

**Farnham Town Council notes proposals have been discussed and details shared with neighbours prior to submitting for planning permission. Support comments from the immediate neighbours have been submitted. No comments required.**

**WA/2024/01143 Farnham Bourne**

Officer: Anna Whitty

17 FORD LANE, WRECCLESHAM, FARNHAM GU10 4SH

Erection of extensions and alterations following demolition of existing extension.

**Farnham Town Council notes that materials being used are in keeping with existing and retain the character of the property and street scene.**

**WA/2024/01144 Farnham Bourne**

Officer: Ninto Joy

THE KILN, 3 GARDENERS HILL ROAD, WRECCLESHAM, FARNHAM GU10 4RL

Erection of single storey extension.

**No comment.**

**WA/2024/01183 Farnham Bourne**

Officer: Anna Whitty

3 VICARAGE HILL, FARNHAM GU9 8HG

Certificate of Lawfulness under Section 192 for replacement windows, replacement front door, block up existing rear door and install 2 light wells to existing ancillary annexe.

**No comment.**

**WA/2024/01213 Farnham Bourne**

Officer: Michael Eastham

LAND AT BOURNE WOOD, TILFORD ROAD, FARNHAM

Application under Section 73 to vary Condition 4 of WA/2020/0345 (No filming activities outside the hours of 07:00 and 21:00 Mon-Fri and 07:00 and 13:00 on Sat, with the exception of

night filming activity. There shall be no filming or night filming activities on Sundays, Bank Holidays or Public Holidays) to allow filming for two nights until 01:00 between 27 August and 25 October 2024 and for filming until 02:30 for seven nights between 28 October and 20 December 2024.

**Farnham Town Council notes that condition 5 allows filming to 23.00 hours. No details have been included as to why the extended time is needed, especially in the winter months with already reduced hours of daylight. Can the applicant provide a noise assessment or description of filming to understand the potential impact on the amenity of the local residents from noise and light pollution and what activities will take place during these proposed hours.**

**WA/2024/01218 Farnham Bourne**

Officer: Matt Ayscough

BRAMBLEWOOD, 4 BURNT HILL WAY, WRECCLESHAM, FARNHAM GU10 4RN

Erection of a first floor extension with gable end and single storey extension with addition of a front porch (as amplified by bat report received 03/07/2024)

**No comment.**

**WA/2024/01226 Farnham Bourne**

Officer: Dana Nickson

RIDGE HOUSE, OLD FRENHAM ROAD, LOWER BOURNE, FARNHAM GU10 3HE

Erection of a dwelling, detached garage and associated works following demolition of existing dwelling.

**No comment.**

**WA/2024/01233 Farnham Bourne**

Officer: Justin Bramley

8 OLD FRENHAM ROAD, LOWER BOURNE, FARNHAM GU10 3PU

Erection of extensions and alterations to elevations together with associated works following demolition of existing porch, garage and chimney.

**No comment.**

**Farnham Castle**

**CA/2024/01175 Farnham Castle**

Officer: Theo Dyer

KEYDELL COTTAGE, FOX YARD, FARNHAM GU9 7EX

FARNHAM CONSERVATION AREA WORKS TO TREES

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.**

**Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.**

**WA/2024/01166 Farnham Castle**

Officer: Ninto Joy

CHURCH COTTAGE, EAST STREET, FARNHAM GU9 7TJ

Retention of a single storey side extension and erection of boundary wall to garden.

**No comment.**

**WA/2024/01167 Farnham Castle**

Officer: Ninto Joy

CHURCH COTTAGE, EAST STREET, FARNHAM GU9 7TJ

Listed Building Consent for retention of single storey side extension and erection of boundary wall.

**No comment.**

**WA/2024/01224 Farnham Castle**

Officer: Justin Bramley

15 PARK ROW, FARNHAM GU9 7JH

Listed Building consent for installation of a replacement window.

**No comment.**

**WA/2024/01231 Farnham Castle**

Officer: Tajinder Rehal

SURREY COUNTY COUNCIL, ST ANDREWS CHURCH OF ENGLAND INFANT SCHOOL,  
UPPER CHURCH LANE, FARNHAM GU9 7PW

Listed Building Consent for installation of a replacement ventilation/extraction system.

**No comment.**

**Farnham Firgrove**

**WA/2024/01234 Farnham Firgrove**

Officer: Matt Ayscough

2 RIDGWAY ROAD, FARNHAM GU9 8NW

Erection of a link extension and alterations to allow garage conversion to habitable space.

**No comment.**

**Farnham Heath End**

**WA/2024/01149 Farnham Heath End**

Officer: Anna Whitty

11 HIGHLANDS ROAD, FARNHAM GU9 0LX

Erection of extensions and alterations.

**No comment.**

**WA/2024/01202 Farnham Heath End**

Officer: Sam Wallis

ALFREDS RESTAURANT & BAR, 9 BISHOPS ROAD, FARNHAM GU9 0JA

Change of use of part of the ground floor of The Alfred Public House from ancillary restaurant (use Class Sui Generis) to residential (use Class C3).

**Farnham Town Council support the proposed changes to provide additional residential accommodation.**

**WA/2024/01208 Farnham Heath End**

Officer: Ninto Joy

SARONA, 8 HIGHLANDS ROAD, FARNHAM GU9 0LX

Erection of single storey extension together with partial alteration to integral garage to form habitable accommodation and alterations to existing fenestration.

**No comment.**

**WA/2024/01212 Farnham Heath End**

Officer: Matt Ayscough

1 HILL ROAD, FARNHAM GU9 0QJ

Erection of extensions and alterations to existing chalet bungalow to form a two storey dwelling including juliet balconies and rooflights.

**Farnham Town Council requests that the green boundary with Elm Grove be conditioned to be retained to assist with screening the neighbouring gardens.**

## **Farnham Moor Park**

### **TM/2024/01188 Farnham Moor Park**

Officer: Theo Dyer

SUMMERWOOD, 4 GREENACRES, FARNHAM GU10 1QH

APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 23/11

**Farnham Town Council objects to the removal of a tree with a preservation order for the reasons given.**

### **PRA/2024/01220 Farnham Moor Park**

Officer: Misbah Uddin

OLD BARN, CROWN LANE, BADSHOT LEA, FARNHAM GU9 9JP

Demolition notification: G.P.D.O. Schedule 2, Part 11, Class B: Demolition of storage buildings 1 & 2.

**Farnham Town Council is disappointed to see an application for demolition of store buildings within the yard of the Old Barn, a non-designated heritage assets.**

### **WA/2024/01139 Farnham Moor Park**

Officer: Dana Nickson

UNIT 4, HURLANDS BUSINESS CENTRE, HURLANDS CLOSE, FARNHAM GU9 9JE

Change of use from commercial, business and service (use Class E) to mixed use commercial, business and service (use Class E) and educational training facility (use Class F1).

C/O WEYDON COUNTY SECONDARY SCHOOL

**Farnham Town Council supports the use of the building as an educational training facility.**

### **WA/2024/01182 Farnham Moor Park**

Officer: Anna Whitty

THE CHINE, 3 TONGHAM ROAD, RUNFOLD, FARNHAM GU10 1PH

Erection of single and two storey extensions and alterations including dormers following removal of existing chimney stack.

**No comment.**

## **Farnham Rowledge**

### **CA/2024/01236 Farnham Rowledge**

Officer: Theo Dyer

STORES REAR OF 1 SCHOOL HILL, WRECCLESHAM, FARNHAM GU10 4PU

WRECCLESHAM CONSERVATION AREA WORKS TO TREES

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.**

**Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.**

### **TM/2024/01198 Farnham Rowledge**

Officer: Theo Dyer

THE KEEP, RECREATION ROAD, ROWLEDGE, FARNHAM GU10 4BN

APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 21/04

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In**

**response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.**

**Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.**

**TM/2024/01201 Farnham Rowledge**

Officer: Theo Dyer

20 CLARE MEAD, ROWLEDGE, FARNHAM GU10 4BJ

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 12/99

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure.**

**Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.**

**WA/2024/01185 Farnham Rowledge**

Officer: Michael Eastham

LAND AT THE GRANARY, WRECCLESHAM HILL, WRECCLESHAM, FARNHAM

Erection of a dwelling with associated amenity space, landscaping, car and cycle parking following the removal of existing hardstanding.

**Although more consideration has been given to the Ancient Woodland buffer, Farnham Town Council maintains its objection to a further application for the erection of a dwelling at Land at the Granary. The layout is contrived with bin, cycles stores and parking located away from the dwelling and the outdoor amenity space for future occupants is limited.**

**5. Surrey County Council Mineral, Waste, or Other Applications/Consultations**

**South Downs Local Plan Review**

South Downs Local Plan consultation runs from **8 July to 16 September** inviting comments:

- **Project Initiation Document (PID)** – this defines the scope and issues for the plan, the resources needed to deliver it and the risks associated with the project.
- **Local Development Scheme (LDS)** – this includes a timetable for the preparation and adoption of the Local Plan.
- **Statement of Community Involvement (SCI)** – this sets out how we will consult with all stakeholders, including local communities, business, and public bodies, on planning matters. We are proposing changes to the SCI on how we consult on draft plans, including key principles and introducing the preparation of bespoke 'Community Involvement Plans' for separate planning policy consultations.

**Detailed to be reviewed for interest and for comparison to the update process of Waverley's Local Plan.**

**6. Appeals Considered**

**Appeal Notification**

Appeal reference: APP/R3650/W/24/3345431

**WA/2024/00730 Farnham Weybourne**

Officer: Simon Brooksbank  
OAKMEDE, BROOKLANDS WAY, FARNHAM GU9 9BU  
Appellant: Chris Beckett

FTC previous comments to be submitted directly to PINS.

**WA/2024/00730 Farnham Weybourne**

Officer: Simon Brooksbank

OAKMEDE, BROOKLANDS WAY, FARNHAM GU9 9BU

Erection of an outbuilding for canine hydrotherapy business including change of use from C3 residential to Sui Generis (residential and canine hydrotherapy business use) (retrospective) (revision of WA/2023/00170).

**Farnham Town Council maintains its objections to the change of use of an outbuilding to Sui Generis in a rear domestic garden. The business is located in the garden of a dwelling on a narrow, no through road, with insufficient space for turning and parking of additional vehicles. The amenity of the surrounding neighbours must be safeguarded.**

**7. Licensing Applications Considered**

**Licensing Hearing**

**LICENSING SUB-GROUP B COMMITTEE, 16 July 2024 at 10:00am**

The hearings for the following applications will take place on 16 July 2024 at 10.00am:

Application to vary a premises licence – The Luxe, 6 Lion and Lamb Yard.

**Councillor Hesse attending.**

**Minor Variation**

Waitrose Ltd, The Hart, Farnham, Surrey, GU9 7HD

Minor variation application for the change of licensing plan to following changes to the till points. No changes are to be made to the other licensable activities. See attached plan.

**No comment.**

**8. Footpaths and Rights of Way and Waverley Borough Council Street Naming Applications**

Street Naming Considered

**New Development**

**SNN/2024/0154 - LAND NORTH OF COXBRIDGE FARM**

Planning permission is still pending but we need to think about any potential road names – it would be good to have a list of approximately 10 road name prefixes for WBC to put forward to the developer.

**Ongoing. Further consultation with local historians and residents is required.**

**9. Public Speaking at Waverley's Planning Committee or other Hearings/Appeals**

There were no items for this agenda.

**10. Date of next meeting**

Monday 29<sup>th</sup> July 2024 at 9.30am.

The meeting ended at 11.23 am

Notes written by Jenny de Quervain

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